



Pend Oreille Conservation District
Regular Board Meeting MINUTES: 8/16/2022

Meeting Start – 4:02 PM

In attendance at Camas Center - George Stuvenga, Board Supervisor – Chair; Randall Leestma, Board Supervisor; John Floyd, Board Supervisor; Mike Baden, WSCC; Alex Case-Cohen, POCD District Manager; Mary Malone, Education and Outreach.

In attendance via “GoToMeeting,”: Mike Mumford, Board Supervisor; Jon Paul Driver, Board Supervisor; Robert Rosencrantz, Pend Oreille County Commissioner

Official Action Items				
Motion	Motion made by:	Motioned seconded by:	Decision	Attachment
Motion to approve agenda and take items out of order	John Floyd	Randall Leestma	Carried	A
Motion to approve June meeting minutes	John Floyd	Mike Mumford	Carried	B
Motion to approve ILA No. 20220816-01, POCD-PUD agreement for cottonwood enhancement and erosion mitigation	John Floyd	Randall Leestma	Carried	C
Motion to approve WACD dues invoice for FY2023	John Floyd	Jon Paul Driver	Carried	D
Motion to approve Washington State Conservation Commission FY 2023 addendum, amended to add Air Quality	John Floyd	Randall Leestma	Carried	L
Motion to approve PSA No.20220816-01, Aquatechnex Contract for DOE WQAIP	John Floyd	Jon Paul Driver	Carried	M
Motion to approve April, May, June and July Treasurer Reports	Randall Leestma	John Floyd	Carried	N,O,P,Q
Meeting Adjourned at 6:39 PM				

Partner Reports

Mike Mumford, WACD

Area and annual meetings: Mike said he believes the area meetings are all in October, but said to go to the Hub or they may be posted on the website as well. Of the six area meetings, only one has not decided if it will be hybrid or not. Instead of having monthly board meetings over the summer, WACD took a hiatus for two months. Will be back at it in September. They will be looking at annual meeting, which will be in Wenatchee and virtual. Also, they currently have task forces working on harmful algae bloom, livestock, and more. Working on first phase of DEI resolution that was passed last November. Another thing is they need to have a position statement in place on large solar arrays on shrub-steppe and ag lands. Working on investments and have a financial investment plan in place. WACD annual meeting will start on November 28th (Mike will double check to confirm date) – would need to arrive Sunday Nov. 27th. Mike also noted it was announced a couple of weeks ago that Okanagan Envirothon are the state winners, will be going to national competition.

John Skoog, Sunvek

John from Sunvek gave an overview of roofing material used by his company. It is a foam roofing and sprays across entire roof leaving it seamless. Quoted at longest warranty available of 15 years, which did increase the cost some. An inch and a half of foam gives it an R10 insulated value, then coated with silicone. Could also save money by silicone coating without foam. Primary reason for using the foam is it is a complete roof system with insulation and seamless. Won't get damaged from walking on it, but could be damaged by shovels. Will handle around 200 pounds per square inch. Should sweep it off, since snow shouldn't stick to the silicone. Silicone offers sun resistant coating, but foam adds insulation and strength to the roof. Both are fully adhered roof system in the end. Would need to do foam at no lower than 50 degrees. Silicone could possibly go up in slightly lower temps.

Mike Baden, WSCC

Mike discussed items from the Commission side regarding status of the roll out of programs related to the supplemental budget as well as current budget development efforts. Mike noted that Alex was

able to help get going on some manager's roundtables, which have been valuable and he hopes it continues. There have been several apps for salmon recovery funding, and districts are encouraged to submit if they have a compelling project - riparian planting component is important. About to submit budget packages for next biennium, which are due by end of September. Elections will be coming up again with George and John from POCD who will be up this round. Mike said he will meet with Jon Paul for orientation soon. Paige DeChambeau is the new Laura (communications director for WSCC), and other new people coming in as well. The long-range planning session will be held in conjunction with the board meeting on Oct. 18 - Rescheduling the board meeting is an option as well. Community meeting could be held in advance, but may be tough to get that in before Oct. 18. Could do a survey to send out to partners, put on website, etc.

Robert Rosencrantz, POCC

Commissioner Rosencrantz said they were visited yesterday by State Sen. Shelly Short & Rep. Jacquelin Maycumber. The one issue that is troubling is the degree to which legislation next year may impede water rights and water usage. Would like a better understanding of this but sounds like it is going to make life difficult. Mike M. discussed current water rights laws and current issues. There was an attempt made to change the law but it didn't go anywhere because not all stakeholders were on board.

New Business

Action Item: Approve POCD-PUD ILA for EC/CW Funding Lake – See attachment C. Alex briefly discussed ILA No. 20220816-01, POCD-PUD agreement for cottonwood enhancement and erosion mitigation, noting that it is the same agreement approved in previous years. John moved to approve the agreement, seconded by Randy. Motion carried.

Action item: Approve WACD dues payment for FY2023– See attachment D. Mike Mumford recused himself from the vote. John moved to approve the dues payment of \$3,488.89, seconded by Jon Paul. Motion carried.

Discussion item: District Manager Raise – See attachments E-H. Alex discussed why a raise is warranted at this time. Due to increased revenue and successful grant writing, we have doubled if not tripled potential funding. She has also completed a management certificate program. This has been budgeted into the annual budget. Mike asked Alex to find out the average and median wage of district managers in the state. He would also like to see a composite rate with a 70-30 split for the benefits, in addition to the current 60-40 split. George asked for an executive session at the next meeting to discuss.

Discussion item: Riparian Program Coordinator – See attachments G-K. Alex explained the need for a riparian planner and the funding to be used. Mike M. would like to see an organizational chart with this position, as well as the field tech from part time to full time; salaries and duties, and list priorities.

Additional Discussion item: Field tech from part time to full time – Alex wants someone to run the monitoring program – measure effectiveness of bank stabilization projects (water temp, water quality, etc.). Also monitoring for VSP. Would depend on the salmon recovery funding. No formal proposal ready at this time.

Action item: SCC IM FY2023 Addendum Approval – See attachment L. Alex briefly explained the addendum. John moved to approve, seconded by Randy. The motion was amended to add Air Quality. Motion carried.

Action item: Aquatechnex Contract Approval for DOE WQAIP – See attachment M. The Board discussed the contract and asked Alex to check the applicators license, insurance and workers compensation coverage. John moved to approve the contract, seconded by Jon Paul. Motion carried.

Discussion item: Special Meeting Date – Alex noted that the board needs to hold a special meeting on Oct. 18 at 1 p.m. for long-range planning. Board discussed whether to hold the regular meeting on the same day or reschedule the regular meeting. Majority want to split up the meetings. Alex will send out a Doodle Poll for rescheduling the regular meeting.

Discussion item: WACD NE Area Annual Meeting travel plans – The Board discussed carpooling to the meeting. John, George and Alex will carpool for sure, with Jon Paul as a tentative yes.

Treasurer's Report for April, May, June & July – See attachments N-Q

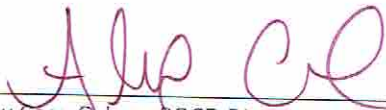
Randy moved to approve all four months, John seconded. Motion carried. (Note: provide Randy with printed copies in advance in the future).

Operations Report – Alex Case-Cohen, See Attachment R

To Do List:

- Mike M. wants Alex to find out average and median wage of district managers
- George would like executive session at the next meeting to discuss Alex's salary. Provide board with a composite of 70-30 split in benefits as well.
- Prepare organizational chart with this riparian planner position & field tech from part time to full time – show management flow, etc. Can propose several. Salary and duties. List priorities – admin, riparian, field tech, etc.
- Check applicators license and insurance, workers compensation coverage of Aquatechnex
- Discuss Line of Credit at September meeting
- Provide Randy with printed copies of treasurer's reports
- Get minutes signed and on website (Mary)
- Communicate Hazard Mitigation project for Metaline
- Give Mike Baden Jon Paul's contact information
- Send out Doodle Poll to Board for rescheduling October regular meeting

Meeting Adjourned: 6:39 p.m.



Alex Case-Cohen, POCD District Manager



George Stuvenga, POCD Board Chair



BOARD MEETING PACKET

August 16th, 2022

Attachment A: POCD Regular Board Meeting AGENDA – August 16th, 2022

Attachment B: POCD Regular Board Meeting MINUTES – June 21st, 2022

Attachment C: ILA No. No.20220816-1 ILA with PUD – EC/CW Programs

Attachment D: WACD Invoice 2022 Dues #27

Attachment E: Case-Cohen Composite Rate Comparisons

Attachment F: FY2023 Annual Operating Budget

Attachment G: FY2022-2023 Annual Plan Budget Comparisons

Attachment H: POCD Comp. Rate Data – E-WA District Managers Spreadsheet

Attachment I: 8-8-2022 Riparian Program Coordinator Job Description DRAFT

Attachment J: Riparian Restoration Manager Example—Mt. Vernon, WA

Attachment K: Salmon Recovery Funding Request DRAFT

Attachment L: 08-16-2022 Implementation Addendum DRAFT

Attachment M: Professional Services Agreement No.20220816_01 Aquatechnex-BLCWA

Attachment N: #04-April 2022 Treasurer's Report

Attachment O: #05-May 2022 Treasurer's Report

Attachment P: #06-June 2022 Treasurer's Report

Attachment Q: #07-July 2022 Treasurer's Report

Attachment R: June & July 2022 Operations Report



Pend Oreille Conservation District
Regular Board Meeting AGENDA: Tuesday, August 16th, 2022

Attachment (A)

This meeting will be held virtually and in-person

In-Person Information

Birthday Room
 Camas Center for Community Wellness
 1821 LeClerc Rd. N., Cusick, WA 99119

GoTo Meeting Information

Meeting link - <https://global.gotomeeting.com/join/960196629>

United States: +1 (872) 240-3212 - One-touch: tel:+18722403212,,960196629#

Access Code: 960-196-629

Time: 4:00 p.m. – 6:50 p.m.

More info: www.pocd.org

Time	Agenda Items	Item Detail	Attachment	Duration
4:00 PM	Introductions & Approval of Current Agenda	<i>Regular Meeting: August 16th, 2022</i>	Attachment A	5 Minutes
4:05 PM	Approve Previous Meeting Minutes:	<i>Regular Meeting Minutes: June 21st, 2022</i>	Attachments B	10 Minutes
4:10 PM	Partner Reports			40 Minutes
		<i>Robert Rosencrantz -- POC</i>		
		<i>Mike Baden – WSCC</i>		
		<i>Mark Simpson-USDA NRCS</i>		
		<i>Mike Mumford – WACD</i>		
4:50 PM	New Business			55 Minutes
	Action Item: Approve POCD-PUD ILA for EC/CW Funding	<i>ILA No. 20220816-01</i>	Attachment C	15 Min.
	Action Item: Approve WACD dues payment for FY2023	<i>WACD Invoice FY2023 Dues</i>	Attachment D	10 Min
	District Manager raise discussion	<i>Alex Case-Cohen, POCD</i>	Attachment E, F, G, H	15 Min
	Riparian Program Coordinator discussion	<i>Consider hiring a RPC to help plan/design for more potential projects using WSCC SRF funds</i>	Attachment G, I, J, K	15 Min.
5:45 PM	Break			5 Minutes
5:50 PM	New Business Continued			30 Minutes
	Action Item: SCC IM FY2023 Addendum Approval		Attachment L	10 Min.
	Action Item: Aquatechnex Contract Approval for DOE WQAIP	<i>PSA No.20220816-01</i>	Attachment M	10 Min.
	Decide special meeting time			5 Min.
	WACD NE Area Annual Meeting travel plans	<i>John W. Floyd, POCD</i>		5 Min.
6:20 PM	Treasurer's Report	<i>April-May-June 2022 Treasurer's Report will be approved in June</i>	Attachment N, O, P, Q	15 Minutes
6:35 PM	Operation's Report	<i>Review previous month's activities</i>	Attachment R	10 Minutes
6:45 PM	Adjourn			

**Attachment B:
POCD Regular Board
Meeting MINUTES –
June 21st, 2022**



Pend Oreille Conservation District
Regular Board Meeting MINUTES: 6/21/2022

Meeting Start – 4:00 PM

In attendance at Camas Center - **Randall Leestma**, Board Supervisor; **Alex Case-Cohen**, POCD District Manager; **John Floyd**, Board Supervisor; **Jon Paul Driver** Board Supervisor; **Mary Malone**, POCD & POCWB Education and Outreach; **Corey Brenner**, POCD Resource Tech

In attendance via “GoToMeeting,”: **Robert Rosencrantz**, BOCC; **Mike Mumford**, Board Supervisor; **Mark Simpson**, USDA NRCS; **George Stuvenga**, Board Supervisor – Chair.

Official Action Items				
Motion	Motion made by:	Motioned seconded by:	Decision	Attachment
Motion to approve agenda as corrected and take items out of order	Randall Leestma	Jon Paul Driver	Carried	A
Motion to approve May meeting minutes	Randall Leestma	Jon Paul Driver	Carried	B
Motion to approve DOE Agreement No. WQAIP-2023-PeOrCD-00064for Bead Lake	Mike Mumford	Jon Paul Driver	Carried	C
Motion to approve POCWD FY2023 Agreement	Randall Leestma	Jon Paul Driver	Carried	D
Motion to approve Alkire Collab Agreement for FY2023	Mike Mumford	Jon Paul Driver	Carried	E
Motion to approve Far Corner Communications addendum	Randall Leestma	Jon Paul Driver	Carried	F
Motion to approve raise in pay to \$17/hr for Corey Brenner	Mike Mumford	Randall Leestma	Carried	N/A
Meeting Adjourned at 6:04 p.m.				

Partner Reports

Robert Rosencrantz, BOCC

Robert noted that he is very happy with the progress on the Metaline hazard mitigation project, and commended Alex for all her hard work.

Mark Simpson, USDA NRCS –

Mark noted he finished up with the EQIP applications that were funded and is currently working on a CSP application in Stevens County. He gave a brief update on NRCS staffing.

Mike Mumford, WACD

Mike noted he just returned from a WACD meeting – high points: the association had agreed in a court case in 2014 or 2015 to follow state OPMA/PRA guidelines; reasoning is that the association didn't want to be ruled a state agency rather than an association, which includes changes in how they run meetings. Need to make sure the POCD board is up on the changes. There was a report from North Yakima on fish screens, diversions, etc. Also a number of large solar farms in that area. There is a state agency that people can go to instead of the county for permitting on solar farms and it is a rubber stamp agency. There is concern over the number of solar farms that used to be ag land and those areas are fenced in, affecting animal migration. Also during the meeting, budgets were approved, and some changes were made to annual business meeting on how resolutions come to the floor. The annual conference will be in Wenatchee. There is a new WADE president and vice president.

New Business

Action item: DOE Agreement for Bead Lake – See attachment C. Alex briefly discussed the grant, noting that the Bead Lake Clean Water Association does most of the actual work, POCD has little involvement and only administers the grant. The Weed Board has no involvement. Mike M. moved to approve, seconded by Jon Paul. Motion carried.

Action item: Pend Oreille County Weed Board FY2023 agreement – *See attachment D.* Alex noted this is the updated contract for shared staffing with the Weed Board for Mary and Dyana and explained changes from previous. Alex made corrections in the document, including updating the numbers for Mary not to exceed \$55,000. Randy moved to approve the agreement as corrected, seconded by Jon Paul. Motion carried.

Action item: Alkire Collab FY2023 agreement – *See attachment E.* Alex briefly described what Lisa does with social media, newsletter, etc. She will set up a social media workshop for the board with Lisa in the fall. Mike M. moved to approve, seconded by Jon Paul. Motion carried.

Discussion: staffing needs – Alex described the need for a planner who works in riparian area – she will propose a job description in August. We will also need someone to manage the office in the future.

