



Pend Oreille Conservation District
Regular Board Meeting MINUTES: 6/10/2021

Meeting Start – 5:00 PM

In attendance via "GoToMeeting,": George Stuiivenga, Board Supervisor – Chair; Randall Leetsma, Board Supervisor; Alex Case-Cohen, POCD District Manager; John Floyd, Board Supervisor; Kevin Bush, Board Supervisor; Mike Baden, Washington State Conservation Commission; Mike Mumford, Board Supervisor; Mark Simpson, USDA NRCS; Jeff Schibel, Lincoln County CD; Jon Driver, local landowner/farmer; Stan Janowicz, NRCS District Conservationist NE Area Team, Mary Malone, Education and Outreach Specialist.

Official Action Items				
Motion	Motion made by:	Motioned seconded by:	Decision	Attachment
Motion to approve agenda and to take items out of order.	Randall Leetsma	John Floyd	Carried	N/A
Motion to approve minutes for May 13, 2021	Randall Leetsma	Kevin Bush	Carried	Attachment B
Motion to approve moving to Zoom for online meeting platform, contingent upon being able to cancel current GoToMeeting subscription without penalty. If subscription can not be canceled, will move to Zoom when current subscription expires.	Mike Mumford	Randall Leetsma	Carried	N/A
Motion to approve hybrid meetings contingent upon finding a physical meeting location that is ADA compliant	Mike Mumford	Randall Leetsma	Carried	N/A
Motion to approve WSCC Master Contract	Randall Leetsma	Kevin Bush	Carried	Attachment C
Motion to approve Treasurer's Report for May	Randall Leetsma	Kevin Bush	Carried	Attachment F-I
Meeting Adjourned at 8:14 p.m.				

Partner Reports

Mark Simpson, USDA NRCS

Agency in Washington, NRCS, around \$52 million in applications for equip funds. Last month had \$18 or \$19 million to fund those, so short quite a bit. Since then they requested more money – enough to fund six applications that would have otherwise not been funded in Pend Oreille County. Working on writing those contracts this month – has till end of month to get those done. Did have one person from last year who requested cancellation due to increase in high tunnel prices (40%).

Discussed the drought. Mark spoke to a landowner in the county who said it is the worst year in 50 years. Map from Farm Service Agency indicates the county is in D3. Jon Driver added that some farmers are having to sell their breeding stock this year with not enough pasture to support them through the summer, impacting long-term profitability. Discussed some strategies farmers may use to recover once the drought has passed.

Mike Baden, Washington State Conservation Commission –

Discussed highlights of the budget. Of particular note is that at the May Commission Meeting Implementation grants were approved for the upcoming fiscal year at \$117,823. This is an increase from the \$96,500 that was awarded the previous 2 fiscal years as a result of the additional \$2 million in Conservation Technical Assistance (CTA) funds provided by the legislature. We are very pleased with this increase and have no doubt that districts will be able to put it to good use to increase capacity. Also of note is that the Orca/Salmon funding remains in our budget without the proviso language limiting it to Orca/Salmon activities. The additional CTA funds were also designated to be ongoing funds beyond the upcoming biennium. You should be seeing a formal award notification in the near future.

As discussed, our Natural Resources Investments (NRI) program was awarded at \$4 million – pretty much the status quo from recent biennia. Revisions to the NRI program were approved by the Commission at the May meeting. As part of those changes districts will have the opportunity to apply for an equal share of funds to be prioritized for project work at the local level – we anticipate roughly \$80,000 +/- will be available for each district to apply for but we should have a notice with the exact amount out soon. The link to the

recorded webinar should be included in the NRI notification we expect to be sent out soon.

We will be holding a grant vouchering and cost share training on July 17th at 9:00 AM. Information about how to attend is attached. In addition, there are a few great sessions scheduled for WADE in the Administrative and Leadership tracks that could be helpful.

There are some proposed revisions to the Elections Manual currently out for comment. Attached is the notification regarding the proposed edits for reference in case you would like to comment by the due date of July 9th. These changes are limited to our current elections process – the joint WACD/SCC committee on elections reform continues to meet to discuss the higher level and longer-term aspects of changes to CD elections.

Great job getting your annual plan of work and annual financial report submitted on time. As we near the end of the current biennium and look to the new there are a number of due dates to be aware of. Attached is a list of reminders that I recently sent out to districts that include links to several forms and documents.

Mike Mumford, Jeff Schibel – WACD

Jeff Schibel noted that up-to-date information on WACD comes out at end of every week and the next meeting is coming up on June 21st. Plant material center had good year even with covid. Noted that the entire Northeast area is under drought. Mike Mumford spoke about the joint elections committee between the WACD and the Commission. They recently attended two presentations, one by Michigan and one by Oregon. In Oregon, his understanding is that the counties pay for election cost. Diversity, Equity, Inclusion (DEI) has met once. Has a paid facilitator familiar with DEI. Alex added there were two facilitators, who did good job of creating a connection by showing how people get started in conservation as kids. In terms of making decisions, not much has happened at the meeting. Mike Mumford circled back to the elections committee – if we go on general ballot, we have to turn in financial disclosures, which is why there is some resistance. It may come down to a hybrid option, possibly requiring a general ballot for some districts. Meeting minutes should be available on the hub. Mike also noted that the CREP issue in Palouse has been resolved – FSA will pay for what has been done so far.

Stan Janowicz – NRCS District Conservationist NE Area Team

Discussed the drought in Stevens County as well, noting that they had moved into D3 this morning. The local workgroup met May 20 and they are looking at options to get more people to join.

Old Business

John Floyd, Education and Outreach Update –

Noted that he, along with Alex and Mary, met with the dean of education and director of development at Whitworth on June 16 to talk about the Verbrugge Environmental Center to discuss how the VEC and Conservation District can work together with Whitworth. This Saturday at 1 p.m. there will be a tour of VEC with Gary Verbrugge. John also recently went to see Michael Crowder, NACD president to discuss what POCD is doing in regards to DEI, and also talked to him about the conservation work the Safari Club does with the American Wilderness Leadership School.

