Pend Oreille Conservation District
Board Meeting MINUTES:
8/18/2026
Meeting 4:00 pm - 6:59 pm
In person at
Cusick Community Center
111 S 1st Ave, Cusick WA 99119
Join Zoom Meeting
https://zoom.us/j/92588403372

In attendance at: Mary Malone *(POCD Executive Director),* **Russ Fick** (*POCD Board Supervisor),* **George Stuivenga** (*POCD Board Vice Chair),* **Mike Mumford** (*POCD Board Chair*), **Steve Schmid** (*POCD Board Supervisor*), **Sandy Nguyen** (*POCD Board Supervisor*), **Dominic Casolari** (POCD Ag Coordinator), **Mark Simpson** *(NRCS),* **Derek Marin** *(NRCS),* **Erik Warrington** *(DNR),* **Scott Noble** *(WSCC),* **Brandy Warren** *(POC Commissioner Candidate);* **Robert Rosencrantz** *(POC Commissioner)*

In attendance via "Zoom," :) Ryan Baye *(WACD)*

Meeting Start 4:03pm

Official Action Items				
Motion	**Motion made by:**	**Motioned seconded by:**	**Decision**	**Attachment**
Motion to approve agenda and take items out of order, adding executive session and changing bank account to STCU, remove signature form action	George Stuivenga	Russ Fick	**Carried**	A
Motion to approve regular board meeting minutes for June and July special meeting minutes	Steve Schmid	Russ Fick	**Carried**	B, C
Motion to approve Treasurer's report for June	George Stuivenga	Russ Fick	**Carried**	E
Motion to approve Sandy Nguyen to fill vacated elected Board position	George Stuivenga	Steve Schmid	**Carried**	

Motion to approve landowner contract for soil testing	George Stuivenga	Steve Schmid	**Carried**	I
Motion to approve NRI project for livestock well for $8,700 cost share	George Stuivenga	Russ Fick	**Carried**	J
Motion to approve FY27 contract with Lost in the Woods Forestry	Russ Fick	Steve Schmid	**Carried**	K
Motion to approve updated cost share rates for forest health program	George Stuivenga	Russ Fick	**Carried**	L
Motion to approve firm TetraTech as the highest rated proposal for Metaline project and move forward with negotiations	George Stuivenga	Russ Fick	**Carried**	M
Motion to approve change in banking institutions from WaFD to STCU	Sandy Nguyen	George Stuivenga	**Carried**	
Executive Session – No action				
Meeting Adjourned at 6:59 PM				

Agenda: Motion to approve agenda and take items out of order, add executive session and changing bank account to STCU, remove signature form action. Moved by George, seconded by Russ. Motion carried.

Partner Reports

Robert Rosencrantz, POC Commissioner

Robert asked for a brief follow up on the match needed for Metaline project. Mary noted that the first phase is covered by her admin hours and engineering funds from the Northeast area engineering cluster.

Mark Simpson, NRCS

Finished writing all his contracts in Pend Oreille, will be working in Colville to complete contracts. Introduced Eric Warrington with DNR, who said he came from Montana State forestry. Will be helping with contracting process in the Colville area. Will also be in the DNR office and Spokane.

Scott Noble, WSCC

The Washington State Dept. of Ag currently has a Climate Smart Farm Equipment Grant opportunity for producers who will be acquiring equipment that reduces greenhouse gases and improves soil health. The funding is first come, first served with applications accepted beginning September 4.

There will be a No-till Drill Demo Day on September 15 near Pullman, hosted by the Whitman County CDs, Washington Association of Wheat Growers, and Pacific Northwest Direct Seed Association. Registration information can be found here: September 15, 2026 Low & No-Till Drill Demo Day Registration Form

At their July meeting the Commission approved not to exceed amounts for our capital and operating decision packages for the next biennium. The decision packages are due to the Office of Financial Management by mid-September. I've attached information to this email if you're interested in learning more.