Discussion: WADE – Alex, Mary and Corey discussed what they liked about and learned at the Washington Association of District Employees 3-day conference in Leavenworth last week.

Old Business

Alex Case-Cohen, *Far Corner Communications addendum* –

See attachment F. Alex noted the reason for the addendum is that Cecily updated her rate to \$50/hour beginning July 1. Alex will have an updated contract in August or September to include statement of purpose/plan of work. Randy moved to approve the addendum, seconded by Jon Paul. Motion carried.

Alex Case-Cohen, *New vehicle update* –

Alex reported that she picked up the truck from the Spokane CD. It is a 1993 Dodge Dakota. She will look into getting a vinyl applicator for the side indicating it is POCD. Mike also noted that staff needs gear to identify them as POCD staff. John would also like an update on the average miles per gallon by the end of the year.

Alex Case-Cohen, *Long range plan format and dates* –

Alex said the 5-year plan needs updated and asked the board how to move forward with the plan update – Mark noted that Mike Baden would be the facilitator and hold a public meeting to see what people are interested in as far as conservation. Hold meetings in October and/or November (second week?).

Alex Case-Cohen, Approved early end of probation for Corey Brenner –

Alex briefly explained why she is requesting early end of probation and a raise to \$17 for Corey. Discussion over the probationary period ensued. Mike M. suggested including updates to probationary periods for temporary employees who are working less than 180 days when they do the personnel policy update. Mike M. moved to raise the pay to \$17/hour, leaving the probationary period in place through July 9; seconded by Randall Leestma. Motion carried.

Treasurer’s Report for May – Tabled to August meeting

Operations Report – Alex Case-Cohen, See Attachment H. Alex gave a brief update on grants – HMGP for Metaline and the Salmon Recovery Funding. She also gave a building update: will need to contact someone to inspect the foundation; the mini-split has been installed in the front office and the tenants have been notified that they will need to move out by the end of December.

To Do List:

- **Set up a 1-hour social media workshop in the fall with Lisa and the board**
- **Look into vinyl logo for the truck; gear for staff with logo**
- **Track miles per gallon of truck to report back to board by the end of the year**
- **Meetings for long-range plan in the fall (October and/or November?)**
- **Contact Rick Cruz regarding foundation inspection for building**

Meeting Adjourned: 6:04 p.m.

Alex Case-Cohen, POCD District Manager

George Stuivenga, POCD Board Chair

Attachment C:
ILA No. No.20220816-1
POCD – PUD
EC/CW Programs

ILA No. 20220816-01

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
AND PEND OREILLE CONSERVATION DISTRICT FOR
COTTONWOOD ENHANCEMENT AND EROSION MITIGATION**

This Interlocal Cooperation Agreement (the “Agreement”) is made by and between PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY, WASHINGTON (the “District”) and PEND OREILLE CONSERVATION DISTRICT (“POCD”). The District and POCD are herein referred to each individually as a “Party” and collectively as the “Parties.”

RECITALS

- A. The District is a public utility district and municipal corporation organized under Title 54 RCW.
- B. POCD is a conservation district and municipal corporation organized under Chapter 89.08 RCW.
- C. POCD and the District as “Public Agencies” of the State of Washington authorized to exercise the authority granted by chapter 39.34 RCW (the Interlocal Cooperation Act).
- D. The District may enter into an Interlocal Agreement with POCD to carry out its municipal purposes pursuant to RCW 54.16.090.
- E. The Parties desire that POCD will participate in the District’s cottonwood enhancement and erosion mitigation programs as identified in the District’s Comprehensive Wildlife Management Plan (“CWMP”) for FERC Project No. 2042 (Box Canyon Hydroelectric Project).

NOW, THEREFORE, in consideration of the mutual promises, covenants and provisions contained herein, the mutual benefits to be derived therefrom, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

- 1. Term. This Agreement will become effective upon execution by both Parties and shall remain in effect until the earlier of: (a) December 31, 2022; (b) the date on which the Parties mutually agree to terminate this Agreement; (c) upon 30-days’ written notice of termination by either Party; or (d) a Party breaches this Agreement and fails to cure such breach within thirty (30) days following receipt of written notice of breach provided by the other Party. The parties may, by mutual acceptance and agreement in writing, extend this Agreement for additional one-year periods, not to exceed five (5) total years. The date on which this Agreement terminates shall be referred to herein as the “Termination Date.”
- 2. General Purpose. The purpose of this Agreement is for POCD to participate in the District’s cottonwood enhancement and erosion mitigation programs as identified in the District’s Comprehensive Wildlife Management Plan (“CWMP”) for FERC Project No. 2042 (Box Canyon Hydroelectric Project).
- 3. Scope of Work.
 - A. Cottonwood Landowner Assistance Measures (“Cottonwood Program”). POCD shall administer the District’s Cottonwood Program as identified in the CWMP in accordance with the following terms:
 - a. Program Goal. The goal of the Cottonwood Program is to increase the extent of cottonwoods in suitable areas around the District’s Box Canyon Hydroelectric

Project. The program will provide annual support in the form of planting materials and technical assistance to public, private, or tribal landowners and managers wishing to improve habitat conditions on their property. The Cottonwood Program will also contain a public education component addressing the existence of the program, the benefits of participation, the use of cottonwoods and other native plants in shoreline stabilization projects, and information on successful projects. The District will assist the POCD in identifying potential areas suitable for cottonwood establishment. Over the course of the program, POCD will track contact efforts, and the extent and success of landowner assistance measures.

- b. Program Requirements. POCD shall administer a small-grants program to assist private and other landowners in cottonwood planting and other riparian habitat enhancements. POCD shall also conduct public education efforts in Pend Oreille County on the causes of erosion, bank protection and stabilization techniques, and related issues. For grant projects, planting materials will primarily be rooted cottonwoods suitable for spring planting, but other native trees and shrubs may be made available as well. Grant recipients will be required to adhere to the following guidelines, as well as others that may be established by the Box Canyon Technical Committee:
 - Cottonwoods will be planted in areas reasonable believed to be able to support them. The focus area will be the shoreline of the Pend Oreille River and adjacent areas within the Project reach.
 - Cottonwood planting will use the best existing practice.
 - Planting sites will be monitored for methods compliance and success.
- c. Funding Terms. The District will make available up to \$5,000 annually for the POCD for the program activities. POCD may use the funds toward a match to acquire additional funding from other agencies or utilities as long as the funds are used to enhance cottonwood recruitment and riparian habitat in the Box Canyon Reservoir and watershed. Funds cannot be used for standalone riparian habitat without cottonwoods being a part of the project. Funds can be used for cottonwood plantings (or other approved riparian habitat enhancements) that are part of an erosion project as identified in the Erosion Program below, but Cottonwood Program grant funds can only be used for the plantings portion of such project, and cannot be duplicative of funds received by a landowner under the Erosion Program.
- d. Administrative Costs. Administrative costs charged by POCD shall not exceed \$500 for each year under this Agreement.
- e. Reporting. POCD will submit an annual report to the District regarding the Cottonwood Program activities and funds dispersed by December 15 of each year. At a minimum the annual report will include: a description of public outreach measures taken that year, a brief summary of each successful applicant's project, location, linear feet of shoreline or acres treated, number and size of cottonwood planted (if not included in project description), amount of grant funds allocated, post implementation monitoring results (Three year survival rate), and whether or not the applicant also took advantage of the District's erosion control grant.

- B. Private Lands Shoreline Erosion Control Program (“Erosion Program”). POCD shall administer the District’s Erosion Program as identified in the Erosion Control, Prevention, and Remediation Plan (“Erosion Plan”) in accordance with the following terms:
- a. Program Goal. The goal of the Erosion Program is to promote erosion control projects on privately owned properties that are adjacent to the Box Canyon Reservoir. This program will be accomplished in accordance with the terms of the Erosion Plan, and includes both administration of a grant program and public outreach to private landowners about the program.
 - b. Program Requirements. POCD shall administer a small-grants program to assist private landowners with qualifying erosion control projects. POCD shall also conduct public education efforts in Pend Oreille County on the causes of erosion, bank protection and stabilization techniques, and related issues. Private landowners with Box Canyon Reservoir shorelines may make application to POCD for funding for a shoreline erosion control project by providing POCD with approved permits from the applicable regulatory authorities (e.g., WDFW, U.S. Army Corps of Engineers, Pend Oreille County). Applications received by POCD will be date stamped upon receipt. Applications received by POCD will be screened to ensure that only projects which meet certain minimum qualifying criteria are accepted for potential funding. Minimum qualifying criteria will be provided by the District, as adopted by the Erosion Control Project ID Team, and will include considerations such as use of appropriate physical and biological control features, likelihood that the design will effectively control erosion at the site, and that the project is proposed for an area having moderate to high rate of erosion per the District’s current Shoreline Erosion Hazard and Occurrence Map. Projects may be accepted for sites with a low erosion rate pending completion of a need assessment by District personnel or erosion contractor. The District will conduct an annual boat survey in the fall to inspect each completed and eligible project. This survey will provide opportunity for inspection by all permitting agencies. Prior to this survey, the POCD will provide a list of qualified projects that are to be inspected during the survey. Upon completion of the fall inspection those projects found to be complete and having fulfilled all permit conditions will be funded in order of receipt of the application by POCD subject to the availability of funding per the District’s contribution provisions below.
 - c. Funding Terms. For private lands, the District will contribute funding for shoreline erosion control projects for individual landowners who meet the qualification criteria. These contributions will be limited to erosion control features of projects, and cannot be used for unrelated or ancillary activities, such as the development of shoreline access features (e.g., staircases, walkways, etc.), dock construction, weed control, or other purposes. Contributions will be limited to a single project per landowner, and will be limited to a single amount not to exceed \$5,000 or the total cost of the project, whichever is less. The District will provide up to \$50,000 per year for qualifying grant applications.
 - d. Administrative Costs. Administrative costs charged by POCD shall not exceed \$5,000 each year under this Agreement.
 - e. Reporting. POCD will submit an annual report to the District regarding the Erosion Program activities and funds dispersed by December 15 of each year. At a minimum the annual report will include: a brief summary of each successful applicant’s project,

location, linear feet of shoreline treated, amount of grant funds allocated, the rate of erosion per the District's current Shoreline Erosion Hazard and Occurrence Map, and whether or not the applicant also took advantage of the District's cottonwood grant.

4. Indemnification. POCD shall indemnify, defend, and hold harmless the District, its employees, officers, and agents from any and all liability, damages, and expenses, causes of action, claims, and costs arising out of this Agreement, except as may arise solely out of the willful or grossly negligent acts of District employees, officers, and agents.
5. Relationship of the Parties. The Parties agree that POCD does not represent the District and has no authority to obligate the District for any payment or benefit of any kind to any person.
6. Entire Agreement. This Agreement constitutes the sole and entire agreement between the Parties concerning the subject matter hereof, and supersedes all prior negotiations, representations or agreements between them, whether oral or written. Without limiting the generality of the foregoing, this Agreement specifically supersedes the Interlocal Cooperation Agreement between the Parties made on or about November 9, 2017. This Agreement may not be modified or amended, nor may any term or provision hereof be waived or discharged, except in writing which is signed by the Party or Parties against whom such amendment, modification, waiver or discharge is sought to be enforced.
7. Compliance with Applicable Laws. POCD shall comply with all applicable laws, ordinances, regulations, and codes of the federal, state, tribal, and local governments.
8. Severability. In the event any provision of this Agreement is held to be invalid and unenforceable by a court of competent jurisdiction, the remaining provisions shall be valid and binding upon the Parties.
9. No Waiver. No waiver under this Agreement is effective unless it is in writing, identified as a waiver to this Agreement, and signed by the Party waiving its right. Any waiver authorized on one occasion is effective only in that instance and only for the purpose stated, and does not operate as a waiver on any future occasion. The failure or delay in exercising any right, remedy, power, or privilege or in enforcing any condition under this Agreement shall not constitute a waiver or estoppel of such right, remedy, power, or privilege.
10. Persons Bound and Assignments. The terms of this Agreement shall be binding upon and inure to the benefit of both Parties and their respective successors, subrogees, assigns, agents, employees, shareholders, officers, directors, parent, subsidiaries, affiliates, partners, heirs and associates. POCD shall not assign, delegate, or otherwise transfer its obligations under this Agreement without the written consent of the District, which consent may be withheld for any reason whatsoever. Any attempted assignment without the consent of the District shall be null and void and of no effect.
11. Dispute Resolution. In the event of any dispute between the Parties arising from this Agreement, the terms of this Agreement shall control. This Agreement shall be interpreted and enforced according to the laws of the State of Washington.

All disputes, claims, and controversies between the Parties arising out of or related to this Agreement, including, without limiting the generality of the foregoing, any claim of misrepresentation, breach, or non-performance, all of which are herein designated as "disputes," shall be resolved through arbitration by a single neutral arbitrator, in accordance with the Washington Uniform Arbitration Act (Chapter 7.04A RCW). A single neutral arbitrator shall be selected by mutual consent of the Parties. If such an arbitrator cannot be agreed upon, the procedure identified in RCW 7.04A.110 shall apply.

Arbitration will occur in Pend Oreille County, Washington. In any arbitration between the Parties arising from this Agreement, the prevailing Party shall be entitled to recover its reasonable fees and costs, including all arbitration costs, arbitrator fees, witness fees, collection expenses, attorneys' fees, and other related costs. The Arbitrator shall not have authority to award punitive damages.

12. Notifications. All notices to be given pursuant to this Agreement shall be addressed as follows:

To District	To POCD
Pend Oreille Public Utility District Attn: General Counsel 130 N. Washington Ave. PO Box 190 Newport, WA 99156 By Email: notices@popud.org With copy to: twhitney@popud.org	Pend Oreille Conservation District Attn: District Manager 121 N. Washington Ave. PO Box 465 Newport, WA 99156 By Email: Alexcc@pocd.org

13. Calculation of Time. If any time period specified herein expires on a Saturday, Sunday, or legal holiday, such time period shall be automatically extended through the close of business on the next regular business day.

14. Headings. The headings of the sections of this Agreement are inserted solely for the convenience of the Parties, and are not a part of and are not intended to govern, limit or aid in the construction of any term or provision hereof.

15. Counterpart Signatures. The Parties may execute this Agreement, and any modification to this Agreement, in any number of counterparts. Each counterpart will be deemed an original and all counterparts will constitute one agreement binding on both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year last written below.