Alex Case-Cohen, VSP Update –

Six of eight potential projects completed: 1. Otter Creek Fence Project, Fertile Valley Road: Continued riparian fencing to keep livestock from entering waterway. Looking at native planting. 2. Bennet Road No-Till Timothy Planting Project: Saw some new growth. Alfalfa – funds were provided last year for cover crop. Lifespan of project is 5 years. 3. Jared Rd No-Till Planting Project: two fields – one mowed with herbicide, the other mowed without herbicide. Jon Driver noted it is a good experiment, however he is not optimistic on work because of how dry it is this year. Best case scenario the seed is lying dormant, worst case scenario is it will need done again. 4. Calispell Duck Club Reed Canary Grass Eradication: Worked the soil and planted barley. He did have some success. The plan is to eradicate as much as they can and bring in mixture of hay ground and wetland plants. There is at least three of the five critical areas on the 1,600 acres. 5. Lavender Farm weed control, Camden: Applied weed cloth on farm to help minimize need of herbicide. 6. Bracket Creek Farm Watering Facility at Kevin Bush's: Kevin noted the well will feed into a holding tank that holds 70 gallons. It is gravity fed at about 42-45 psi. No electricity but underground thermal tubes are meant to keep water from freezing. A 16x16 gravel slab with 8x8 reinforced concrete slab was installed. Purpose is to allow livestock to drink from up to four different paddocks. (See attachment).

Alex discussed equipment: She recently met with the County and they will allow POCD to store equipment on their property, pending purchase of the equipment by POCD and letter from Commissioners.

Mike Mumford, Action Item: GoToMeetings or Zoom –

POCD currently uses GoToMeetings for board meeting. Mike noted that he likes Zoom because of the ability to raise hand. Alex said the district recently renewed for another year with GoToMeetings, but could possibly cancel subscription and move to Zoom. Mike Mumford moved to switch the meetings to Zoom, contingent that we can cancel the current subscription. If we can't get out of subscription, then stay for the year at which time we will go to Zoom. Seconded by Randall Leetsma.

Alex Case-Cohen, Action Item: Hybrid Meetings –

Would like to meet in person in August. Equipment request through VSP funds for an Owl videoconferencing camera/mic. Board in agreement on in-person meetings, provided they are held in an ADA compliant venue. Mike moved to begin hybrid meeting in August, contingent on finding Ada compliant venue. Seconded by Randall Leetsma.

Alex Case-Cohen, Building Update –

Noted that the POCD building does not meet the needs of the district and a decision will need to be made soon whether to renovate or sell the building and find new space. An inspection will need to be done on the building and Alex will look at other facilities as well to see what that will might look like. Alex will update the board again in August.

New Business

Sign/approve WSCC Master Contract – Same as typical biennial contract.

Meet and Greet Mary Malone – Discussed background, current projects

Special Meeting Date and Topics – Set special meeting date to discuss staffing needs before end of fiscal year. Will also have a

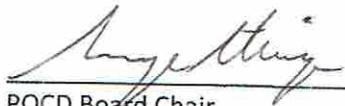
special meeting in July to set cost-share rate and approve addendums for grants and VSP implementation with County. No motion required – district manager and chair to set special meeting dates and times.

Manager's Report – *Alex Case-Cohen, See Attachment D, E*

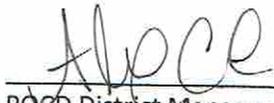
Treasurer's Report for April and May – *Randall Leestma, See Attachment F-I*

Randall Leetsma moved to approve the treasurers report for May. Seconded by Kevin Bush. The April treasurer's report was moved to the next special meeting.

Meeting Adjourned: 8:14 p.m.

 8/16/2021

POCD Board Chair Date

 8/16/2021

POCD District Manager Date

SCC Master Contract

NO. 22-38

WASHINGTON STATE CONSERVATION COMMISSION
AND

Pend Orielle Conservation District

PARTIES TO THE MASTER CONTRACT

This Contract is entered into by and between the Washington State Conservation Commission, called the Commission, and Pend Orielle Conservation District referred to as the District. The parties are authorized to enter into this Contract by RCW 89.08.070, RCW 89.08.220 and RCW 89.08.410.

PURPOSE

The Commission and the District have a mutual interest in ensuring renewable natural resource conservation occurs within the district boundaries. The purpose of this contract is to facilitate the funding by the Commission of District activities consistent with the purpose of RCW 89.08.070, RCW 89.08.220, and other activities by agreement of the parties. The District will conduct the elements needed to carry out the delivery of conservation programs using necessary personnel and equipment.

PERIOD OF PERFORMANCE

This Master Contract shall become effective **July 1, 2021** and will expire without consideration or option to extend on **June 30, 2023**, unless modified or terminated sooner as provided herein, or extended. This contract will cover the FY 2021-2023 state biennium, but funding will be distributed utilizing the state fiscal year appropriations.

AMENDMENTS

This contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

ASSIGNMENTS

No right or claim of the District arising under this contract shall be transferred or assigned by the District.

AUDITS AND INSPECTIONS

1. The District shall maintain all books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to, accounting procedures and any performance of this contract. Such records shall clearly indicate total receipts and expenditures by fund source and intermediate outcome. All grant records shall be kept in a manner which provides an audit trail for all expenditures. All grant records shall be kept in a common file to simplify audits.
2. All grant records shall be open for audit or inspection by the Commission or by any duly authorized state or federal audit representative. Grant records retention will comply with the Secretary of State's retention schedule for conservation districts after the final grant payment or any dispute resolution hereunder. If any such audits identify discrepancies in the financial records, the District shall provide clarification and/or make adjustments accordingly.
3. All work performed under this contract, and any equipment purchased, shall be made available to the Commission and to any authorized state, federal or local representative for inspection at any time during the course of this contract and the period following grant termination or dispute resolution hereunder.
4. The District shall meet the provisions of federal audit requirements. The Office of Management and Business (OMB) issued the [Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards \(Uniform Guidance\)](#) to clarify and streamline the federal guidance. The Uniform Guidance supersedes the following OMB Circulars: A-21, A-50, A-87, A-89, A-102, A-110, A-122, and A-133. The major audit policy changes target audit requirements on the risk of waste, fraud and abuse, and raise the dollar threshold for requirement of a Single Audit to \$750,000 or more in expenditures in an entity's fiscal year.

Failure to complete the audit or receive an extension by the due date will result in suspension of all agreements and reimbursements. Extensions only can be granted by the federal agency responsible for implementing the requirements of the Single Audit Act for your organization.

3. **Request for Payment.** Each request for payment will be submitted by the District on forms provided by the Commission. Payments shall be made for the items identified in the Master Contract and any grant Addendum. Instructions for submitting the payment requests are found in the Commission Grant and Contract Procedure Manual.

Payment requests shall be disallowed when the District's request for reimbursement exceeds the intermediate outcome as described in the Master Contract or any Addendum.