The Commission is engaged in the rulemaking process to make several changes to the Washington Administrative Code for conservation district elections. More information on the proposed changes can be found on the Commission's Rulemaking web page. The changes will go before the Commission at their September meeting. If approved, the changes will be incorporated into the conservation district Election & Appointment Guide and our annual elections training. Election Training will be a remote meeting held on September 29th, invitations sent out soon There will be more to come on this in the coming weeks.

The upcoming regional WACD meeting for the NE will be hosted by Ferry CD on 10/21.

Ryan Baye, WACD

Ryan noted there is a candidate for Northeast area representative. POCD Board Supervisor Russ Fick has volunteered. Still waiting on some of the districts to respond for official approval. Next meeting in September. There is a meeting on Sept. 18th for legislative engagement to discuss upcoming legislative season.

Operations Report- see attachment D

Discussed building updates, bank account and Board Supervisor position update.

Treasurers Report- June and July – see attachment E

The July treasurer's report was not ready for the meeting, so it would need to be tabled.

George moved to approve the June treasurer's report, seconded by Russ. Motion Carried.

Old Business

Action Item: Salary Schedule- see attachment G

The Board consensus was to table this item.

Action Item: NRCS agreement – see attachment H

The Board consensus was to table this item.

New Business

Action Item: Supervisor Appointment

Sandy Nguyan was the sole applicant for the elected position vacated mid-term by Jon Paul Driver. She gave a brief statement and answered questions posed by current Supervisors. She noted she would be willing to take on the treasurer role.

George moved to appoint Sandy to fill the elected position vacated by Jon Paul Driver. Seconded by Steve. Motion carried.

Action Item: Landowner contract for soil testing – see attachment I

This is a contract to assist with NRCS CEMA program. They enter into a contract with NRCS separately to get reimbursed. The landowner will pay POCD directly for soil testing, then get reimbursed by NRCS. POCD is only doing the soil testing.

George moved to approve the landowner/POCD contract, seconded by Steve. Motion carried.

Action Item: NRI Project – See attachment J

Livestock well project discussed previously at special meeting. Will use $8,700 of additional NRI funds to cost share on project.

George moved to approve cost share of $8,700 with Mitch Walker/Blue Slate Ranch using NRI funds. Seconded by Russ.

Action Item: Lost in the Woods Forestry – see attachment K
The contract with Randy/Lost in the Woods Forestry needed renewed as it expired at the end of the fiscal year. His rates also raised to $100/hr.

Russ moved to approve the updated contract, seconded by Steve. Motion carried.

Action Item: Forest Health Cost Share Rates – see attachment L

Updated to more accurately estimate cost share rates for forest health projects with landowners.

George moved to approve the updated cost share rates, seconded by Russ. Motion carried.

Action Item: RFP Proposals – see attachment M

Discussion ensued regarding the scoring process. TetraTech scored the highest overall. The scores were confirmed by the executive director. The next step is to negotiate a contract.

George moved to approve moving into negotiations with TetraTech. Seconded by Russ. Motion Carried.

Action Item: Bank account change to STCU

Mary and Stephen had a meeting with STCU representatives and were impressed with some of the things they had to offer. Specifically the line of credit options. It was noted that Mary Malone and Stephen Allen would be authorized to apply and sign for the new deposit accounts, line of credit, corporate cards and treasury management services.

Sandy moved to approve the move of POCD's full deposit and credit banking relationship from WaFD to STCU. Seconded by George. Motion Carried. The Board authorizes Mary Malone and Stephen Allen to apply and sign for the new deposit accounts, line of credit, corporate cards and treasury management services.

Executive Session

The Board moved into executive session pursuant to RCW 42.30.110 (g) for 20 minutes at 6:14 p.m.

The Board returned to regular session at 6:34 p.m. to extend the executive session, moving back into executive session at 6:34 p.m.

The Board returned to regular session at 6:58 p.m. No action resulted from the executive session.

Meeting Adjourned: 6:59 PM

Mary Malone, Executive Director

Mary Malone

Mike Mumford, POCD Board Chair

Mike Mumford