 Public Utility District No. 1
 of Pend Oreille County

 Pend Oreille Conservation District

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

**Attachment D:
WACD Invoice
2022 Dues #27**

Washington Association of Conservation Districts
 Plant Material Center
 16564 Bradley Road
 Bow, WA 98232

INVOICE

Invoice Number 2022 Dues 027
 Invoice Date: Jul 1, 2022
 Page: 1

Phone: 360-757-1094
 Accounting: wacd@ncia.com

Sold to:
Pend Oreille Conservation District PO Box 465 Newport, WA 99156

Ship to:
Pend Oreille Conservation District PO Box 465 Newport, WA 99156

Customer ID	Customer PO	Customer Name	Payment Terms
ZWACD - Pend Oreille		Alex Case-Cohen	Net 30 Days
Sales Representative	Shipping Method	Shipped or Pick-Up Date	Payment Due Date
Jacque Gauthier	N/A		7/31/22

Quantity	Description	Price	Total
1	WACD District Dues	3,888.89	3,888.89
1	WACD District Dues Reduction	400.00	-400.00

Subtotal	3,488.89
Sales Tax	
Total Invoice Amount	3,488.89
Deposit Paid	
TOTAL	3,488.89

**Attachment E:
Case-Cohen Composite
Rate Comparisons**

From: SCCgrants@scc.wa.gov
To: [Alex Case-Cohen](#)
Subject: Composite Rate Form (Full & Part Time)
Date: Wednesday, January 19, 2022 11:47:22 AM

Washington State Conservation Commission, Grant & Contract Compensation Data

Today's Date: Jan 19, 2022

Effective Date: 01/01/2022

Conservation District: Pend Oreille

Submitted By: alexcc@pocd.org

Employee Name: Alexandra Case-Cohen

Employee Position: Manager / Director

Is Employee Overtime Eligible: No

Is Employee Part Time: No

If yes, How many hours per day:

Total part time hours per year: 0

**If yes, How many hours per month:
Security:** Yes

Does the conservation district pay into Social

Leave & Holidays

Annual Leave Hours Each Month: 8.00

Total Annual Leave Hours Each Year: 96.00

Sick Leave Hours Each Month: 8.000

Total Annual Sick Leave Hours Each Year: 96.000

Holiday Days Per Year: 10.00

Total Holiday Hours Each Year: 80.00

Total Full-Time Leave Hours: 272.00

Total Part Time Leave Hours:

Average Hours Worked Each Month: 150.67

Part Time Hours Each Month:

Average Hours Worked Each Year: 1808.00

Part Time Hours Each Year:

Wages

Monthly Salary: 4408.34

Part-Time Hourly Wage:

Part-Time Wages Per Month:

Employer Paid Benefits

Social Security: 273.32

Medicare: 63.92

Unemployment Insurance: 51.14

Health Insurance Premiums: 542.65

Retirement Benefits: 427.08

Labor & Industries:

Office Hours: 100.000

Office Rate: 0.230900

Office Benefit: 23.09

Field Hours: 50.000

Field Rate: 1.634000

Field Rate: 81.70

Total Labor & Industries: 104.79

Non-Social Security Benefit:

Other Employee Paid Benefits: FLMA 19.37

Monthly Benefit Costs: 1482.27

Monthly Employee Costs & Compensation Hourly Rate

Total Monthly Cost to Employer: 5890.61

Total Annual Cost to Employer: 70687.32

Hourly Compensation Rate: 39.10

Overtime Compensation Rate: 53.05



8-16-2022 Alex Case-Cohen

Proposed Raise

Composite Rate Form DRAFT

Contracting Entity*

Pend Oreille CD

Your Email*

alexcc@pocd.org

Current Date

Aug 03 2022

Employee Name*

Alex

Employee Position*

Manager / Director

Effective Date*

08 16 2022

First Name

Case-Cohen

Last Name

Is this employee Overtime Eligible?*

Yes No

Is this employee Part Time?*

Yes No

Does the entity pay into social security?*

Yes No

Notes - If Applicable.

Leave Hours (old lines 1b)

Annual Leave Hours Each Month

8.00

Sick Leave Hours Each Month

8.00

Holiday Days Per Year

10.00

Total Annual Leave Hours Each Year

Total Sick Leave Hours Each Year

Total Hours Worked Per Day*

Total Leave Hours Each Year

96.00

96.00

8.00

272.00

Average Hours Worked Each Year

1808.00

Average Hours Worked Each Month

150.67

Total Holidays Hours Each Year

80.00

Wages - (old line 2)

Monthly Salary*

\$ 4959.00

Employer Paid Benefits

Social Security - Wage Cap \$142,800 (old line 3a)

Salary Social Security*

\$ 307.46

Medicare - No Wage Cap (old line 3b)

Salary Medicare

\$ 71.91

Unemployment Insurance - Rate (old line 5)

\$ 0.011600

\$ 57.52

Wage Base \$56,500

Employer Paid Retirement - (old line 7)

\$ 636.24

Health Insurance Premiums - (old line 6)

\$ 542.65

Labor & Industries - Employer Paid Share Only - total hours may not exceed 160 hours. (old line 4)

Total Labor & Industries

\$ 104.79

Office Hours

100.000

For Part Time - Combined Hours Must EQUAL Total Part Time for Labor & Industries

LI Office Rate

\$ 0.230900

LI Office Benefit

\$ 23.09

Field Hours

50.000

For Part Time - Combined Hours Must EQUAL Total Part Time for Labor & Industries

LI Field Rate

\$ 1.634000

LI Field Benefit

\$ 81.70

Other Emp Paid Benefits (define) (old line 8)

Other Employer Paid

\$

Subtotal Employer Paid Benefits - per month

\$ 1720.57

Monthly Employee Costs

Total Monthly Cost to Employer - (old line 9)

\$ 6679.57

Total Annual Cost to Employer - (old line 10)

\$ 80154.84

Hourly Composite Rate - (old line 11)

\$ 44.33

Overtime Hourly Composite - (old line 12)

\$ 61.10

I have checked these numbers and to the best of my knowledge, they are correct. *

- Yes
 No

Submit Form (you will receive an email in a few minutes with a printable copy of all the data).

**Attachment F:
FY2023 Annual Operating
Budget**

Staff	Alex	Mary	Candy	Lisa	Dyana	Resource Technician	Riparian PgM Coordinator	VSP Coordinator	Total*
Hourly rate	\$ 45.00	\$ 38.00	\$ 36.50	\$ 37.50	\$ 36.50	\$ 20.00	\$ 39.10	\$ 35.00	
new average hours per week	40	20	10	7.25	8	30	40	40	
new average hours per month	150.67	87	43	31	35	155	150.67	173	
salary per month	\$ 6,780.15	\$ 3,293.33	\$ 1,581.67	\$ 1,178.13	\$ 1,265.33	\$ 2,600.00	\$ 5,891.20	\$ 6,066.67	\$ 29,851.79
overhead amount	25%	14.5%	20%	n/a	14.5%	25.0%	25.0%	25.0%	\$ 1.49
total new overhead per month	\$ 1,695.04	\$ 477.53	\$ 316.33	n/a	\$ 183.47	\$ 650.00	\$ 1,472.80	\$ 1,516.67	\$ 6,610.67
New Travel per month	\$ 500.00	\$ 250.00	\$ 250.00	n/a	n/a	\$ 350.00	\$ 500.00	\$ 500.00	\$ 2,350.00
new travel per year	\$ 6,000.00	\$ 4,000.00	\$ 3,000.00	n/a	n/a	\$ 2,000.00	\$ 6,000.00	\$ 3,000.00	\$ 24,000.00
New total cost per month	\$ 8,975.20	\$ 4,020.87	\$ 2,148.00	\$ 1,178.13	\$ 1,448.81	\$ 3,600.00	\$ 7,864.00	\$ 8,083.33	\$ 38,812.47
new total cost per year	\$ 107,702.40	\$ 48,250.40	\$ 25,776.00	\$ 14,137.50	\$ 17,385.68	\$ 21,600.00	\$ 94,368.00	\$ 48,500.00	\$ 395,649.58

Grants/ Funding Source	IM	VSP	NRI	PUD	SOS Archive Grant	DOE -- BLCWA	NACD UA Grant	DOE Clean Water/319 Grant	Riparian Enhancement	SFF	FFFP	SRF Board Fish Screen	SRF Board -- SCFFEP	General Fund**	Totals
Total Allocation/ Funds Available	\$ 117,853.00	\$ 217,500.00	\$ 99,927.00	\$ 23,000.00	\$ 5,200.00	\$ 11,122.50	\$ 15,719.37	\$ 56,605.80	\$ 150,000.00	\$ 48,000.00	\$ 10,000.00	\$ 35,000.00	\$ 40,000.00	\$ 156,678.08	\$ 986,605.75
Status	Approved	Approved	Approved	Approved	Application Approved	Grant Approved -- need to sign	Grant Approved -- need to sign	Grant Approved -- need to sign	Approved -- To Be Allocated	Approved -- To Be Allocated	In Process	In Process	In Process		
Start Date	7/1/2022	7/1/2022	7/1/2022	7/1/2022	7/1/2022	7/1/2022	7/1/2022	7/1/2022	7/1/2022	7/1/2022	9/1/2022	9/1/2022	9/1/2022	9/1/2022	
Staff	\$ 80,398.00	\$ 113,762.00	\$ 23,251.00	\$ 5,500.00	\$ 5,200.00	\$ 1,122.50	\$ 12,869.37	\$ 48,605.80	\$ 70,995.80	\$ 24,324.48	\$ 8,687.50	\$ 14,031.25	\$ 6,525.00	\$ 4,376.88	\$ 419,649.58
Cost Share	n/a	\$ 78,738.00	\$ 74,276.00	\$ 17,500.00	n/a	\$ 10,000.00	\$ -	\$ -	\$ 50,000.00	\$ 20,000.00	\$ 19,900.00	\$ -	\$ -	\$ -	\$ 270,414.00
Maintain District Operations	\$ 15,000.00	\$ 5,000.00	n/a	n/a										\$ 4,920.00	\$ 24,920.00
Supplies	\$ 5,000.00	\$ 5,000.00					\$ 2,250.00	\$ 5,000.00	\$ -					\$ 1,350.00	\$ 18,600.00
Additional Travel	\$ 3,000.00	\$ 6,000.00	\$ 2,400.00				\$ 600.00	\$ 3,000.00	\$ 2,400.00	\$ 2,400.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 24,000.00
Contracted Services	\$ 5,700.00	\$ 9,000.00							\$ 17,200.00				\$ 32,000.00	\$ 60,000.00	\$ 123,900.00
Utilities & Subscriptions	\$ 8,755.00													\$ 2,148.00	\$ 10,903.00
Total funds spent	\$ 117,853.00	\$ 217,500.00	\$ 99,927.00	\$ 23,000.00	\$ 5,200.00	\$ 11,122.50	\$ 15,719.37	\$ 56,605.80	\$ 140,595.80	\$ 46,724.48	\$ 9,887.50	\$ 34,931.25	\$ 39,525.00	\$ 73,794.88	\$ 892,386.58
Total Funds Remaining	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,404.20	\$ 1,275.52	\$ 112.50	\$ 68.75	\$ 475.00	\$ 82,883.20	\$ 94,219.17

**Includes 25% overhead (6,610.67/month for 12 months) and rent from Frontier: (\$725/month for 6 months); and NRCS: (\$500/month for 12 months)

FY2023 Annual Budget															
CATEGORY	EXPENSE	MONTH												TOTALS	
		7/1/2022	AUG.	SEP.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY.	6/30/2023	Sub Totals by Item	Sub Totals by Category
Maintain District Operations	Annual Dues & Membership Fees		WACD \$4,100	NACD \$ 800.00			SAO \$ -	Springbrook \$3,000	ENDURIS \$4,500	WCS \$120				\$ -	\$ 12,520.00
	Advertising (includes needs for VSP Outreach)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,200.00	\$ 24,920.00
	Meeting Registration Fees (WADE, NE Area, WACD, Etc.)				\$ 200.00	\$ 2,000.00		\$ 2,000.00			\$ 500.00	\$ 1,500.00	\$ -	\$ 6,200.00	
					NE Area	WACD		WACD Leg Days			WSCC Policy	WADE		\$ -	
	Trainings					\$500	\$500	\$1,000	\$1,000	\$500	\$500	\$500	\$500	\$ 5,000.00	
Supplies	Outreach Event Supplies	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$ 12,000.00	\$ 18,600.00
	Meeting Light Refreshments	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 600.00	
	Office & Field Supplies / Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 6,000.00	
Travel	Staff & Supervisor Travel	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 24,000.00	\$ 24,000.00
Staff	Alex Case-Cohen, POCD Manager	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 9,425.00	\$ 113,100.00	\$ 375,174.32
	Riparian Program Coordinator	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 7,908.33	\$ 94,899.96	
	Resource Technician	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00								\$ 16,250.00	
	VSP Coordinator							\$ 7,583.00	\$ 7,583.00	\$ 7,583.00	\$ 7,583.00	\$ 7,583.00	\$ 7,583.00	\$ 45,498.00	
	Mary Malone -- POCWB Education & Outreach/ Grant Writing	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 4,020.87	\$ 48,250.44	
	Candy Roman, FCD - Admin & Bookkeeping	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 2,148.00	\$ 25,776.00	
	Lisa Alkire -- Website and Social Media Mgmt.	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 14,400.00	
	Dyana James -- POCWB Admin Assistance	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 1,416.66	\$ 16,999.92	
Contracted Services	Building Repairs / Maintenance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 60,000.00	\$ 123,900.04
	IT Variable Expenses	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 2,400.00	
	IT Fix expenses	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 7,200.00	
	Grant writing/ Smartsheets assistance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00	
	Monitoring -- VSP & WQ	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 816.67	\$ 9,800.00	
	Engineering/ Environmental PM	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 2,666.67	\$ 32,000.04	
	GIS mapping set-up/TA	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00								\$ 500.00	
Utilities & Subscriptions	Cell Phone+Data Plans	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 4,800.00	\$ 10,903.40
	Office Phone / Internet	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 1,680.00	
	Water	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 1,200.00	
	Electric	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,800.00	
	Smartsheets Prj. Mgmt.							\$ 968.40						\$ 968.40	
	Amazon Prime(shopping)			\$ 150.00										\$ 150.00	
	WIX.com Website Editor					\$ 200.00								\$ 200.00	
	NP Miner / Selkirk Sun											\$ 105.00		\$ 105.00	
Total Staff Costs		\$ 29,368.86	\$ 29,368.86	\$ 29,368.86	\$ 29,368.86	\$ 29,368.86	\$ 26,118.86	\$ 33,701.86	\$ 33,701.86	\$ 33,701.86	\$ 33,701.86	\$ 33,701.86	\$ 33,701.86	\$ 375,174.32	
Total Other Costs		\$ 14,823.34	\$ 18,923.34	\$ 15,773.34	\$ 15,023.34	\$ 17,523.34	\$ 15,223.34	\$ 21,691.74	\$ 20,223.34	\$ 15,343.34	\$ 15,723.34	\$ 16,828.34	\$ 15,223.34	\$ 202,323.44	
Totals by Month		\$ 44,192.20	\$ 48,292.20	\$ 45,142.20	\$ 44,392.20	\$ 46,892.20	\$ 41,342.20	\$ 55,393.60	\$ 53,925.20	\$ 49,045.20	\$ 49,425.20	\$ 50,530.20	\$ 48,925.20	\$ 577,497.76	\$ 577,497.76

Average Monthly Expenses	\$ 48,124.81
Average Monthly Staff Cost	\$ 31,264.53
Average Monthly Other Costs	\$ 16,860.29
Highest Monthly Total Costs	Jan-23 \$ 55,393.60
Lowest Monthly Total Costs	Nov-22 \$ 41,342.20

**Attachment G:
FY2022-2023 Annual Plan
Budget Comparisons**



FY2022 Annual Budget Pend Oreille Conservation District

FY2022 Estimated Income

Fund	Staff & Office Funding	Project Funding	Sub-totals
WSCC IM	\$95,600	TBD (amended as needed)	\$95,600.00
POC VSP	\$73,200	\$39,900	\$113,100.00
NRI	\$12,500	\$37,500	\$50,000
DOE Water Quality Aquatic Invasive Program	\$1,000.00	\$10,000.00	\$11,000.00
PUD Erosion Control – Cottonwood Plantings	\$5,000.00	\$55,000.00	\$60,000.00
Building Rent	\$11,280.00	TBD (amend as needed)	\$11,280.00
General Fund	\$70,000.00		\$70,000.00
Totals	\$281,080	\$142,400	\$410,980.00

FY 2022 Estimated Expenses

Fund	Staff & Office Expenses	Project Expenses	Sub-totals
Salaries & Benefits	\$147,475.00	TBD (amended as needed)	\$147,475.00
Contracted Services	\$10,000.00	N/A	\$10,000.00
Supplies	\$5,000.00	N/A	\$5,000.00
Utilities & Subscriptions	\$10,000.00	N/A	\$10,000.00
Travel	\$5,000.00	N/A	\$5,000.00
Cost Share Allocations	\$0.00	\$142,400.00	\$142,400.00
Dues and Misc. Expenses	\$23,000.00	\$0.00	\$23,000.00
Renovations	\$50,000.00	\$0.00	\$50,000.00
Totals	\$250,475.00	\$142,400.00	\$392,875.00