4. **Period of Compensation.** Payments shall only be made for activities pursuant to the Master Contract and any Addendum and performed after the effective date and prior to the expiration date of this contract or Addendum as appropriate, unless those dates are specifically modified in writing as provided herein.
5. **Equipment Purchases.** Equipment purchases over \$1,000 must receive pre- approval in writing from the Commission financial staff and approved by the Fiscal Manager before the equipment can be purchased.
6. **Unauthorized Expenditures.** All payments to the District shall be subject to final audit by the Commission or a designee of the Commission and any unauthorized expenditure(s) charged to any program shall be refunded to the Commission by the District under the procedures outlined in the **Recovery of Payments to District** section of this agreement.
7. **Mileage and Per Diem.** If mileage and per diem are paid to the District, it shall not exceed the amount allowed under state law.
8. **Overhead.** No reimbursement for overhead costs shall be allowed unless it is identified in the Master Contract Addendum.

COMPLIANCE WITH ALL LAWS AND COMMISSION POLICIES

1. The District shall fully comply with all policies adopted by the Conservation Commission relating to District activities under this Master Contract and any Addendum thereto. The District shall also comply with the current Conservation Commission Grant and Contract Procedure Manual as posted on www.scc.wa.gov.
2. The District shall comply fully with all applicable federal, state and local laws, orders, regulations and permits.

DISPUTES

Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract which is not disposed of in writing shall be decided in the following manner:

By the Fiscal Manager or other designated official who shall provide a written statement of decision to the District. The decision of the Fiscal Manager or other designated official shall be final and conclusive unless the Commission receives a written appeal via the United States Postal Service to the Commission at PO Box 47721, Olympia, WA 98504-7721, within thirty days from the date of such statement.

An appeal of the Fiscal Manager's decision shall be addressed by the Executive Director. The District shall have the opportunity to be heard and to offer evidence in support of this appeal. The decision of the Executive Director for the determination of such appeals shall be final and conclusive unless, within thirty days from the date of the Executive Director's decision statement the District files an appeal directly to the Conservation Commission via United States Postal Service to at PO Box 47721, Olympia, WA 98504-7721.

Any dispute remaining after the Conservation Commission determination shall be brought to the Superior Court of Thurston County under the provisions of the Administrative Procedures Act, RCW 34.05.

DISTRICT PERFORMANCE

All activities for which contracted funds are to be used shall be accomplished by the District and the District's employees. The District shall not assign or subcontract performance to others without obtaining prior written authorization of the Commission. An Addendum may include a subcontracting of work by the district; if so, the approved Addendum shall constitute written authorization.

FUNDING AVAILABILITY

The Commission's ability to make payments is contingent on availability of funding. In the event state or federal funding is withdrawn, reduced, or limited in any way after the effective date and prior to completion or expiration date of the Master Contract, the Commission, at its sole discretion, may elect to terminate funding, in whole or part for convenience or to renegotiate the contract subject to new funding limitations and conditions. The Commission may also elect to suspend performance of the Master Contract, or any Addenda, until the Commission determines the funding insufficiency is resolved. The Commission may exercise any of these options with no notification restrictions.

PROJECT APPROVAL

The extent and character of all work and services to be performed under this contract by the District shall be subject to the review and approval of the Commission through the Fiscal Manager or other official designated in writing to whom the District shall report and be responsible. In the event there is a dispute with regard to the extent and character of the work to be done, the determination of the Commission's Fiscal Manager or other designated official as to the extent and character of the work to be done shall govern. The District shall have the right to appeal decisions as defined in the Disputes section of this agreement.

PUBLICATIONS AND PROPERTY RIGHTS

1. **Copyrights and Patents.** When the District creates any copyrightable materials or invents any patentable property, the District may copyright or patent the same but the Commission retains a royalty-free, nonexclusive and irrevocable license to reproduce, publish, recover or otherwise use the material(s) or property and to authorize others to use the same for federal, state or local government purposes. The District warrants and represents it has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Commission.
2. Where federal funding is involved, the federal government may have a proprietary interest in patent rights to any inventions developed by the District as provided in 35 USC Ch. 18 Patent Rights in Inventions Made with Federal Assistance §§200-12.
3. **Property Management.** The Commission's Grant and Contract Procedure Manual and any updates thereto shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by the Commission in the absence of state or federal statute(s), regulations(s), or policy(s) to the contrary, or of specific instructions to the contrary with respect thereto in the Addendum.
4. **Publications.** Descriptive publications of projects or activities funded by this Master Contract and/or Addendum shall include acknowledgement of the funding provided by the Washington State Conservation Commission and may use the official Conservation Commission logo as appropriate. When the District or persons employed by the District use or publish information from the Commission; present papers, lectures, or seminars involving information supplied by the Commission; use logos, reports, maps or other data, in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to the Commission.

SEVERABILITY

The provisions of this contract are severable. If any provision of this contract or any provisions of any document incorporated by reference should be held invalid, the other provisions of the contract remain valid.

SUBCONTRACTOR COMPLIANCE

The District must ensure that all subcontractors comply with the terms and conditions of this contract.

TECHNICAL STANDARDS

Technical assistance provided under the terms and conditions of the contract shall be consistent with the current Natural Resources Conservation Service (NRCS) Field Office Technical Guide, "Practice Standards and Specifications." Alternative practices not consistent with the NRCS "Practice Standards and Specifications" may be used where expressly authorized, if deemed suitable by a licensed professional engineer. If the alternative practices used are from other organizations' technical publications, the District shall reference this in the conservation plan or planning document in which they are used. The District shall include this requirement in all subcontracts.

TERMINATION AND SUSPENSION

1. **For Cause.** The obligation of the Commission to the District is contingent upon satisfactory performance by the District of all of its obligations under this contract. In the event the District unjustifiably fails, in the opinion of the Commission, to perform any obligation required of it by this contract, or the District violates state law or regulations (including the Ethics in Public Service Act, RCW 42.52), the Commission may refuse to pay any further funds, require the repayment of funds already disbursed, and terminate this contract by giving written notice of termination.
2. **For District Bankruptcy.** The obligation of the Commission to the District will terminate upon filing of bankruptcy by the District. In the event the District files bankruptcy, the District will notify the Commission before filing for bankruptcy with the Court via U.S.P.S. Mail to PO Box 47721, Olympia, WA 98504-7721. Once the Commission receives the notice of intent to file for bankruptcy, the date of notification will be the date of termination of this Master Contract with the Commission.
3. **Suspension.** Suspension means the temporary withdrawal of the authority to obligate previously awarded project funds pending either termination or corrective action by the district. The Commission may suspend all, or part of, the grant contract, and withhold further payments, or prohibit the district from incurring additional obligations of funds if the Commission has reason to believe that fraud, abuse, or violation of the law has occurred on the part of the district or a subcontractor in the performance of the grant contract. The Commission may suspend all, or part, of the grant contract in the event the Commission determines the district has failed to comply with any material term of

Appeal process.