FY2022 Estimated Balance

Balance	\$30,605.00	\$0.00	\$18,105.00
---------	-------------	--------	-------------



FY2022 Annual Budget

Pend Oreille Conservation District

Fund	Total Allocation/ Funds Available	Staff (includes overhead)	Travel	Maintain District Operations	Project Funding	Supplies/ Utilities & Subscriptions	Contracted Services	Sub-totals
WSCC IM	\$117,853	\$80,398.00	\$3,000	\$15,000	\$0	\$13,755	\$5,700.00	\$117,853.00
POC VSP	\$217,500	\$113,762	\$6,000	\$5,000	\$78,738.30	\$5,000	\$9,000	\$217,410.30
NRI	\$99,927	\$23,251	\$2,400		\$74,276	\$0		\$99,927
DOE Water Quality Aquatic Invasive Program	\$11,122.50	\$1,122.50	\$0		\$10,000.00	\$0		\$11,122.50
PUD Erosion Control – Cottonwood Plantings	\$23,000	\$5,500	\$0		\$17,500			\$23,000.00
Riparian Enhancement	\$150,000	\$70,995.80	\$2,400		\$50,000		\$17,200	\$140,985.80
SFF	\$50,000	\$24,324.48	\$2,400		\$20,000	\$0		\$46,724.48
DOE Clean Water/319	\$56,605.80	\$48,605.80	\$3,000		\$0	\$5,000		\$56,605.80
FFFP	\$10,000	\$8,687.50	\$1,200		\$0			\$9,887.50
SRF Board – Fish Screen	\$35,000	\$14,031.25	\$100		\$19,900			\$34,931.25
SRF Board – SCFFEP	\$40,000	\$6,525	\$1000		\$0		\$32,000	\$39,525.00
Archive Grant	\$5,200	\$5,200	\$0		\$0	\$0		\$5,200.00
NACD UA Grant	\$15,719.37	\$12,869.37	\$600		\$0	\$2,250		15,719.37
SAS Grant?		\$3,200			\$UK	\$UK		\$UK
General Fund	\$156,678.08 **	\$4,376.88	\$1,000	\$4,920		\$3,498	\$60,000	\$82,833.20
Totals	\$986,605.75	\$419,649.58	\$24,000	\$24,920.00	\$304,498.00	\$29,503.00	\$123,900.00	\$890,386.58

**Includes 25% overhead (6,610.67/month for 12 months) and rent from Frontier: (\$725/month for 6 months) and NRCS: (\$500/month for 12 months)

**Attachment H:
POCD Comp. Rate Data
E-WA District Managers
Spreadsheet**

*row highlighted in yellow
is Alex's ranking amongst
other area CD
managers/directors

Employee Position	Effective Date	Monthly Salary	Salary Base Hourly Rate	Is this employee Overtime Eligible?	Does the conservation district pay into social security?	Annual Leave Hours Each Month	Sick Leave Hours Each Month	Holiday Days Per Year	Total Annual Leave Hours Each Year	Total Sick Leave Hours Each Year	Total Hours Worked Per Day	Total Leave Hours Each Year	Average Hours Worked Each Year	Average Hours Worked Each Month	Total Holidays Hours Each Year
Manager / Director	1-Jan-22	4000	27.03	No	Yes	9.33	8	12	111.96	96	8	303.96	1776.04	148	96
Manager / Director	1-Nov-21	4140	27.97	Yes	Yes	8	8	14	96	96	8	304	1776	148	112
Manager / Director	1-Jan-22	4333.34	29.02	No	Yes	8	8	12	96	96	8	288	1792	149.33	96
Manager / Director	1-Jan-22	4408.34	29.26	No	Yes	8	8	10	96	96	8	272	1808	150.67	80
Manager / Director	1-Jan-22	4472	30	Yes	Yes	8	8	11	96	96	9	291	1789	149.08	99
Manager / Director	1-Jul-21	4810	33.32	No	Yes	13	8.66	11	156	103.92	8	347.92	1732.08	144.34	88
Manager / Director	16-Aug-22	4959	34.2	No	Yes	8	8	10	96	96	8	272	1808	150.67	80
Manager / Director	1-Jan-22	5000	34.44	No	Yes	13	8	10.75	156	96	8	338	1742	145.17	86
Manager / Director	1-Jan-22	5126.93	34.8	Yes	Yes	10	8	12	120	96	8	312	1768	147.33	96
Manager / Director	1-Feb-22	5284	35.07	No	Yes	8	8	10	96	96	8	272	1808	150.67	80
Manager / Director	1-Jan-22	5720	35.23	Yes	Yes		4.33	10	0	51.96	8	131.96	1948.04	162.34	80
Manager / Director	1-Jan-22	5942	40.7	No	Yes	12	8	11	144	96	8	328	1752	146	88
Manager / Director	1-Jan-22	6008.33	42.51	No	Yes	12	12	12	144	144	8	384	1696	141.33	96
Manager / Director	1-Jan-22	6534	46.28	No	Yes	17	8.5	10	204	102	8	386	1694	141.17	80
Manager / Director	1-Jan-22	6638.53	44.85	No	No	10	8	11	120	96	8	304	1776	148	88
Manager / Director	1-Jan-22	6765	47.2	No	Yes	14.67	8	11	176.04	96	8	360.04	1719.96	143.33	88
Manager / Director	1-Jan-22	6967	47.72	No	Yes	12	8	11	144	96	8	328	1752	146	88
Manager / Director	1-Jan-22	7626.67	53.46	No	Yes	16	8	10	192	96	8	368	1712	142.67	80
Manager / Director	1-Oct-21	7670	53.02	No	Yes	14	8	10	168	96	8	344	1736	144.67	80
Manager / Director	1-Feb-22	7916.66	52.78	No	No	8	8	11	96	96	8	280	1800	150	88
Manager / Director	2-Jan-22	7936.58	54.61	No	Yes	12	8	12	144	96	8	336	1744	145.33	96
Manager / Director	1-Jan-22	12549.09	88.37	Yes	Yes	16	8	11	192	96	8	376	1704	142	88
Financial / Administrative	1-Jan-22		0	Yes	Yes	8	3	12	96	36	5.5				66
Averages		6127.612273	41.90181818	#DIV/0!	#DIV/0!	11.28571429	8.067727273	11.03409091							

**Attachment I:
Riparian Program
Coordinator Job
Description DRAFT**



Pend Oreille Conservation District

Riparian Program Coordinator — Employment Opportunity Announcement

Type: Regular, benefits, FLSA exempt

Full-time, 1.0 FTE (40 hours per week)

Note: This position is supported by and contingent upon available grant funding.

Opening Date: August 22nd, 2022

Closing Date: Open until filled

Position Description

The Pend Oreille Conservation District is seeking a Riparian Program Coordinator to join our team. The position is responsible for the efficient generation and coordination of riparian projects throughout Pend Oreille County (specifically WRIA 62 – Pend Oreille River; and WRIA 55 – Little Spokane River). The successful candidate will demonstrate the ability to: 1) manage complex projects and budgets, 2) communicate effectively with a wide variety of stakeholders, 3) succeed in both team and individual environments, and 4) solve problems to ensure successful planning and design of potential riparian restoration projects.

This position is supervised by the District Manager.

Essential Duties and Responsibilities:

- Manage the coordination, planning and design of multi-year, technically complex aquatic/riparian restoration projects with diverse partners and funding sources.
- Lead achievement of project milestones, reporting requirements, and other required deliverables.
- Develop and implement project management plans, risk assessments and critical path analyses to ensure projects meet milestones and objectives.
- Write grant proposals in collaboration with District team and advocate for proposed projects during selection process to secure funding for priority conservation projects.
- Participate in the development of annual and long-range plans, brainstorm project concepts, complete special projects, etc.
- Use Microsoft or related software to manage projects, collaborate with teams, produce project maps and prepare reports.

- Establish and maintain amicable relationships with clients and partners.
- Participate in workshops, tours and educational opportunities as needed.
- Perform work with the highest ethical standards, in accordance with RCWs 42.23.020-070, 42.17, 42.52 and the District personnel policies, providing courteous service.

The duties listed above are intended only as general illustrations of the various types of work that may be performed. Specific statements of duties not included does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Job descriptions are subject to change by the District as the needs of the District and requirements of the job change.

Required Qualifications:

- Bachelor of Science or Arts in environmental related field, with a minimum of four (4) years of ecological restoration or riparian habitat experience OR a Master of Science or Arts in an environmental related field with a minimum of 2 two (2) years of similar experience.
- Demonstrated experience managing projects and using project management processes.
- Must be a self-driven and resourceful team player with the proven ability to solve problems.
- Ability to manage multiple priorities in a fast-paced environment, and work independently.
- Proficient with Microsoft Office Suite.
- Experience using ArcGIS.
- Capacity to communicate, both written and oral, effectively to a diverse audience.
- Valid driver's license, acceptable driving record.
- Willingness to work occasional weekends and more than 40 hours in a week

Desired Qualifications:

- Knowledge and background of planning, design, and permit requirements for riparian restoration projects in Washington State
- Ecological restoration experience in the Pacific Northwest, specifically in areas east of the Cascades Range.
- Knowledge and experience with the Washington State salmon recovery framework including funding sources, policies, networks, and plans.
- Ability to manage and communicate with contractors
- Experience with securing and managing grants.
- Demonstrated experience managing programs.
- Excellent interpersonal and conflict resolution skills.
- Understanding of habitat needs of salmonids, specifically Bull trout, Westslope cutthroat trout and other regional aquatic species of importance.

Physical and Mental Working Requirements

Requires frequent sitting, standing and walking. This position frequently requires continuous hand and finger movement. This position requires visual acuity at 20 inches or less, and frequent hearing acuity for speech discrimination. The employee must be able to talk and to receive and understand written and oral communication and give written and oral instruction. The position regularly requires the ability to calculate mathematical problems and conduct field site visits in challenging terrain.

Hybrid; work will be split between a home office, a headquarters office in Newport, WA and frequent field trips to project areas which include difficult terrain.

Compensation

\$45,000 - \$55,000 annual salary (dependent upon qualifications and experience)

Benefits: After a 60-day probationary period, the District provides a comprehensive benefits package with medical, dental and vision coverage for regular employees and eligible dependents.

- Vacation accrual begins at eight (8) hours per month and increases based on years of service.
- The District recognizes ten (10) holidays per year, which includes one (1) personal holiday.
- Sick leave accrues at eight (8) hours per month.
- The District and its employees participate in the Washington State Public Employees Retirement System (PERS).
- The District offers medical and dental insurance premiums through the Public Employee Benefits Board (PEBB) paid at a rate of 60%.
- Premiums for a single membership to the Camas Center for Community Wellness paid at a rate of 100%.

Employment Application: Send a cover letter, resume and references electronically to: admin@pocd.org

Pend Oreille Conservation District is an Equal Opportunity Employer.

Please let us know if you need any accommodation to participate in the application process.

**Attachment J:
Riparian Restoration
Manager Example
Mt. Vernon, WA**

Click for a hub of Extension resources related to the current COVID-19 situation.

[COVID-19 Resources](#)

[Natural Resources Job Board](#)

[Menu](#)

Riparian Restoration Manager: Mount Vernon, WA

Agency Skagit Fisheries Enhancement Group

Location Mount Vernon, WA

Job Category Full time Positions

Salary \$54,000 to \$64,000 annually (depending on qualifications and experience) plus benefits (medical, vision, retirement, vacation, sick and holiday pay)

Start Date 07/20/2022

Last Date to Apply 06/24/2022

Website <http://www.skagitfisheries.org>

Description

Position Title: Riparian Restoration Project Manager
Supervised By: Restoration Ecologist
Supervises: Restoration Technicians (regular and seasonal), contract restoration crews,

Volunteers and Interns involved in planting, nursery maintenance and vegetation monitoring

Classification: Regular Full-Time, -Exempt (salary)

Work Schedule: Generally, works five 8-hour days (Monday through Friday) with flexibility to work some remotely from home, as well as flexibility to work seasonally 4-ten hour days (Monday-Thursday).

Pay Range: \$54,000 to \$64,000 annually (depending on qualifications and experience) plus benefits (medical, vision, retirement, vacation, sick and holiday pay)

Position Summary:

The Riparian Restoration Project Manager is responsible for planning and implementing all of the Skagit Fisheries Enhancement Group's (SFEG) riparian restoration projects. These projects include grant funded projects, contract work with partners, community volunteer events, and school plantings within the SFEG's regional boundaries (i.e. the Skagit and Samish River watersheds, northern Whidbey Island, and San Juan Islands). This involves oversight of 4-8 separate grants/contracts with cumulative annual budgets of more than \$1 million. The Riparian Restoration Project Manager also supervises two regular Restoration Technicians, and up to three seasonal restoration technicians, and directs and oversees AmeriCorps contract crews from the Washington Conservation Corps (full time 6-person crew) and EarthCorps (occasional 6-person crew).

MAJOR DUTIES AND RESPONSIBILITIES:

1. Works with the Restoration Ecologist and Stewardship Coordinator to identify potential planting sites.
2. Works with Restoration Ecologist and Executive Director to develop grants, contracts and budgets for riparian planting projects.
3. Effectively communicates and coordinates work activities with Restoration Ecologist, Executive Director, and Outreach Manager
4. Develops planting plans and budgets; prepares grant applications for riparian planting projects.
5. Represents SFEG with landowners and project partners. Performs outreach to educate landowners about healthy riparian areas and to secure permission to do riparian restoration

work.

6. Follows SFEG purchasing guidelines to order plants, planting materials, and rental equipment.
7. Recruits and supervises up to five Restoration Technicians including daily work planning, timesheet tracking and approval, and annual performance evaluations
8. Oversees SFEG's WSC IP and volunteers to effectively operate and maintain SFEG's native plant nursery. Provides a report on nursery operations to the Restoration Ecologist annually.
9. Develops work scopes, schedules and manages contracts for crews from the WCC, Whatcom County Corrections, EarthCorps or other organizations.
10. Conducts QA/QC inspections to confirm that work performed by staff and crews is consistent with SFEG standards.
11. Ensures that daily log records of field activities are kept, maintained and shared with Restoration Program Coordinators and Restoration Ecologist on a regular basis.
12. Generates crew invoices and updates match database monthly to document cost share contributions.
13. Coordinates SFEG's vegetation monitoring program, including writing grants to secure funding, recruitment and training of interns and volunteers, and preparing annual reports describing the results to funders.
14. Coordinates, directs, and attends weekend planting and nursery work parties with volunteers in spring and fall.
15. Works with SFEG's Outreach Manager to plan and complete school service learning planting projects.
16. Maintains riparian planting GIS database to provide record of the location and other relevant data for all planting sites.
17. Accurately tracks deliverables and budgets for multiple grants. Reviews requests for reimbursement for grants and contracts pertaining to riparian programs and provide progress reports as needed.
18. Perform other related duties as assigned.

REQUIRED EDUCATION, EXPERIENCE AND TRAINING FOR POSITION:

- Bachelor's degree in botany, forestry or other watershed science related field with an

emphasis on habitat restoration.

- Two years professional experience in planning, implementation, maintenance, and monitoring of riparian or habitat restoration projects.

REQUIRED SKILLS/KNOWLEDGE/ABILITIES FOR POSITION:

- Proficient knowledge of native plant species and growing conditions.
- Demonstrated ability to secure grant funding, manage grants and be fiscally responsible by preparing budgets, working within them, and following purchasing guideline requirements.
- Knowledge and experience related to identification and treatment techniques of invasive species specifically those associated with riparian and floodplain areas.
- Understanding of habitat needs of salmonids.
- Familiarity with native plant growing needs in a nursery setting.
- Demonstrated ability to communicate effectively both in verbal and written format.
- Ability to interact positively with and motivate a wide range of people, including staff, volunteers, landowners, public agencies and other stakeholders. Conveys information clearly and concisely.
- Experience supervising and providing leadership to field technicians and restoration crews.
- Ability to manage and communicate with contractors.
- Ability and willingness to work Saturdays in March, April, and November to lead community planting events and at other Saturdays as needed (e.g. vegetation monitoring training workshop).
- Experience training and directing volunteers.
- Ability to operate four wheel drive truck with trailer.
- Experience preparing written progress reports in an accurate and timely manner.
- Experience applying herbicides according to Washington State laws. Ability to oversee the application of herbicides according to Washington State laws.
- Willingness to perform duties in all types of weather and terrain. Able to perform physically demanding manual labor outdoors, at remote locations, on difficult and hazardous terrain in all types of weather.
- Proficient with computers and the use of Microsoft Office and ARCGIS software
- Must be able to provide own transportation when SFEG vehicles are not available. Approved mileage will be reimbursed.

- Strong ability to work both independently and as part of a multidisciplinary team.
- Ability and willingness to follow direction and take initiative while maintaining a positive attitude.

REQUIRED LICENSES OR CERTIFICATIONS:

- Must have and maintain throughout employment a valid Washington State Driver's License
- Current CPR and First Aid Certification. If not current must be able to successfully complete certification within 6 months of employment.
- Washington State Herbicide applicator certification required; if certification is lacking, must demonstrate willingness to obtain certification within 6 months.
- As per SFEG's personnel policies, SFEG will conduct a background check on any volunteers or employees who will work with children and other vulnerable populations
- SFEG is a fully vaccinated employer, so the successful candidate must show documentation of full vaccination against Covid-19 before beginning employment.

PHYSICAL REQUIREMENTS (The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.):

- Able to perform frequent, physically demanding work, in the outdoors, at remote locations, on difficult terrain in all types of weather.
- Must be able to lift 40 lbs into and out of trucks
- Walk up to 3-miles over steep or uneven terrain
- Capable of performing repetitive tasks (planting trees, using hand or power tools, working at computer keyboard) for extended periods of time with appropriate breaks and PPE.

Qualifications

REQUIRED EDUCATION, EXPERIENCE AND TRAINING FOR POSITION:

- Bachelor's degree in botany, forestry or other watershed science related field with an emphasis on habitat restoration.
- Two years professional experience in planning, implementation, maintenance, and monitoring of riparian or habitat restoration projects.

TO APPLY:

A complete application includes: a letter of interest, resume, answers to the attached supplemental questions, and a list of three professional reference contacts.

Send application materials to:

EMAIL-preferred (as one pdf document) to (due to risk of viruses, only pdf's will be opened):

kmurray@skagitfisheries.org

Subject Line: Riparian Restoration Project Manager position

This position is open until filled. The first review of applications will begin June 24, 2022 in preparation for interviews being scheduled for June 29 and 30.

For more information please visit www.skagitfisheries.org

or contact Kristin Murray at 360-336-0172 x302 or kmurray@skagitfisheries.org

Supplemental Questions for

Riparian Restoration Project Manager Position:

Please provide answers to the following three supplemental questions with your application.

Please do not to exceed 2 pages of writing using standard font and margins.

1. The Riparian Restoration Project Manager position requires working with partners and landowners to develop projects, and preparing grant proposals to fund that habitat restoration work. Tell us how you would approach development of a project to restore riparian habitat: How would you identify potential project sites? What are key factors that need to be evaluated and why? What aspects of the project would you highlight to make the project stand out and be competitive for grant funding?
2. Climate change is predicted to alter habitat conditions in western Washington, including the Skagit River basin over the next 50 years. Describe the changes that you believe might be expected to occur in our region and the key physical, biological and social attributes that need to be addressed to develop a riparian restoration project that addresses climate change.

3. One of the major factors impacting riparian habitat in the Skagit basin is the prevalence of invasive plant species such as knotweed and Himalayan blackberry. How would you approach controlling these and other weed species on a large (>10 acre) restoration site in support of a planting project. How would you deal with concerns of neighboring landowners about things like use of herbicide, or the spread of agricultural weeds from the restoration area to neighboring agricultural properties.

Contact Person Kristin Murray

Contact Phone 3603360172

Contact eMail kmurray@skagitfisheries.org

Bookmark the [permalink](#).

Compact with Texans

Privacy and Security

Accessibility Policy

State Link Policy

Statewide Search

Equal Opportunity

Veterans Benefits

Military Families

Risk, Fraud & Misconduct Hotline

Texas Homeland Security

Veteran's Portal

Financial Disclosures

Open Records/Public Information

Attachment K:
Salmon Recovery
Funding Request
DRAFT

Salmon Recovery Funding Request Submission – August 10th, 2022

District: Pend Oreille

Name: Alex Case-Cohen

Job Title: District Manager

Email: alexcc@pocd.org

1. **How much funding is being requested?** \$138,313.31
2. **How much funding is requested for technical assistance?** \$34,528
3. **Project Name:** Pend Oreille Potential Salmon Recovery Planning & Design Project
4. **Location:** Pend Oreille River (WRIA 62); Little Spokane River (WRIA 55)
5. **Please indicate the stage of the project for which funding is being requested: Outreach:** Project Planning/Design
6. **Please describe the project(s) that are proposed. Include what types of eligible project(s) you are proposing to do and how much of the requested funding will be applied to each project. In the project description, please identify in detail the eligible activities that will be utilized, the resource concern(s) addressed and the anticipated outcome(s) of the project relative to the resource concern(s):**

We propose a 10-month planning, design, and outreach/engagement project within two prominent watershed in Pend Oreille County: the Pend Oreille River (WRIA 62) and the Little Spokane River (WRIA 55). With limited staff and capacity, POCD has been able to garner interest and support for riparian restoration and bank stabilization within both watersheds. At present and at our current capacity, we implement over 1000 feet of bank stabilization/restoration, 500 feet of fence, and over 1,000 native and riparian plantings per year. We also spend 15% of our time conducting necessary outreach and engagement to garner more potential riparian restoration projects. By utilizing a planning, design, and outreach/engagement grant, we will increase our capacity to generate at least 10 multi-landowner projects, protecting and enhancing up to 10,000 feet of shoreline along either the Pend Oreille River or the Little Spokane River in the near future.

The intended BMPs we hope to plan and design for include, but are not limited to: Riparian Forest Buffer (391), Fence (382), Wetland Enhancement (659), Wetland Restoration (657), Bulkhead Removal (SCC16), Riparian Herbaceous Cover (390), Tree/Shrub Establishment (612), Beaver Dam Analogue (SCC3), Aquatic Organism Passage (396), Grade Stabilization Structure (315), Herbaceous Weed Control (315), LWD Structure (SCC26), Root Wads (SCC45), Bank Reshaping/Channel Modification (SCC48), and Live Stake Revetments (SCC54). These BMPs will help to address bank erosion from streams and shorelines; elevated water temperature; sediment transported to surface water; plant structure and composition; plant productivity and health; plant pest pressure; and aquatic habitat for fish and other organisms.

By addressing these resource concerns, we can simultaneously begin to implement the temperature TMDL identified in the Pend Oreille River, the dissolved oxygen and pH TMDLs in the Little Spokane River, as well as decreasing turbidity and sedimentation which impact both watersheds. By installing practices to reduce temperature, increased dissolved oxygen, regulate

pH, and reduce sedimentation, we can restore habitat for important salmonids found in eastern Washington. These species include, but are not limited to Bull trout, a vulnerable species; Westslope cutthroat trout; mountain whitefish, and Redband trout.

7. Please explain how your proposal addresses the criteria for SRF funding published in the guidelines:

POCD's planning and design proposal hopes to address priorities 2.2.1, 2.2.2, 2.2.4, 2.2.5, 2.2.7, and 2.2.8.

2.2.1: Multiple documents outline the need to restore habitat for bull trout and other salmonids. These include the Strategy for Protection and Improvement of Native Salmonid Habitat in the Pend Oreille Watershed, WA WRIA 62 (Pend Oreille Salmonid Recovery Team, 2007) and the Bull Trout Habitat Limiting Factors for WRIA 62 (Andonaegui, 2003). Both reports explain that while Bull trout and other salmonids were abundant in the Pend Oreille River Watershed until the late 19th century, their populations have declined in the main stem of the Pend Oreille River and its tributaries due to habitat degradation caused by forest management practices, fire, flood control, livestock grazing, road construction and riparian land development; fish passage barriers installed in the tributaries of the Pend Oreille River; non-native fish species introduction and management (brown trout, rainbow trout and eastern brook trout); and the construction of three hydroelectric facilities on the mainstem of the Pend Oreille River (Andonaegui, 2003; Pend Oreille Salmonid Recover Team, 2022).

The Final Report for Redband Trout Status and Evaluation Project (Ashbrook et al., 2009) states that within the Little Spokane River Watershed, redband trout populations are expected to decline as habitat degrades due to anthropogenic causes.

2.2.2: Both WRIA 62 and WRIA 55 are 303(d) listed and have a WA Department of Ecology TMDL implementation plan. For WRIA 62, one TMDL for temperature has been proposed, and has a 303(d) listing of a category 5 for pH and temperature, category 4A for total dissolved gas, and category 4C for invasive exotic species (WA DOE). WRIA 55 has a TMDL for dissolved oxygen, pH, and total phosphorus. The watershed also has 303(d) listings of category 5 for PCBs, dissolved oxygen and pH; category 4A for temperature, turbidity and bacteria; and category 4C for invasive exotic species.

These reports suggest that efforts are needed to improve overall water quality in both the Pend Oreille River Watershed and the Little Spokane River Watershed.

2.2.4: In both watersheds, we intend to prioritize projects that work with at least 3 landowners with adjoining parcels for the purposes habitat continuity for salmon recovery.

2.2.5: For WRIA 62, these documents include:

- the Strategy for the Protection and Improvement of Native Salmonid Habitat in the Pend Oreille Watershed, WA WRIA 62 (Pend Oreille Salmonid Recovery Team, 2007)
- Pend Oreille Watershed Management Plan (Golder Associates Inc., 2005)

For WRIA 55: these documents include:

- WRIA 55 – Little Spokane River & WRIA 57 – Middle Spokane River Watershed Management Plan (Golder Associates, Inc, et al., 2006).
- Little Spokane (WRIA 55) Watershed Plan Addendum (Einberger & Haller, 2020).

2.2.7: Both our annual plan and long-range plan prioritize water quality and supply, specifically prioritizing larger-scale projects within both WRIA 62 and WRIA 55.

2.2.8: We will prioritize proposed projects that implement BMP 392, Riparian Forest Buffers.

7a. Name of watershed or sub-basin: WRIA 62 & WRIA 55

7b. Is the area of the project an area with listed salmonid species? if yes, identify the species:

Bull trout

7c. Is the area of the project an area listed with an impairment under the state's 303(d) list? If yes, what is the nature of the impairment:

Yes;

WRIA 62: 303(d) list impairments: pH & temperature (category 5), total dissolved gas (category 4A), and invasive exotic species (category 4C).

WRIA 55: 303(d) list impairments: PCBs, dissolved oxygen and pH (category 5); temperature, turbidity and bacteria (category 4A), invasive exotic species (category 4C).

7d. Is the project adjacent to or within the same sub-basin as another salmon recovery project funded through another fund source? Yes

7e. Is the project being grouped with another salmon recovery project in the watershed or sub-basin? if yes, identify project and where located to the proposal: We hope to group this project with other salmon recovery projects; we are now prioritizing the Skookum Creek sub-watershed and in conjunction with aquatic fish barrier removal through the FFFPP program on the Little Spokane River.

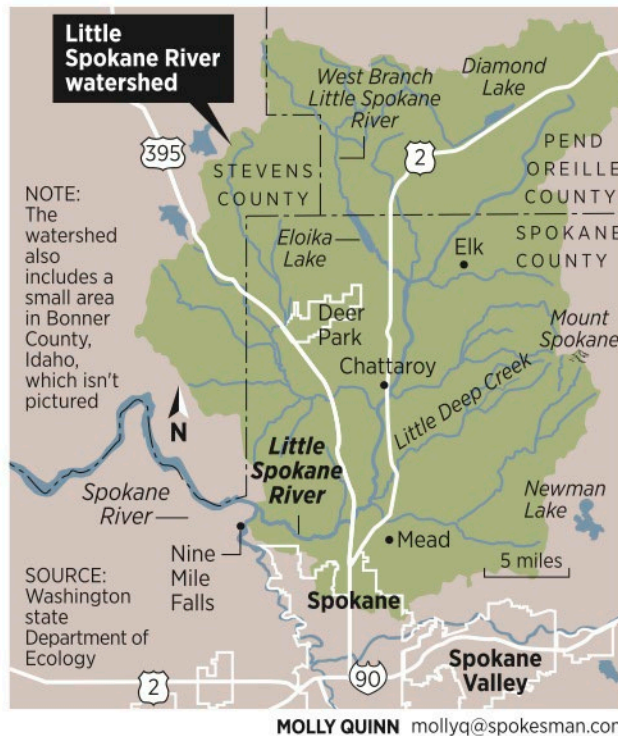
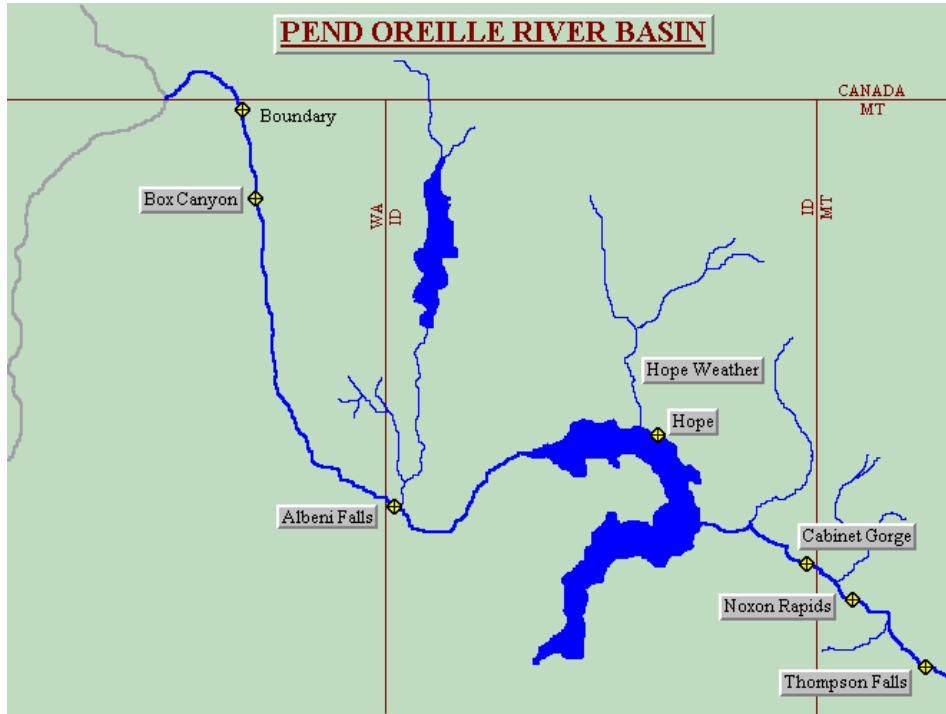
7f. Will the project leverage other resources? If yes, please describe: Yes, we've received a water quality combined funding grant from the Department of Ecology to implement at least 1000 ft. of bank stabilization within the Sandy Shores/Sunnyside neighborhood (just north of Newport, WA). We've received nearly \$330,000 in funding for this projects; these funds will be leveraged to hire new staff to implement riparian restoration project planning and design. We also partner with the Pend Oreille PUD to implement 10 bank stabilization projects and 10 cottonwood and other riparian planting projects along the Pend Oreille River; up to \$55,000 per year can be leveraged from this grant.