- The Commission Finance Staff is authorized to make determinations of cost eligibility, to disallow costs, and to ensure compliance with contract terms and conditions and program guidelines.
 - The written decision of the Commission Finance Staff will be final unless the district mails or otherwise furnishes a written appeal to the Executive Director of the Commission within thirty days of the receipt of the decision.
 - In connection with an appeal of any proceeding under this clause, the district will have the opportunity to be heard and to offer evidence in support of this appeal.
 - The decision of the Executive Director will be made within 30 days of the appeal and reported to the Commission at the next regularly scheduled meeting.
 - Appeals from the Executive Director's determination will be in accordance with procedures outlined in the Disputes section in this Master Contract.
6. Any provision of this contract notwithstanding, the District shall not be relieved of any liability to the Commission for damages sustained by the Commission and/or the State of Washington because of any breach of contract by the District. The Commission may withhold payments until such time as the exact amount of damages due to the Commission from the District is determined.
7. **Failure to Commence Work.** In the event the District fails to commence work on a project funded within four months after an amount of funding is awarded, or by any date mutually agreed upon in writing for commencement of work, the Commission reserves the right to terminate this contract or terminate funding for the specific project or work funded.

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this contract, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this contract may be terminated immediately by written notice of the aggrieved party to the other.

THIRD PARTY BENEFICIARY

The District warrants and shall ensure that in all subcontracts entered into by the District pursuant to this contract, the Conservation Commission or State of Washington is named as an express third-party beneficiary of such subcontracts with full rights as such.

WAIVER

A party that fails to exercise its rights under this contract is not precluded from subsequently exercising its rights. A party's rights may only be waived through a written amendment to this contract.



Pend Oreille Conservation District
Manager's Report
May 2021

OPERATIONS UPDATE

- **Applying for PEBB & PERS**— We have been billed and are now paying for health insurance – YAY!
- **2021 Annual Plan of Work**— Hopefully you all have read the Annual Plan of Work Draft for fiscal year 2022. Please come to the meeting with suggestions/changes you'd like to see to this draft.
 - **Building Maintenance**— We have had one contractor make contact and come on-site. We have not yet received a bid from this contractor
 - **Staffing**— Dyana has started working with the District on Tuesdays. So far, she has reorganized all board meeting packets into smaller 6-part folders. Her next project will be to reorganize grant binders into the same 6-part folders for our most recent grants. All inactive grants dated before 2018 will be stored upstairs.
We are currently waiting to hear back from the County concerning a shared outreach and education specialist with the Weed Board, Mary Malone. She will assist me with a few basic office tasks (electronic file management, etc.) but the majority of her tasks will concern outreach. She has already been tasked with creating a flyer for the Newport Library's community garden. In addition, I will request that she come up with an idea to spend funds for Orca and Salmon Recovery. I will assist her with the process and will see what she comes up with!
 - **Budget**— Please review the budget (Attachment 1).

PROGRAMS

1.) WSCC Implementation Funding Activity:

For Implementation, we have \$15,129.01 left. We are spending Orca/Salmon Recovery funds on corrections to previous engineering plans, streambank stabilization site visits, and outreach/education. Approximately \$6,051 will be spent on Orca/Salmon Recovery. The Remaining \$9,078 will go towards Administrative/Management tasks, travel, IT, supplies, and subscriptions.

2.) WSCC Natural Resource Investments Funding Activity:

I was happy to learn that NRI funds will be the same if not more for the next biennium (at least \$50,000 for each fiscal year). We may also spend those funds on more than one project, which will allow us to provide at least double what the PUD pays landowners. There are currently 8 potential shoreline stabilization projects for this year: Bittle, Dobson, Hansen, McGuire, McQuinn, Montgomery, Nicholas and Taylor; however, I am aware of only 4 that are actively working on permitting.

We will discuss the POCD Streambank Stabilization Project Ranking Tool and will officially present projects to the board at the June board meeting.

3.) POPUD Erosion Control and Cottonwood Funding:

There are currently 6 potential projects in the queue, though only 2 have begun their permits. Jess Jordan with the Army Corps of Engineers was on site for many of these and provided solid feedback. I will need to touch base with all landowners to see what their current status is and whether or not it's feasible to complete their projects this year.

4.) WSCC Professional Engineering Funding Activity:

To date, we have received 4 engineering grants for shoreline stabilization projects along the Pend Oreille River. All have been completed. We have at least 5 proposals for the start of FY2022.

5.) POC Voluntary Stewardship Implementation Funding Activity:

- Unfortunately, due to the dry weather and a nearly immobilized supply chain, we have not yet received our seeder and will not be able to complete any seedings with this piece of equipment. Currently, we are working with our lawyer on a draft agreement with the County. We are sure to have an agreement with the County and landowners, and will have policy for its use fully defined before the end of the fiscal year (2021)
- The deadline for project implementation is THIS MONTH! There are still 8 outstanding projects, though I know that all landowners are hard at work completing them.
- The County must return at least \$25,000 to the commission of VSP funds that we were unable to spend. By our next board meeting, I will see what funds are available and where potential new staff (a potential resource technician and a shared monitoring coordinator) can fit in to the budget.

6.) DoE's WQAIIP Grant with the POC Weed Board and the Bead Lake Clean Water Association:

I volunteered my time on Thursday, April 29th and painted 2 boat launches with the Weed Board (Sharon and Doug). In April, they were able to complete at least 3 launches. There may be one outstanding site, but for the most part, all work has been completed. I need to begin reporting for 2021 and will soon submit a close-out report.

We have submitted our last payment request/progress report for 2020 for the Bead Lake grant. I am still having trouble with how funds are allocated, but we've come to an understanding with the Weed Board on this matter. Dyana is being very helpful and patient as I navigate DoE's confusing payment reimbursements.

7.) Soil Health Stewards—The Northeast Washington Soil Health Stewards hosted a virtual meeting on Saturday April 17th. Though we had a small turnout, we had some great speakers: Bill Thurston from Gingersnap Farm and Seed and our very own Jon Paul Driver discussed seed selection, planting cover crops, no-till planting hay, and much more. John and I also attended a biochar workshop near Rice, WA and learned how time-consuming and strenuous it can be to perform in one's own backyard. In May, we plan to host an event in Northport (a more informal gathering) and a formal meeting here in Pend Oreille County. Our very own Kevin Bush will host us and discuss his bale grazing site and how he manages soil health.

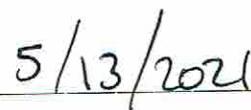
FUTURE DATES

- State Auditor's Office Annual Report – May 31st, 2021
- Annual Plan of Work – May 31st, 2021
- Last day to implement VSP projects – May 31st 2021
- End of Fiscal Year 2021 – June 30th, 2021

District Manager



Date



Attachment 1
FY2021 Budgets
VSP and IM Grant

IM Fiscal Year 2021 Budget Analysis

IM Budget May-June 2021		Funds Available: \$15,129.01	
Funding For:	Task	Monthly Rate	Rest of FY total
Staff Time	Admin/Manager (Alex)	\$ 500.00	\$ 1,000.00
	Orca/Salmon (Other)	\$ 297.38	\$ 594.76
	Orca/Salmon	\$ 1,000.00	\$ 2,000.00
	Outreach/Education	\$ 1,666.67	\$ 3,333.34
	Orca/Salmon (Alex)	\$ 1,000.00	\$ 2,000.00
	Admin Tasks (Dyana)	\$ 1,500.00	\$ 3,000.00
Other Expenses	Admin/Financials (Candy)	\$ 50.00	\$ 100.00
	Travel	\$ 20.00	\$ 40.00
	Meetings light refreshments (Mar-June)	\$ 200.00	\$ 400.00
	Building Repairs/Maintenance	\$ 375.00	\$ 750.00
	IT & Variable Expenses	\$ 285.00	\$ 570.00
	Office/Field Supplies	\$ 609.00	\$ 1,218.00
	Subscriptions	\$ 5,096.67	\$ 15,006.10
	Total	\$ 5,096.67	\$ 15,006.10

Remaining IM Funds	\$15,129.01
FY Expense Estimates (Other Expenses)	\$ 2,978.00
Staff Time	\$ 12,028.10
Available Balance	\$ 122.91

VSP Budget May 1, 2021 - June 30, 2021

Remaining VSP Funds: \$122,834.12			
Funding For:	Task	Monthly Rate	Rest of FY total
	Outreach (Lisa)	\$ 550.00	\$ 1,650.00
	Technical Assistance (Alex)	\$ 1,000.00	\$ 2,000.00
	Technical Assistance (potential new hire)	\$ 1,000.00	\$ 2,000.00
	Admin & Finance (Candy)	\$ 1,000.00	\$ 2,000.00
	Admin (Alex)	\$ 1,000.00	\$ 2,000.00
	Travel	\$ 200.00	\$ 400.00
	Implementation Advertising/ Supplies	\$ 660.00	\$ 1,320.00
	VSP Video -- Lisa	\$	\$ 1,000.00
	Reporting (5YR & 2YR)	\$ 2,000.00	\$ 6,000.00
Total		\$ 7,410.00	\$ 18,370.00

Potential Cost Share Funds	
Total Projects to be completed (see FY 2020-21 Approved VSP Cost Share Projects spreadsheet for more information)	8 \$ 41,071.63
Total Cost Share (75%) to be spent	

Remaining VSP Funds (Funds to be Spent)	\$122,834.12
Expense Estimates (reporting/travel/ advertising/ supplies)	\$ 10,720.00
Staff Time	\$ 7,650.00
Cost Share Allocation	\$ 41,071.63
LandPride All-Purpose Seeder (60 in.)	\$ 9,468.80
Trailer	\$ 6,000.00
Lawyer help -- writing County and POCD Agreement	\$ 1,500.00
Available Balance	\$46,423.69

TREASURERS REPORT

Fund Totals

Pend Oreille Conservation District

05/01/2021 To: 05/31/2021

Time: 14:20:38 Date: 06/02/2021

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	37,485.45	655.41	480.53	37,660.33	15.00	-1,099.09	0.00	36,576.24
002 Working Capital Fund	-4,061.47	72.50		-3,988.97	0.00	0.00	0.00	-3,988.97
075 20-21 38NR	7,814.99	0.00		7,814.99	0.00	0.00	0.00	7,814.99
110 CCIM 2020	14,750.98	0.00		14,750.98	0.00	0.00	0.00	14,750.98
120 CCIM2021	1,045.13	9,647.16	8,187.07	2,505.22	3,867.86	1,202.74	0.00	7,575.82
20-21 38VS	6,127.37	4,644.80	8,550.83	2,221.34	4,209.61	1,202.75	0.00	7,633.70
20-21 PUD 2019	-4,560.83	0.00		-4,560.83	0.00	0.00	0.00	-4,560.83
310 PUDEC	1.81	0.00		1.81	0.00	0.00	0.00	1.81
320 20 PUDEC CW	3,070.92	0.00		3,070.92	0.00	0.00	0.00	3,070.92
500 20-21 WQAI P	-360.70	0.00		-360.70	0.00	0.00	0.00	-360.70
510 WQAI P-2021	-563.56	0.00		-563.56	0.00	0.00	0.00	-563.56
	60,750.09	15,019.87	17,218.43	58,551.53	8,092.47	1,306.40	0.00	67,950.40

TREASURERS REPORT

Account Totals

Pend Oreille Conservation District

05/01/2021 To: 05/31/2021

Time: 14:20:38 Date: 06/02/2021
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Mountain West	1,194.88	0.00	0.00	1,194.88	0.00	15.00	1,209.88
3 PayPal-NRCS	-1,383.07	0.00	0.00	-1,383.07	0.00	0.00	-1,383.07
4 Wash Fed Sav	3,099.88	0.26	0.00	3,100.14	0.00	0.00	3,100.14
5 Wash Fed Ck.	57,838.40	15,019.61	17,218.43	55,639.58	0.00	9,383.87	65,023.45
Total Cash:	60,750.09	15,019.87	17,218.43	58,551.53	0.00	9,398.87	67,950.40
	60,750.09	15,019.87	17,218.43	58,551.53	0.00	9,398.87	67,950.40