Finally, we will leverage some Natural Resources Investment and Implementation funds from the Commission to help supplement any additional required costs.

7g. is the project part of the conservation district annual or long-range plan? Yes.

8. Please acknowledge that you understand that all cost-share projects must utilize CPDS and all other types of completed work must be entered into CPDS: Yes

9. Please acknowledge that you understand that all work must be completed by June 30th, 2023: Yes.



Attachment L:
08-16-2022
Implementation
Addendum DRAFT

Washington State Conservation Commission
Implementation Grant Fiscal Year 2023

Overhead: 25%

Choose Appropriate Grant Program: Implementation (Must account for Basic Allocation Request Below)

Total Grant Award: \$117,823

Basic Allocation taken from IM grant: \$0

Box 1 – To be obligated under this addendum: \$117,823

- Intermediate Outcome #1: \$100,000
- Intermediate Outcome #2: \$17,823

1.) Maintain District Operations, which includes:

1.1 Office and Building Management

1.2 Financial Management

1.3 Elections

1.4 Conservation Technical Assistance

1.5 Outreach and Education

1.6 Travel

2.) Water Quality Management

2.1 Technical Assistance

2.2 Monitoring

2.3 Equipment

2.4 Education and Outreach

2.5 Travel

**Attachment M:
Professional Services
Agreement
No.20220816_01
Aquatechnex-BLCWA**

**PROFESSIONAL SERVICES AGREEMENT
AQUATECHNEX**

THIS AGREEMENT, is made and entered into by and between PEND OREILLE COUNTY, a special purpose district, having offices for the transaction of business at 121 N. Washinton Avenue, Newport, Washington 99156, hereinafter referred to as the "District", the Bead Lake Clean Water Association, conducting business at 592 Bead Lake Dr., Newport, WA 99156, hereinafter referred to as the "Association", and AQUATECHNEX, having offices for the transaction of business at 1501 Fraser, Suite 107, Bellingham WA 98229, hereinafter referred to as the "Contractor", jointly referred to, along with the District, as the "Parties."

WITNESSETH:

WHEREAS, pursuant to the provisions of the Revised Code of Washington, Section 89.08.010(4) the District carry out resource practices, programs and projects that conserve renewable resources within the boundaries of the District has the care of County property and the management of County funds and business; and

WHEREAS, The District in partnership with Washington State Department of Ecology (Ecology), through a separate agreement have partnered to eradicate invasive weeds in and around Bead Lake.

WHEREAS, The District desires to contract for a Eurasian milfoil survey and appropriate herbicide treatment to combat noxious weeds in and around Bead Lake as authorized by chapter 17.10 RCW; and

WHEREAS, Contractor is in the business of providing the needed services and holds itself out as an independent contractor having the skill and expertise to provide the needed services specifically set forth in Attachment A, Scope of Work, attached hereto and incorporated herein by reference.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties do mutually agree as follows:

ARTICLE 1: SERVICES TO BE PROVIDED

A description of the services to be performed by the Contractor is set forth in Attachment A-Scope of Work, which is attached to the Agreement and incorporated by reference. The Contractor will perform the work specified in the Agreement according to standard industry practice.

The Contractor agrees to provide its own labor and materials. Unless otherwise provided for in the Agreement, no material, labor or facilities will be furnished by the District. It shall be the responsibility of the Contractor to ensure that his/her employees

complete the services in a manner consistent with the best management practices of the industry, and that they are properly trained in the safe use and application of all materials and equipment used.

CONTRACTOR will be in compliance with all equipment and safety requirements of the US Coast Guard and Washington State Boating Laws. Contractor will have appropriate spill response kits on board.

The Contractor will complete its work in a timely manner and in accordance with the schedule agreed to by the parties.

The Contractor will confer with the District and the Association from time to time during the progress of the work. The Contractor will prepare and present status reports and other information that may be pertinent and necessary, or as may be requested by the District.

The District and the Association reserve the right to authorize in writing, changes in the work to be performed or extra service requests. Costs associated with any change will be indicated in writing with a detailed estimate of the costs to be added or deducted from the agreement sum.

ARTICLE 2: COMPENSATION

The total, not to be exceeded over the life of this contract, is \$27,000 unless additional funding becomes available and is incorporated into this contract by written amendment.

Invoices for work completed will be provided to the District and shall be itemized by the service rendered and shall include the PARs (WSDA Pesticide Application Reports). Invoices may be submitted no more often than once monthly. Activity service fees shall not exceed the bid amounts of \$400 mobilization fee, and \$1,575 per day for shoreline survey and herbicide treatment of all Eurasian milfoil. All services are subject to Washington State Sales Tax at 7.6% that must be present on the invoice, or a statement included on the invoice that taxes are inclusive within the invoice total.

Total billing, including sales tax, will not exceed \$27,000. The District will only be billed for hours of survey and herbicide service actually provided. The District has thirty (30) days to pay the invoice. Payment will be by USPS mailed check.

ARTICLE 3: EFFECTIVE DATE OF AGREEMENT AND TERM

The Agreement will become effective on the date of signing. In no event will the Agreement become effective unless and until it is approved and executed by the duly authorized representative of the Pend Oreille Conservation District.

This Agreement shall terminate at midnight on June 30, 2024 or until the maximum payout of \$27,000 is reached or amended as set forth in the attached terms and conditions. This Agreement is nonexclusive and if it be in the District's best interest it may award work to other firms.

ARTICLE 4: TERMINATION

Cancellation for non-appropriation of funds. All funds for payment by the District under this Agreement are subject to the availability of biennial grant funding provided by Ecology. In the event of non-appropriation of funds for the services provided under this Agreement, the District will terminate the Agreement, without termination charge or other liability, on the last day of the then-current fiscal year by providing thirty (30) days' prior written notice to the Contractor.

Cancellation for convenience. The District may cancel this Agreement upon thirty (30) days' prior written notice. Work in progress will be paid, on a prorated basis, to the date and time ordered to stop. The Contractor may cancel this Agreement upon thirty (30) days' prior written notice. Work in progress will be paid, on a prorated basis, through the effective date of termination. All work in progress must be of acceptable quality as determined by the District.

Cancellation with cause. The District reserves the right to cancel this Agreement, with cause, effective at a time of its choosing. Work in progress would be completed at the District's option.

ARTICLE 5: INDEPENDENT CONTRACTOR

The Parties intend that an independent contractor relationship will be created by this Agreement. The District is interested only in the results that could be achieved and has no right to control or direct the Contractor, either as to the results or the details and means for rendering services required herein. The conduct and control of all services will be solely with the Contractor. Neither the Contractor, nor any agent, employee, servant or otherwise of the Contractor shall be deemed to be an employee, agent, servant or otherwise of the District for any purpose. Neither the Contractor nor any employee of the Contractor is entitled to any of the benefits that the District provides for District employees, including but not limited to, health insurance, sick leave, pension, vacation, longevity, or disability leave, etc. The Contractor will be solely and entirely responsible for its acts and

Professional Services Agreement-AQUATECHNEX

the acts of its agents, employees, servants, subcontractors, or otherwise, during the performance of this Agreement.

This Agreement is for the employment of the Contractor as an independent contractor. The Contractor holds itself out as an independent contractor doing business as listed above and is solely responsible for paying any and all taxes associated with the work of this Agreement including but not necessarily limited to income and social security taxes. Contractor and subcontractors must pay prevailing wage.

ARTICLE 6: OTHER EMPLOYMENT

This Agreement is not an exclusive services Agreement. The Contractor may take on other professional assignments while completing the work set forth herein.

ARTICLE 7: ASSURANCES

Certification Regarding Suspension, Debarment, Ineligibility or Voluntary Exclusion. As a recipient of federal and state funds, the District and Association are prohibited to contract or make payments for goods or services that directly or indirectly benefit any individual or entity, debarred or sanctioned, from federal or state funded programs.

Contractor by signature to this Agreement certifies it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal or state administrations.

Business License. Contractor shall have a valid and current business license. Said license shall be obtained prior to the signing of the agreement. Contractors are required to be registered by the State of Washington per Chapter 18.27 of the Revised Code of Washington.

ARTICLE 8: NONDISCRIMINATION

The Contractor, its assignees, delegates, or subcontractors shall comply with all federal and state nondiscrimination laws, regulations and policies, to include but not be limited to the Civil Rights Act Title VI and VII (1964 & 1991); Section 504 of the Rehabilitation Act of 1973; Age Discrimination in Employment Act (1975); Vietnam Era Veterans Readjustment Act of 1974; American with Disabilities Act (1990) as amended, including CFR 29 part 1630. In the event of noncompliance or refusal to comply with any nondiscrimination law, regulation or policy, this Agreement may be terminated in whole

or in part. Contractor shall, however, be given a reasonable time, agreed upon by both parties, in which to resolve this noncompliance.

ARTICLE 9: OWNERSHIP OF DOCUMENTS

Unless otherwise provided, data which originates from this Agreement shall be “work for hire” as defined by the U.S. Copyright Act of 1976 and shall be owned by the County. Data shall include, but not limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, GIS shape files, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

ARTICLE 10: MAINTENANCE OF RECORDS

The Contractor shall make available to the District or the Washington State Auditor, or their duly authorized representatives, at any time during their normal operating hours, all records, books, diaries or pertinent information which the Contractor shall have kept in conjunction with this Agreement, and which the District may be required by law to make part of its auditing procedures, an audit trail, or which may be required for the purpose of funding the services contracted for herein.

ARTICLE 11: PUBLIC RECORDS ACT

This Agreement and all public records associated with this Agreement shall be available from the District for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the “Act”). To the extent that public records then in the custody of the Contractor are needed for the County to respond to a request under the Act, as determined by the District, the Contractor agrees to make them promptly available to the District. If the Contractor considers any portion of any record provided to the County under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, the Contractor shall clearly identify any specific information that it claims to be confidential or proprietary. If the District receives a request under the Act to inspect or copy the information so identified by the Contractor and the District determines that release of the information is required by the Act or otherwise appropriate, the District’s sole obligations shall be to notify the Contractor (a) of the request and (b) of the date that such information will be released to the requester unless the Contractor obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the Contractor fails to timely obtain a court order enjoining disclosure, the District will release the requested information on the date specified.

The District has, and by this section assumes, no obligation on behalf of the Contractor to claim any exemption from disclosure under the Act. The District shall not be liable to the Contractor for releasing records not clearly identified by the Contractor as confidential or proprietary. The District shall not be liable to the Contractor for any records that the District releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.

ARTICLE 12: CONFIDENTIALITY

The Contractor, its employees, subcontractors and their employees will maintain the confidentiality of all information provided by the District or acquired by the Contractor in performance of the Agreement, except upon the prior express written consent of the District or an order entered by a court of competent jurisdiction. The Contractor will promptly give the District written notice of any judicial proceedings seeking disclosure of such information.

ARTICLE 13: INSURANCE

The Contractor shall furnish and maintain all insurance as required and comply with all limits and conditions stipulated therein, at their expense, for the duration of the agreement. Following is a list of requirements for this agreement. Any exclusion that may restrict required coverage must be pre-approved by the District's insurer, Enduris. The Contractor's insurer shall have a minimum A.M. Best's rating of A-VII and shall be authorized to do business in the State of Washington. Evidence of such insurance shall consist of completed copies of the certificate of insurance, signed by the insurance agent for the Contractor and additional insured endorsement. The insurance policy or policies will not be canceled, materially changed or altered without forty-five (45) days prior notice submitted to the District. The policy shall be endorsed, and the certificate shall reflect that the County is an additional named insured on the Contractor's general liability policy with respect to activities under the contract. The policy shall provide, and the certificate shall reflect that the insurance afforded applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

The policy shall be endorsed, and the certificate shall reflect that the insurance afforded therein shall be primary insurance and any insurance or self-insurance carried by the District shall be excess and not contributory insurance to that provided by the Contractor.

Failure of the Contractor to fully comply with the insurance requirements set forth herein, during the term of the Agreement, shall be considered a material breach of contract and cause for immediate termination of the Agreement at the District's discretion.

Providing coverage in the amounts listed shall not be construed to relieve the Contractor from liability in excess of such amounts.

REQUIRED COVERAGE: The insurance shall provide the minimum coverage as set forth below:

1. **GENERAL LIABILITY INSURANCE:** The Contractor shall have commercial general liability with limits of \$1,000,000.00 per occurrence, which includes general aggregate, products, completed operation, personal injury, fire damage and medical expense.

ADDITIONAL INSURED ENDORSEMENT: General Liability Insurance must state that District, its officers, agents and employees, and any other entity specifically required by the provisions of this Agreement will be specifically named additional insured(s) for all coverage provided by this policy of insurance and shall be fully and completely protected by this policy from all claims. Language such as the following should be used "Pend Oreille Conservation District and the Bead Lake Clean Water Association, Its Officers, Agents and Employees Are Named Additional Insured."

2. **WORKERS COMPENSATION:** When the Contractor has employees of the company, the Contractor shall carry Worker's Compensation Industrial Injury Insurance coverage and be effective in Washington State. Proof of Insurance shall be reflected on the Contractor's Certificate of Insurance or by providing the Contractor's State Industrial Account Identification Number.

3. **AUTOMOBILE LIABILITY.** The Contractor shall carry, for the duration of this Agreement, comprehensive automobile liability coverage of \$1,000,000.00 for any vehicle used in conjunction with the provision of services under the terms of this Agreement. If the Contractor will use non-owned vehicles in performance of the Agreement, the coverage will include, owned, hired and non-owned automobiles.

ARTICLE 14: HOLD HARMLESS AND INDEMNIFICATION

The Contractor will hold harmless, indemnify and defend the District and the Association, their officers, officials, employees and agents, from and against any and all claims, actions, suits, liability, loss, expenses, damages and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability or death to persons or damage to property or business, caused by or arising out of the Contractor's acts, errors or omissions in the performance of the Agreement. Provided, however, that the Contractor's obligation under this provision will not extend to injury, sickness, disability, death or damage caused by or arising out of the sole negligence of the District and the Association, their officers, officials, employees or agents.

With regard to any claim against the District and the Association, their officers, officials, employees and agents by any employee of the Contractor, subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section will not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts. It is clearly agreed and understood by the parties to the Agreement that the Contractor expressly waives any immunity the Contractor might have had under such laws. By executing the Agreement, the Contractor acknowledges that the foregoing waiver has been mutually negotiated by the parties and that the provisions of this Section will be incorporated, as relevant, into any Agreement the Contractor makes with any subcontractor or agent performing work under the Agreement.

The Contractor's obligations under these provisions include, but are not limited to, investigating, adjusting and defending all claims alleging loss from action, error or omission, or breach of any common law, statutory or other delegated duty by the Contractor, the Contractor's employees, agents or subcontractors.

With respect to the performance of this Agreement and as to claims against the District and the Association, their officers, agents, and employees, Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to himself or subcontractors. The parties have mutually negotiated this waiver.

ARTICLE 15: ASSIGNMENT, DELEGATION AND SUBCONTRACTING

The Contractor will perform under the Agreement using only its bona fide employees or agents, and the obligations and duties of the Contractor under the Agreement will not be assigned, delegated or subcontracted to any other person or firm without the prior express written consent of the County.

The Contractor warrants that it has not been paid, nor has it agreed to pay, any company, person, partnership, or firm, other than a bona fide employee working exclusively for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of the Agreement.