TREASURERS REPORT

Outstanding Vouchers

Pend Oreille Conservation District

As Of: 05/31/2021 Date: 06/02/2021
 Time: 14:20:38 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	54	03/03/2020	Claims	1	12642	Office of the Secretary of State	5.00	Annexation Of Territory Within A Conservation District Processing Fee
2021	36	02/23/2021	Claims	1	12778	Health Care Authority	10.00	Alex Case-Cohen 900D53
							15.00	
2021	71	03/31/2021	Claims	5	2052	Menk Jackson Beyer, LLP	1,020.00	Professional Services
2021	101	03/31/2021	Claims	5	2058	Soiltest Farm Consultants Inc.	43.00	Soil Test For Phipps,
2021	144	05/31/2021	Payroll	5	2070	Alexandra Case-Cohen	1,306.40	Alex Case-Cohen 5/1 -31/2021
2021	161	05/28/2021	Claims	5	2071	Alex Case-Cohen	52.81	VSP Travel Site Visits
2021	162	05/28/2021	Claims	5	2072	Exbablylon	323.10	IT Support
2021	163	05/28/2021	Claims	5	2073	Soiltest Farm Consultants Inc.	17.80	VSP Soil Test Shuckle, Minus Credits
2021	164	05/28/2021	Claims	5	2074	Menk Jackson Beyer, LLP	1,104.60	VSP Work
2021	165	05/31/2021	Claims	5	2075	Ferry Conservation District	3,716.19	Admin VSP/IMP
2021	166	05/31/2021	Claims	5	2076	Stevens County Conservation District	666.66	Orca, Engineering
2021	167	05/31/2021	Claims	5	2077	Pomeroy Conservation District	1,133.31	VSP Engineering Bush Project
							9,383.87	
							9,398.87	

Fund	Claims	Payroll	Total
001 General Fund	15.00	-1,099.09	-1,084.09
0 CCIM2021	3,867.86	1,202.74	5,070.60
220 20-21 38VS	4,209.61	1,202.75	5,412.36
	8,092.47	1,306.40	9,398.87

TREASURERS REPORT

Signature Page

Pend Oreille Conservation District

05/01/2021 To: 05/31/2021

Time: 14:20:38 Date: 06/02/2021

Page: 4

We the undersigned officers for the Pend Oreille Conservation District have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____

Chairman / Date _____ District Administrator / Date _____

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 14:21:13 Date: 06/02/2021

05/01/2021 To: 05/31/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
129	05/14/2021	Payroll	5	EFT	United States Treasurer	995.42	941 Deposit For 04/01/2021 - 04/30/2021
131	05/05/2021	Claims	5	EFT	Verizon Wireless	105.12	Verizon Bill Cell Phones
132	05/05/2021	Claims	5	EFT	Verizon Wireless	116.27	Verizon Bill Tablets/jet Pack
137	05/05/2021	Claims	5	EFT	U.S. Postal Service	55.00	Stamps
138	05/10/2021	Payroll	5	EFT	Department Of Retirement Systems	869.59	04/01/2021 To 04/30/2021 - PERS 2
142	05/18/2021	Claims	5	EFT	Department Of Retirement Systems	73.17	Correction For David Marcell 11/2019,12/2019,1/2020
150	05/07/2021	Claims	5	EFT	Amazon.com	3.10	Office Supplies
151	05/10/2021	Claims	5	EFT	Amazon.com	62.31	Office Supplies
152	05/06/2021	Claims	5	EFT	IFIBER Communications	140.42	Ifiber Phone May 2021
153	05/11/2021	Claims	5	EFT	Pend Oreille PUD	39.51	PUD May 2021 /5271
154	05/11/2021	Claims	5	EFT	Pend Oreille PUD	76.55	PUD May 2021/6157
155	05/18/2021	Claims	5	EFT	Lisa Alkire	1,100.00	VSP Page Web Management
156	05/19/2021	Claims	5	EFT	City of Newport	96.00	City Of Newport /water
157	05/26/2021	Claims	5	EFT	McKenzie-Mohr & Associates, USD	645.00	Work Shop For VSP Outreach Education
158	05/27/2021	Claims	5	EFT	Petroglyph Printing and Sign	452.34	VSP Outreach Signs
159	05/26/2021	Claims	5	EFT	Washington Federal	6.45	ATM Foreign Fee
133	05/05/2021	Payroll	5	2064	Health Care Authority	2,561.31	04/01/2021 To 04/30/2021 - Health Care Authority
141	05/14/2021	Payroll	5	2069	Alexandra Case-Cohen	1,500.00	
143	05/31/2021	Payroll	5	2070	Voided Payroll Transaction - Alexandra Case-Cohen		Voided Payroll Transaction - Alexandra Case-Cohen
144	05/31/2021	Payroll	5	2070	Alexandra Case-Cohen	1,306.40	Alex Case-Cohen 5/1-31/2021
161	05/28/2021	Claims	5	2071	Alex Case-Cohen	52.81	VSP Travel Site Visits
162	05/28/2021	Claims	5	2072	Exbabylon	323.10	IT Support
163	05/28/2021	Claims	5	2073	Soiltest Farm Consultants Inc.	17.80	VSP Soil Test Shuckle, Minus Credits
164	05/28/2021	Claims	5	2074	Menk Jackson Beyer, LLP	1,104.60	VSP Work
165	05/31/2021	Claims	5	2075	Ferry Conservation District	3,716.19	Admin VSP/IMP
166	05/31/2021	Claims	5	2076	Stevens County Conservation District	666.66	Orca, Engineering
167	05/31/2021	Claims	5	2077	Pomeroy Conservation District	1,133.31	VSP Engineering Bush Project
						480.53	
						8,187.07	
						8,550.83	
						17,218.43	Claims: 9,985.71 Payroll: 7,232.72

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the ??? and that I am authorized to authenticate and certify to said claim.

() Chairman () Auditing Officer _____ Date: _____

RECEIPT REGISTER

Pend Oreille Conservation District

05/01/2021 To: 05/31/2021

Time: 14:21:33 Date: 06/02/2021

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo
140	05/10/2021	Tr Rec	190972		5	Frontier Title & Escrow	725.00	Rent May 2021
145	05/14/2021	Tr Rec	190973		5	Pend Orielle County	4,644.80	VSP # 23 April 2021
146	05/20/2021	Tr Rec	190974		5	WSCC	9,647.16	IMP Voucher # 11 April 2021
149	05/31/2021	Tr Rec	190977		5	Washington Federal	2.65	Checking Interest May 2021
160	05/31/2021	Tr Rec	190978		4	Washington Federal	0.26	Savings Interest May 2021
360 Misc Revenues							655.41	
001 General Fund							655.41	
360 Misc Revenues							72.50	
002 Working Capital Fund							72.50	
330 State Generated Revenues							9,647.16	
120 CCIM2021							9,647.16	
330 State Generated Revenues							4,644.80	
220 20-21 38VS							4,644.80	
							15,019.87	

The above listed revenues were deposited in Mountain West bank account as indicated, a federally insured institution. ATTESTED TO:

Signature & Title

Date

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 14:20:16 Date: 06/02/2021

05/01/2021 To: 05/31/2021

Page: 1

1 Mountain West

Date		Balance Forward	797.22				
		Total Credits:	0.00				
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	797.22
						Outstanding Credits:	
2020	54	03/03/2020	Claims	12642	Office of the Secretary of State		5.00
2021	36	02/23/2021	Claims	12778	Health Care Authority		10.00
						Outstanding Debits:	15.00
						Reconciled Book Balance:	782.22

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
NEWPORT WA 99156-0465

***** CHECKING ACCOUNTS *****

Account Title: PEND OREILLE CONSERVATION DISTRICT

Add the convenience of receiving tax documents and other account notices electronically. Simply log in to Online Banking and under the eStatements tab select Sign up/Changes. Click on the plus sign next to your account and choose the notices you'd like to receive. It's that easy! Contact your local branch with any questions.

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	@XXXXXXXXXX@8895	Statement Dates	5/03/21 thru 5/31/21
Previous Balance	797.22	Days in the statement period	29
Deposits/Credits	.00	Average Ledger	797.22
Checks/Debits	.00	Average Collected	797.22
Service Charge	.00		
Interest Paid	.00		
Ending Balance	797.22		

Daily Balance Information	
Date	Balance
5/03	797.22

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 13:22:07 Date: 06/02/2021

05/01/2021 To: 05/31/2021

Page: 1

4 Wash Fed Sav

Date	Balance Forward	3,099.88
05/31/2021		0.26

Total Credits: 0.26

Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits: 0.00

Reconciled Bank Balance: 3,100.14

Outstanding Credits:

Outstanding Debits:

Reconciled Book Balance: 3,100.14

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 2

Statement End Date May 31, 2021
 Statement Begin Date May 1, 2021
 Account Number 62763959483

To report a lost or stolen card,
 call 800-324-9375.
 For 24-hour telephone banking,
 call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
 121 N WASHINGTON AVE
 NEWPORT, WA 99156-9271

18445 *

For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.

Business Savings Summary - # 62763959483

Annual Percentage Yield Earned for this Statement Period	0.099%
Interest Rate Effective 05/01/2021	0.100%
Interest Earned/Accrued this Cycle	\$0.26
Number of Days in this Cycle	31
Date Interest Posted	05-31-2021
Year-to-Date Interest Paid	\$0.45

Beginning Balance	\$3,099.88
Interest Earned This Period	+0.26
Deposits and Credits	+757.00
Other Transactions	-757.00
Ending Balance	\$3,100.14

Between August-October of 2020 **all debit card holders** were mailed a new contactless debit card to replace your existing card.



Unable to find your new card?
 Let us help. Call our Client Care Center at 800-324-9375.

Interest Earned This Period

Date	Description	Amount
05-31	Credit Interest	0.26
Total Interest Earned This Period		0.26

Deposits and Credits

Date	Description	Amount
05-06	Deposit Transfer from *6710 CK	757.00
Total Deposits and Credits		757.00

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

004-01 (8/19)



Statement of Account

PAGE 2 OF 2

Statement End Date May 31, 2021
Statement Begin Date May 1, 2021
Account Number 62763959483

For 24-hour telephone banking
1-877-431-1876

Other Transactions

<u>Date</u>	<u>Description</u>	<u>Amount</u>
05-06	Withdrawal Transfer to *2512 SAV	757.00
	Total Other Transactions	757.00





Dear Pend Oreille Bible Church,

On 05/06/2021, George Stuivenga asked us to transfer \$757.00 from the Pend Oreille Bible Church's checking account (#7867) to the Pend Oreille Bible Church's saving account (#2512). However, due to an error, the money was transferred from the Church's checking to account #6710 and #9483 before it was transferred back into the Church's saving account (#2512). Your current account balances reflect the transfer from the Church's checking to the Church's savings but your account statements will show multiple transactions to show our error corrections. We are reaching out to you to clarify that this was due to no fault of George Stuivenga but a technical error on our part. We sincerely apologize for any inconvenience this might have caused you and in the future, we will be more careful to make sure this does not happen again.

Transaction 1:

\$757.00 transferred from #7867 to #6710

Transaction 2:

\$757.00 transferred from #6710 to #9483

Transaction 3:

\$757.00 transferred from #9483 to #2512

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 13:12:49 Date: 06/02/2021

05/01/2021 To: 05/31/2021

Page: 1

5 Wash Fed Ck.

Date	Balance Forward	64,061.66
05/10/2021		725.00
05/14/2021		4,644.80
05/20/2021		9,647.16
05/31/2021		2.65
	Total Credits:	15,019.61

Year	Trans#	Date	Type	Chk#	Vendor	
2021	92	04/30/2021	Payroll		Department of Labor & Industries	110.91
2021	94	04/30/2021	Claims		Washington State Department of Revenue	279.27
2021	104	04/30/2021	Claims	2061	John Floyd	106.24
2021	105	04/30/2021	Payroll	2062	Alexandra Case-Cohen	958.98
2021	106	04/30/2021	Claims	2063	Alex Case-Cohen	164.14
2021	134	04/30/2021	Claims	2065	Exbabylon	468.50
2021	135	04/30/2021	Claims	2066	Pend Oreille County Weed Board	286.06
2021	136	04/30/2021	Claims	2067	Ferry Conservation District	2,386.17
2021	139	04/30/2021	Claims	2068	Stevens County Conservation District	399.99
2021	131	05/05/2021	Claims		Verizon Wireless	105.12
2021	132	05/05/2021	Claims		Verizon Wireless	116.27
2021	133	05/05/2021	Payroll	2064	Health Care Authority	2,561.31
2021	137	05/05/2021	Claims		U.S. Postal Service	55.00
2021	152	05/06/2021	Claims		IFIBER Communications	140.42
2021	150	05/07/2021	Claims		Amazon.com	3.10
2021	138	05/10/2021	Payroll		Department Of Retirement Systems	869.59
2021	151	05/10/2021	Claims		Amazon.com	62.31
2021	153	05/11/2021	Claims		Pend Oreille PUD	39.51
2021	154	05/11/2021	Claims		Pend Oreille PUD	76.55
2021	129	05/14/2021	Payroll		United States Treasurer	995.42
2021	141	05/14/2021	Payroll	2069	Alexandra Case-Cohen	1,500.00
2021	142	05/18/2021	Claims		Department Of Retirement Systems	73.17
2021	155	05/18/2021	Claims		Lisa Alkire	1,100.00
2021	156	05/19/2021	Claims		City of Newport	96.00
2021	157	05/26/2021	Claims		McKenzie-Mohr & Associates, USD	645.00
2021	159	05/26/2021	Claims		Washington Federal	6.45
2021	158	05/27/2021	Claims		Petroglyph Printing and Sign	452.34
Total Debits:						14,057.82
Reconciled Bank Balance:						65,023.45
Outstanding Credits:						1,020.00
2021	71	03/31/2021	Claims	2052	Menk Jackson Beyer, LLP	1,020.00
2021	101	03/31/2021	Claims	2058	Soiltest Farm Consultants Inc.	43.00
2021	144	05/31/2021	Payroll	2070	Case-Cohen, Alexandra Loree	1,306.40
Outstanding Debits:						2,369.40
Reconciled Book Balance:						62,654.05

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 5

Statement End Date May 31, 2021
 Statement Begin Date May 1, 2021
 Account Number 62763959434

To report a lost or stolen card,
 call 800-324-9375.