ARTICLE 16: DISPUTES

Differences, disputes and disagreements between the Contractor, the District and the Association arising under or out of this Agreement will be brought to the attention of the District at the earliest possible time so that the matter may be settled, or other

appropriate action promptly taken. Any dispute relating to the quality or acceptability of performance or compensation due the Contractor will be decided by the District's Agreement representative or designee. All rulings, orders, instructions and decisions of the District's Agreement representative will be final and conclusive.

ARTICLE 17: VENUE STIPULATION

This Agreement has and shall be construed as having been made and delivered in the State of Washington, and the laws of the State of Washington shall be applicable to its construction and enforcement. Any action at law, suit in equity or judicial proceeding for the enforcement of this Agreement or any provision hereto shall be instituted only in courts of competent jurisdiction within Pend Oreille County, Washington.

ARTICLE 18: COMPLIANCE WITH LAWS

The Parties hereto specifically agree to observe all federal, state and local laws, ordinances, regulations and licensing requirements, to the extent that they may have any bearing on the services provided under the terms of this Agreement.

ARTICLE 19: THIRD PARTY BENEFICIARY

Except as expressly provided herein, no provision of this Agreement is intended, nor shall it be interpreted, to provide or create any third-party beneficiary rights. The State of Washington is a third-party beneficiary to this Agreement and is entitled to the rights and benefits hereunder and may enforce the provisions hereof as if it were a party hereto.

ARTICLE 20: NOTICES

All notices called for or provided for in this Agreement shall be in writing and must be served on any of the Parties either personally or by certified mail, return receipt requested, sent to the Parties at their respective addresses provided below. Notices sent by certified mail shall be deemed when deposited in the United States mail, postage prepaid.

The District, Association and the Contractor will each have an Agreement representative. A party may change its representative upon providing written notice to the other party. The parties' representatives are as follows

District	Contractor	Association
Pend Oreille Conservation District Alex Case-Cohen, Manager 121 N. Washington Ave. Newport, WA 99156 509-447-1155 admin@pocd.org	Aquatechnex Terry McNabb, Owner 1501 Fraser, Suite 107 Bellingham, WA 98229 855-245-LAKE (5253) tmcnabb@aquatechnex.com	Bead Lake Clean Water Association Eileen Nave, President 592 Bead Lake Dr. Newport, WA 99156 509-447-3345

ARTICLE 21: HEADINGS

The ARTICLE headings in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall be deemed to, define, limit or extend the scope or intent of the Articles to which they appertain.

ARTICLE 22: MODIFICATION

No modification or amendment of this Agreement shall be valid until the same is reduced to writing and executed with the same formalities as this present Agreement.

ARTICLE 23: WAIVER

The parties agree that the excuse or forgiveness of performance, or waiver of any provisions of the agreement, does not constitute a waiver of such provision or future performance, or prejudice the right of the waiving party to enforce any of the provisions of the agreement at a later time.

ARTICLE 24: SEVERABILITY

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Agreement are declared severable.

ARTICLE 25: SURVIVAL

Those provisions of this Agreement that by their sense and purpose should survive expiration or termination of the Agreement shall so survive. Those provisions include, but are not necessarily limited to, the following: Articles: 4 (Termination), 10 (Maintenance

of Records), 12 (Confidentiality), 13 (Insurance), 14 (Hold Harmless and Indemnification), 16 (Disputes), 17 (Venue Stipulation), 23 (Waiver), and 24 (Severability).

ARTICLE 26: ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto. The Contractor has read and understands all of this Agreement, and now states that no representation, promise or agreement not expressed in this Agreement has been made to induce the Contractor to execute the same.


IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on the day and year set forth herein.

DATED this 15th day of July, 2022

DATED this ____ day of _____, 2022

CONTRACTOR:
Terrence McNabb
Aquatechnex, Bellingham Washington

FOR PEND OREILLE CONSERVATION DISTRICT:
Pend Oreille County, Washington



Terrence McNabb

George Stuivenga, POCD Board Chair

• UBI: 602-190-883 } UEI: 091740217

UBI Number UEI Number

Alex Case-Cohen, POCD District Manager

BEAD LAKE CLEAN WATER ASSOCIATION
Eileen Nave
Newport, Washington

Eileen Nave, President

UBI Number UEI Number

Attachment A

SCOPE OF WORK

BEAD LAKE EURASIAN MILFOIL SURVEY AND CONTROL, SCHEDULE AND DELIVERABLES: Annual field work is anticipated to take place mid-July through late September, depending on plant phenology, and water level. No Treatment coordinates for these areas will be delivered to the Contractor by the District. No Treatment coordinates for areas where the waterfront property owner does not want herbicide treatment and where drinking water in-takes are present, and noted to the Association or the District, will also be delivered to the Contractor by the District.

Survey and treatment data will be collected using the County supplied GIS app (instruction time on use and function is within the contract scope and will be paid). Data collection features will include all survey areas and all treatment areas annotated with the metrics of type of survey, method of treatment of shoreline populations of Eurasian milfoil plants or infestation areas, weed species, plant count and/or infestation density. All sites will be anchored to the lake. Deliverables for data collection will consist of the above GIS app data synced daily for County access.

At the time of the above the waterline shoreline survey field work, upon discovery, each plant or infestation of Eurasian milfoil is to be treated with an aquatic labeled product approved by DOE for application in an aquatic environment. Any yellow flag iris plants or populations that are within or closely adjacent to the flowering rush or purple loosestrife plants or infestations are also to be treated. Herbicide treatments will be applied making every reasonable effort to protect native plants.

All shoreline survey and herbicide treatment work will be completed by September 23rd of 2023. Deliverables for herbicide treatment will consist of GIS app data entered and synced for each site of Eurasian milfoil (site is defined as points, lines or polygons) per anchor point (defined within the app); and copies of daily Pesticide Application Reports (PARs) that are due at the end of the field season. A comprehensive report, including insights as to how the work went, highlighting what went well and troubleshooting what didn't, will be completed and delivered to the County by October 10th of 2023.

**Attachment N:
April 2022
Treasurer's Report**

TREASURER'S REPORT

Fund Totals

Pend Oreille Conservation District

04/01/2022 To: 04/30/2022

Time: 11:19:36 Date: 05/16/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	68,597.14	728.45	3,693.69	65,631.90	1,956.72	-404.10	0.00	67,184.52
080 PUD FY18	263.93	0.00	67.00	196.93	0.00	37.40	0.00	234.33
130 WSCC FY22	3,035.60	11,151.56	5,897.55	8,289.61	2,559.89	783.40	0.00	11,632.90
131 22-38-NRI	38.51	0.00	55.72	-17.21	0.00	54.51	0.00	37.30
240 VSP 2021-2022	-351.26	9,657.37	4,699.28	4,606.83	1,848.18	1,195.79	0.00	7,650.80
241 AGRHIVES	-1,728.85	916.43	1,141.78	-1,954.20	1,141.78	0.00	0.00	-812.42
320 20 PUDECCW	-0.02	0.00		-0.02	0.00	0.00	0.00	-0.02
510 WQAIP-2021	96.72	0.00		96.72	0.00	0.00	0.00	96.72
	69,951.77	22,453.81	15,555.02	76,850.56	7,506.57	1,667.00	0.00	86,024.13

TREASURER'S REPORT

Account Totals

Pend Oreille Conservation District

04/01/2022 To: 04/30/2022

Time: 11:19:36 Date: 05/16/2022
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Mountain West	412.66	0.00	0.00	412.66	0.00	0.00	412.66
3 PayPal- NRCS	-1,383.07	0.00	0.00	-1,383.07	0.00	0.00	-1,383.07
4 Wash Fed Sav	5,036.75	0.41	0.00	5,037.16	0.00	0.00	5,037.16
5 Wash Fed Ck.	65,885.43	22,453.40	15,555.02	72,783.81	0.00	9,173.57	81,957.38
Total Cash:	69,951.77	22,453.81	15,555.02	76,850.56	0.00	9,173.57	86,024.13
	69,951.77	22,453.81	15,555.02	76,850.56	0.00	9,173.57	86,024.13

TREASURER'S REPORT

Outstanding Vouchers

Pend Oreille Conservation District

As Of: 04/30/2022 Date: 05/16/2022
Time: 11:19:36 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	100	04/29/2022	Payroll	5	EFT	Department of Labor & Industries	132.28	1ST Quarter 01/01/2022 - 03/31/2022
2022	116	04/29/2022	Claims	5	EFT	Washington State Department of Revenue	279.27	1Q 2022 Leasehold Return Payment
2022	118	04/22/2022	Claims	5	2205	John Floyd	138.70	Travel Jan/April 2022
2022	119	04/30/2022	Payroll	5	2206	Alexandra Case-Cohen	1,534.72	Alex Case-Cohen 4/1-30/2022
2022	120	04/30/2022	Claims	5	2207	Alex Case-Cohen	161.38	Travel April 2022
2022	136	04/29/2022	Claims	5	2208	Far Corner Communications	450.00	HMG Grant April 2022
2022	140	04/29/2022	Claims	5	2211	Ferry Conservation District	1,321.34	VSP/IMP D.O. April 2022
2022	142	04/29/2022	Claims	5	2212	Pend Oreille County Weed Board	5,155.88	IMP/D.O.- SOS- VSP
							9,173.57	

Fund	Claims	Payroll	Total
001 General Fund	1,956.72	-404.10	1,552.62
080 PUD FY18	0.00	37.40	37.40
130 WSCC FY22	2,559.89	783.40	3,343.29
131 22-38-NRI	0.00	54.51	54.51
240 VSP 2021-2022	1,848.18	1,195.79	3,043.97
241 ACRHIVES	1,141.78	0.00	1,141.78
	7,506.57	1,667.00	9,173.57

TREASURER'S REPORT

Signature Page

Pend Oreille Conservation District

04/01/2022 To: 04/30/2022

Time: 11:19:36 Date: 05/16/2022
Page: 4

We the undersigned officers for the Pend Oreille Conservation District have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
Chairman / Date District Administrator / Date

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 11:19:09 Date: 05/16/2022

04/01/2022 To: 04/30/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
99	04/15/2022	Payroll	5	EFT	United States Treasurer	1,056.86	941 Deposit For 03/01/2022 - 03/31/2022
100	04/29/2022	Payroll	5	EFT	Department of Labor & Industries	132.28	1ST Quarter 01/01/2022 - 03/31/2022
101	04/29/2022	Payroll	5	EFT	Employment Security Department	132.25	Unemployment Quarterly Report
103	04/08/2022	Payroll	5	EFT	Department Of Retirement Systems	732.22	03/01/2022 To 03/31/2022 - PERS 2
104	04/08/2022	Payroll	5	EFT	Employment Security Department	58.10	01/01/2022 To 03/31/2022 - FMLA
116	04/29/2022	Claims	5	EFT	Washington State Department of Revenue	279.27	1Q 2022 Leasehold Return Payment
125	04/04/2022	Claims	5	EFT	Verizon Wireless	221.32	IMP D.O April 2022
126	04/19/2022	Claims	5	EFT	City of Newport	123.25	IMP D.O. Water
127	04/11/2022	Claims	5	EFT	Pend Oreille PUD	137.80	IMP D.O April 2022
128	04/02/2022	Claims	5	EFT	IFIBER Communications	138.15	IMP D.O April 2022
129	04/12/2022	Claims	5	EFT	Family Dollar	10.19	IMP D.O. April 2022
130	04/19/2022	Claims	5	EFT	U.S. Postal Service	8.95	IMP D.O. April 2022
133	04/05/2022	Claims	5	EFT	Coursera Inc	41.96	IMP D.O. April 2022
134	04/05/2022	Claims	5	EFT	Lisa Alkire	1,280.00	VSP/IMP D.O.
135	04/05/2022	Claims	5	EFT	Ace Hardware #14204	4.76	IMP D.O. Supplies April 2022
146	04/06/2022	Claims	5	EFT	Amazon.com	18.30	IMP/D.O. Supplies April 2022
147	04/10/2022	Claims	5	EFT	WIX.COM	12.92	WIX Website April 2022/IMP D.O.
102	04/04/2022	Payroll	5	2198	Health Care Authority	904.42	03/01/2022 To 03/31/2022 - Health Care Authority
117	04/15/2022	Payroll	5	2204		1,500.00	April 2022 Mid Month Draw
118	04/22/2022	Claims	5	2205	John Floyd	138.70	Travel Jan/April 2022
119	04/30/2022	Payroll	5	2206		1,534.72	Alex Case-Cohen 4/1-30/2022
120	04/30/2022	Claims	5	2207	Alex Case-Cohen	161.38	Travel April 2022
136	04/29/2022	Claims	5	2208	Far Corner Communications	450.00	HMG Grant April 2022
140	04/29/2022	Claims	5	2211	Ferry Conservation District	1,321.34	VSP/IMP D.O. April 2022
142	04/29/2022	Claims	5	2212	Pend Oreille County Weed Board	5,155.88	IMP/D.O.- SOS- VSP
						3,693.69	001 General Fund
						67.00	080 PUD FY18
						5,897.55	130 WSCC FY22
						55.72	131 22-38-NRI
						4,699.28	240 VSP 2021-2022
						1,141.78	241 ACRHIVES
						15,555.02	Claims: 9,504.17
							Payroll: 6,050.85

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the ??? and that I am authorized to authenticate and certify to said claim.

() Chairman () Auditing Officer _____ Date: _____

RECEIPT REGISTER

Pend Oreille Conservation District

Time: 11:19:25 Date: 05/16/2022

04/01/2022 To: 04/30/2022

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo
115	04/05/2022	Tr Rec	191040		5	Office of the Secretary of State	916.43	Febraury 2022 #03
121	04/29/2022	Tr Rec	191041		5	WSCC	11,151.56	IMP Fy22-38 March 2022 # 09
123	04/30/2022	Tr Rec	191042		4	Washington Federal	0.41	Savings Interest April 2022
124	04/30/2022	Tr Rec	191043		5	Washington Federal	3.04	Checking Interest April 2022
131	04/21/2022	Tr Rec	191044		5	Pend Oreille County	9,657.37	VSP # 09 March 2022
132	04/05/2022	Tr Rec	191045		5	Frontier Title & Escrow	725.00	Rent April 2022
360 Misc Revenues							728.45	
001 General Fund							728.45	
330 State Generated Revenues							11,151.56	
130 WSCC FY22							11,151.56	
330 State Generated Revenues							9,657.37	
240 VSP 2021-2022							9,657.37	
330 State Generated Revenues							916.43	
241 ACRHIVES							916.43	
							22,453.81	

The above listed revenues were deposited in WaFed bank account as indicated, a federally insured institution.
ATTESTED TO:

Signature & Title

Date

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 11:03:39 Date: 05/16/2022

04/01/2022 To: 04/30/2022

Page: 1

5 Wash Fed Ck.

Date	Balance Forward	76,843.41
04/05/2022		1,641.43
04/21/2022		9,657.37
04/29/2022		11,151.56
04/30/2022		3.04
	Total Credits:	22,453.40

Year	Trans#	Date	Type	Chk#	Vendor	
2022	97	03/31/2022	Payroll	2196	Alexandra Case-Cohen	1,530.14
2022	98	03/31/2022	Claims	2197	Alex Case-Cohen	995.85
2022	105	03/31/2022	Claims	2199	Ferry Conservation District	1,927.33
2022	106	03/31/2022	Claims	2200	Far Corner Communications	225.00
2022	109	03/31/2022	Claims	2201	Exbabylon	436.19
2022	110	03/31/2022	Claims	2202	Mike Mumford	561.28
2022	114	03/31/2022	Claims	2203	Pend Oreille County Weed Board	5,282.19
2022	128	04/02/2022	Claims		IFIBER Communications	138.15
2022	102	04/04/2022	Payroll	2198	Health Care Authority	904.42
2022	125	04/04/2022	Claims		Verizon Wireless	221.32
2022	133	04/05/2022	Claims		Coursera Inc	41.96
2022	134	04/05/2022	Claims		Lisa Alkire	1,280.00
2022	135	04/05/2022	Claims		Ace Hardware #14204	4.76
2022	146	04/06/2022	Claims		Amazon.com	18.30
2022	103	04/08/2022	Payroll		Department Of Retirement Systems	732.22
2022	104	04/08/2022	Payroll		Employment Security Department	58.10
2022	147	04/10/2022	Claims		WIX.COM	12.92
2022	127	04/11/2022	Claims		Pend Oreille PUD	137.80
2022	129	04/12/2022	Claims		Family Dollar	10.19
2022	99	04/15/2022	Payroll		United States Treasurer	1,056.86
2022	117	04/15/2022	Payroll	2204	Alexandra Case-Cohen	1,500.00
2022	126	04/19/2022	Claims		City of Newport	123.25
2022	130	04/19/2022	Claims		U.S. Postal Service	8.95
2022	101	04/29/2022	Payroll		Employment Security Department	132.25

Total Debits: 17,339.43

Reconciled Bank Balance: 81,957.38

Outstanding Credits:

2022	100	04/29/2022	Payroll		Department of Labor & Industries	132.28
2022	116	04/29/2022	Claims		Washington State Department of Revenue	279.27
2022	118	04/22/2022	Claims	2205	Floyd, John	138.70
2022	119	04/30/2022	Payroll	2206	Case-Cohen, Alexandra Loree	1,534.72
2022	120	04/30/2022	Claims	2207	Case-Cohen, Alex	161.38
2022	136	04/29/2022	Claims	2208	Far Corner Communications	450.00
2022	140	04/29/2022	Claims	2211	Ferry Conservation District	1,321.34
2022	142	04/29/2022	Claims	2212	Pend Oreille County Weed Board	5,155.88

Outstanding Debits: 9,173.57

Reconciled Book Balance: 72,783.81

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 4

Statement End Date April 30, 2022
 Statement Begin Date April 1, 2022
 Account Number 62763959434

To report a lost or stolen card,
 call 800-324-9375.
 For 24-hour telephone banking,
 call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
 121 N WASHINGTON AVE
 NEWPORT, WA 99156-9271

33906 *

Add 2% cashback
 to your grocery list.