For 24-hour telephone banking,
 call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
 121 N WASHINGTON AVE
 NEWPORT, WA 99156-9271

18444 *

For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.

Between August-October
 of 2020 **all debit card**
holders were mailed a new
 contactless debit card to
 replace your existing card.



Business Interest Checking Summary - # 62763959434

Annual Percentage Yield Earned for this Statement Period	0.050%
Interest Rate Effective 05/01/2021	0.050%
Interest Earned/Accrued this Cycle	\$2.65
Number of Days in this Cycle	31
Date Interest Posted	05-31-2021
Year-to-Date Interest Paid	\$6.14

Beginning Balance	\$64,061.66
Interest Earned This Period	+2.65
Deposits and Credits	+15,016.96
Checks Paid	-8,896.80
ATM, Electronic and Debit Card Withdrawals	-5,154.57
Other Transactions	-6.45
Ending Balance	\$65,023.45



Unable to find your new card?
 Let us help. Call our Client
 Care Center at 800-324-9375.

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
05-31	Credit Interest	2.65
Total Interest Earned This Period		2.65

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

WF-01 (8/19)



Statement of Account

PAGE 2 OF 5

Statement End Date May 31, 2021
 Statement Begin Date May 1, 2021
 Account Number 62763959434

For 24-hour telephone banking
 1-877-431-1876

Deposits and Credits

Date	Description	Amount
05-10	Deposit	725.00
05-14	Deposit	4,644.80
05-20	External Deposit WA ST SCC 4710210518CW16300000 - VENDOR PAY 449178!	9,647.16
Total Deposits and Credits		15,016.96



Checks Paid

Number	Date	Amount	Number	Date	Amount
2061	May 7	106.24	2067	May 10	2,386.17
2062	May 6	958.98	2068	May 11	399.99
2063	May 6	164.14	2069	May 20	1,500.00
2064	May 11	2,561.31	99489652*	May 10	62.31
2065	May 19	468.50	99566532*	May 7	3.10
2066	May 12	286.06	Total Checks Paid		\$8,896.80

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

ATM, Electronic and Debit Card Withdrawals

Date	Description	Amount
05-03	External Withdrawal LABOR&INDUSTRIES - L&I ELF 16716500-026PPM	110.91
05-03	External Withdrawal WA DEPT REVENUE - TAX PYMT 6690906	279.27
05-05	Point Of Sale Withdrawal USPS PO 54586607 10NEWPORT WAUS Card #9903	55.00
05-06	Point Of Sale Withdrawal IFIBER COMMUNICATIO509-7542600 WAUS Card #9903	140.42
05-07	External Withdrawal ACHMA VISB 800-922-0204 - BILL PYMNT	105.12
05-07	External Withdrawal ACHMA VISB 800-922-0204 - BILL PYMNT	116.27
05-10	External Withdrawal WA DEPT RET SYS - DRS EPAY 4165095	869.59
05-11	External Withdrawal PEND OREILLE PUD ELECTRIC BILL - PUD 5271	39.51
05-11	External Withdrawal PEND OREILLE PUD ELECTRIC BILL - PUD 6157	76.55
05-14	External Withdrawal IRS - USATAXPYMT 270153451431878	995.42
05-18	Point Of Sale Withdrawal IN *LISAALKIRE 509-2027582 WAUS Card #9903	1,100.00
05-18	External Withdrawal WA DEPT RET SYS - DRS EPAY 4166624	73.17
05-19	External Withdrawal CITY OF NEWPORT COLLECT:1077577721 - CITY OF NE H1F17D1743417	96.00

Handwritten marks: a checkmark and a vertical line with a checkmark at the bottom.



Statement of Account

Statement End Date PAGE 3 OF 5
May 31, 2021
Statement Begin Date May 1, 2021
Account Number 62763959434

For 24-hour telephone banking
1-877-431-1876

Date	Description	Amount
05-26	Point Of Sale Withdrawal MCKENZIE- MOHR & ASFREDERICTON NBCA Card #9903	645.00
05-27	Point Of Sale Withdrawal PETROGLYPH PRINTING509-4472590 WAUS Card #9903	452.34
Total ATM, Electronic and Debit Card Withdrawals		5,154.57

Other Transactions

Date	Description	Amount
05-26	ATM Foreign Transaction Fee INTL SERVICE FEE 099784	6.45
Total Other Transactions		6.45





U.S. BANK
P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER 4485 5945 5562 2370
STATEMENT DATE 05-25-2021
AMOUNT DUE \$0.00
NEW BALANCE \$0.00
PAYMENT DUE ON RECEIPT

000000248 01 SP 0.560 106481345518285 P
PEND OREILLE CONS DIST
ATTN DAVID MARCELL
PO BOX 465
NEWPORT WA 99156-0465

AMOUNT ENCLOSED
\$

Please make check payable to
U.S. BANK

U.S. BANK
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

4485594555622370 000000000 000000000

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

PEND OREILLE CONS DI 4485 5945 5562 2370	Previous Balance	Purchases And Other + Charges	Cash + Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	= New Balance
Company Total	\$302.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$302.78	\$0.00

CORPORATE ACCOUNT ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-27	04-27		AUTO PAYMENT DEDUCTION	302.78 CR
TOTAL CORPORATE ACTIVITY				\$302.78 CR

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER 4485-5945-5562-2370		ACCOUNT SUMMARY	
	STATEMENT DATE 05/25/21	DISPUTED AMOUNT .00	PREVIOUS BALANCE 302.78 PURCHASES & OTHER CHARGES .00 CASH ADVANCES .00 CASH ADVANCE FEES .00 LATE PAYMENT CHARGES .00 CREDITS .00 PAYMENTS 302.78 ACCOUNT BALANCE 0.00	
SEND BILLING INQUIRIES TO: U.S. BANK P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE .00			