Receive 2% on qualified gas,
 grocery, and pharmacy purchases
 as an automatic statement credit.
 Plus, earn 1% cashback on all
 qualified purchases with your
 WaFd Bank Credit Card.
 Apply today.

Subject
 to credit
 approval



For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.

Business Interest Checking Summary - # 62763959434

Annual Percentage Yield Earned for this Statement Period 0.050%
 Interest Rate Effective 04/01/2022 0.050%
 Interest Earned/Accrued this Cycle \$3.04
 Number of Days in this Cycle 30
 Date Interest Posted 04-30-2022
 Year-to-Date Interest Paid \$10.79

Beginning Balance \$76,843.41
 Interest Earned This Period +3.04
 Deposits and Credits +22,450.36
 Checks Paid -13,362.40
 ATM, Electronic and Debit Card Withdrawals -3,977.03
 Other Transactions -0.00
 Ending Balance \$81,957.38

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
04-30	Credit Interest	3.04
Total Interest Earned This Period		3.04

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.



Statement of Account

Statement End Date April 30, 2022
Statement Begin Date April 1, 2022
Account Number 62763959434

For 24-hour telephone banking
1-877-431-1876

Deposits and Credits

Table with 3 columns: Date, Description, Amount. Rows include External Deposit WA ST SECRETARY, Deposit, and External Deposit WA ST SCC.



Checks Paid

Table with 6 columns: Number, Date, Amount, Number, Date, Amount. Rows list check numbers 2196-2200 and 2201-2204.

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

ATM, Electronic and Debit Card Withdrawals

Table with 3 columns: Date, Description, Amount. Rows list various POS Signature Purchases and External Withdrawals.



Statement of Account

Statement End Date PAGE 3 OF 4
April 30, 2022
Statement Begin Date April 1, 2022
Account Number 62763959434

For 24-hour telephone banking
1-877-431-1876

Date	Description	Amount
04-19	External Withdrawal CITY OF NEWPORT COLLECT:1077577721 - CITY OF NE C2E17D2100683	123.25
04-20	POS Signature Purchase USPS PO 5458660756 NEWPORT WAUS Card #9903	8.95
04-29	External Withdrawal STATE OF WA-ESD NOT USED - ESD ACH 6 ESD WA UI-TAX	132.25
Total ATM, Electronic and Debit Card Withdrawals		3,977.03



THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2196

03/31/2022

PAY TO THE ORDER OF: Alexandra Loree Case-Cohen

\$ *****530.14

One Thousand Five Hundred Thirty and 14/100

Alexandra Loree Case-Cohen
3222 Crest Dr.
Chewelah, WA 99109

Alex Case-Cohen March 2022

MEMO

#002196# #325070980# 62763959434#

Check 2196 Date 04/04/2022 Amount \$1,530.14

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2201

03/31/2022

PAY TO THE ORDER OF: Exbablyon

\$ *****436.19

Four Hundred Thirty Six and 19/100

Exbablyon
204 W. Walnut St, Suite D
Newport, WA 99156

IMP/D.O. Prof Service IT March 2022

MEMO

#002201# #325070980# 62763959434#

Check 2201 Date 04/25/2022 Amount \$436.19

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2197

03/31/2022

PAY TO THE ORDER OF: Alex Case-Cohen

\$ *****955.65

Five Hundred Ninety Five and 85/100

Alex Case-Cohen
Newport, WA 99156

March 2022 Travel VSP/IMP

MEMO

#002197# #325070980# 62763959434#

Check 2197 Date 04/04/2022 Amount \$995.85

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2202

03/31/2022

PAY TO THE ORDER OF: Mike Mumford

\$ *****561.28

Five Hundred Sixty One and 28/100

Mike Mumford
331231 HWY 2
Newport, WA 99156

IMP/D.O. Supplies And Hotel Cost For Mike

MEMO

#002202# #325070980# 62763959434#

Check 2202 Date 04/26/2022 Amount \$561.28

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2198

04/04/2022

PAY TO THE ORDER OF: Health Care Authority

\$ *****904.42

Nine Hundred Four and 42/100

Health Care Authority
PO Box 42657
Seattle, WA 98124-5565

03/01/2022 To 03/31/2022 - Health Care Authority

MEMO

#002198# #325070980# 62763959434#

Check 2198 Date 04/20/2022 Amount \$904.42

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2203

03/31/2022

PAY TO THE ORDER OF: Pend Oreille County Weed Board

\$ *****5,282.19

Five Thousand Two Hundred Eighty Two and 19/100

Pend Oreille County Weed Board
PO BOX 5085
Newport, WA 99156

VSP/admin-outreach IMP/D.O. March 2022

MEMO

#002203# #325070980# 62763959434#

Check 2203 Date 04/22/2022 Amount \$5,282.19

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2199

03/31/2022

PAY TO THE ORDER OF: Ferry Conservation District

\$ *****1,927.33

One Thousand Nine Hundred Twenty Seven and 33/100

Ferry Conservation District
PO BOX 1045
Republic, WA 99166

VSP/IMP March 2022 Shared Employee

MEMO

#002199# #325070980# 62763959434#

Check 2199 Date 04/26/2022 Amount \$1,927.33

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2204

04/15/2022

PAY TO THE ORDER OF: Alexandra Loree Case-Cohen

\$ *****1,500.00

One Thousand Five Hundred and 00/100

Alexandra Loree Case-Cohen
3222 Crest Dr.
Chewelah, WA 99109

April 2022 Mid Month Draw

MEMO

#002204# #325070980# 62763959434#

Check 2204 Date 04/18/2022 Amount \$1,500.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2200

03/31/2022

PAY TO THE ORDER OF: Far Corner Communications

\$ *****225.00

Two Hundred Twenty Five and 00/100

Far Corner Communications
510 N. Maple St
Colville, WA 99114

IMP/HMGP March 2022

MEMO

#002200# #325070980# 62763959434#

Check 2200 Date 04/19/2022 Amount \$225.00



BANK RECONCILIATION

Pend Oreille Conservation District

Time: 11:05:37 Date: 05/04/2022

04/01/2022 To: 04/30/2022

Page: 1

4 Wash Fed Sav

Date	Balance Forward	5,036.75
04/30/2022		0.41
	Total Credits:	0.41

Year	Trans#	Date	Type	Chk#	Vendor	
					Total Debits:	0.00
					Reconciled Bank Balance:	5,037.16
					Outstanding Credits:	
					Outstanding Debits:	
					Reconciled Book Balance:	5,037.16

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 1

Statement End Date April 30, 2022
Statement Begin Date April 1, 2022
Account Number 62763959483

To report a lost or stolen card, call 800-324-9375. For 24-hour telephone banking, call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
121 N WASHINGTON AVE
NEWPORT, WA 99156-9271

33907 *

Add 2% cashback to your grocery list.



Receive 2% on qualified gas, grocery, and pharmacy purchases as an automatic statement credit. Plus, earn 1% cashback on all qualified purchases with your WaFd Bank Credit Card.

Apply today.

Subject to credit approval



For questions or assistance with your account(s), please call 800-324-9375, stop by your local branch, or send a written request to our Client Care Center at 9929 Evergreen Way, Everett WA 98204.

Business Savings Summary - # 62763959483

Table with 2 columns: Description and Amount. Rows include Annual Percentage Yield Earned for this Statement Period (0.099%), Interest Rate Effective 04/01/2022 (0.100%), Interest Earned/Accrued this Cycle (\$0.41), Number of Days in this Cycle (30), Date Interest Posted (04-30-2022), and Year-to-Date Interest Paid (\$1.66).

Table with 2 columns: Description and Amount. Rows include Beginning Balance (\$5,036.75), Interest Earned This Period (+0.41), and Ending Balance (\$5,037.16).

Interest Earned This Period

Table with 3 columns: Date, Description, and Amount. Rows include 04-30 Credit Interest (0.41) and Total Interest Earned This Period (0.41).

Employee Accrual Cost

Pend Oreille Conservation Dis

Time: 09:36:53 Date: 05/04/2022

As Of: 04/30/2022

Page: 1

Case-Cohen, Alexandra Loree	Beginning	Earned	Used	Ending	Rate	Cost
Vacation	93.00	8.00	8.00	93.00	39.10	3,636.30
Sick Pay	77.00	8.00	8.00	77.00	39.10	3,010.70
				170.00		6,647.00
				Report Total:	170.00	6,647.00

April 2022 admin report

First of the month, finish paying all bill from the pervious month.

Print all checks and get them ready for signatures.

Print grant vouchers for each grant.

Copy all items for each grant to get ready to scan and email out.

Payroll draw on the 15th of each month.

Last day of month payroll and travel.

End of each month pay 941 tax, for prior month by the 15th., and Dept of retirement report and payment done on May 4th paid on May 9th.

All Quarterly reports and payments, L&I, Employment security, FLMA, 941 If Due. Did all reports for 1st Quarter of 2022.

Transfer reports and grant information to shared drive.

First week of the month do bank reconciliation from prior month with all deposits and charges accounted for. Print.

Print treasures report, warrant report, receipt report, and employee accrual report.

Scan and upload all information to shared drive for monthly board meeting.

Organize all payment vouchers with original receipts, Mailing to POCD, for board member's signature. File one that have all signatures. (When I'm in the office)

File all grant vouchers in each grant binder. Copy deposit slip and EFT deposit with copy of receipt and put it with each voucher month & number, showing the voucher has been paid. File deposit slip in quarterly file. (When I'm in the office.)

Attachment O:
May 2022
Treasurer's Report

TREASURER'S REPORT

Fund Totals

Pend Oreille Conservation District

05/01/2022 To: 05/31/2022

Time: 09:37:08 Date: 06/10/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	65,596.90	728.39	17,238.62	49,086.67	1,738.61	-1,236.72	0.00	49,588.56
080 PUD FY18	196.93	0.00	31.87	165.06	0.00	0.00	0.00	165.06
130 WSCC FY22	8,324.61	0.00	10,864.25	-2,539.64	8,564.54	882.69	0.00	6,907.59
131 22-38-NRI	-17.21	146.63	47.81	81.61	0.00	0.00	0.00	81.61
240 VSP 2021-2022	4,606.83	5,491.06	7,307.29	2,790.60	3,849.53	2,081.93	0.00	8,722.06
241 ACRHIVES	-1,954.20	812.42	834.37	-1,976.15	834.37	0.00	0.00	-1,141.78
320 20 PUDECCW	-0.02	0.00		-0.02	0.00	0.00	0.00	-0.02
440 H-Z FY22	0.00	0.00	731.60	-731.60	4.68	726.92	0.00	0.00
510 WQAIIP-2021	96.72	0.00		96.72	0.00	0.00	0.00	96.72
	76,850.56	7,178.50	37,055.81	46,973.25	14,991.73	2,454.82	0.00	64,419.80

TREASURER'S REPORT

Account Totals

Pend Oreille Conservation District

05/01/2022 To: 05/31/2022

Time: 09:37:08 Date: 06/10/2022
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending Balance	Outstanding Rec	Outstanding Exp	Adj Balance
1 Mountain West	412.66	0.00	0.00	412.66	0.00	0.00	412.66
3 PayPal- NRCS	-1,383.07	0.00	0.00	-1,383.07	0.00	0.00	-1,383.07
4 Wash Fed Sav	5,037.16	0.43	0.00	5,037.59	0.00	0.00	5,037.59
5 Wash Fed Ck.	72,783.81	7,178.07	37,055.81	42,906.07	0.00	17,446.55	60,352.62
Total Cash:	76,850.56	7,178.50	37,055.81	46,973.25	0.00	17,446.55	64,419.80
	76,850.56	7,178.50	37,055.81	46,973.25	0.00	17,446.55	64,419.80

TREASURER'S REPORT

Outstanding Vouchers

Pend Oreille Conservation District

As Of: 05/31/2022 Date: 06/10/2022
 Time: 09:37:08 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	140	04/29/2022	Claims	5	2211	Ferry Conservation District	1,321.34	VSP/IMP D.O. April 2022
2022	143	05/12/2022	Claims	5	2213	Springbrook Holding Company LLC	2,965.52	Accounting Software 2022
2022	152	05/31/2022	Payroll	5	2217	Coreyk Brenner	917.35	Coreyk Brenner 5/16-31/2022
2022	153	05/31/2022	Claims	5	2218	Coreyk Brenner	95.26	VSP T/A Travel May 2022
2022	154	05/31/2022	Claims	5	2219	Alex Case-Cohen	1,450.47	Travel May 2022 IMP/D.O.-VSP-T/A- HZ-HMGP-IMP-W/Q
2022	155	05/31/2022	Payroll	5	2220	Alexandra Case-Cohen	1,537.47	Alex Case-Cohen 5/1-31/2022
2022	157	05/31/2022	Claims	5	2221	Ferry Conservation District	1,459.77	VPS/IMP-D.O. May 2022
2022	161	05/31/2022	Claims	5	2222	Exbablylon	1,066.24	IT/IMP D.O. May 2022
2022	162	05/31/2022	Claims	5	2223	Whatcom Conservation District	68.48	ArcGIS 2022 VSP Admin May 2022
2022	170	05/31/2022	Claims	5	2224	Pend Oreille County Weed Board	5,948.25	IMP/D.O.- SOS- IMP/WQ- HMGP- VSP #2
2022	171	05/31/2022	Claims	5	2225	Petroglyph Printing and Sign	99.62	VSP/#2 Outreach May 2022
2022	174	05/31/2022	Claims	5	2227	Ramstead Ranch	280.00	Ranch Tour/VSP-Outreach/education May 2022
2022	175	05/31/2022	Claims	5	2228	US Bank Corporate Payment Systems	236.78	GoTo Meeting Renewal May 2022
							17,446.55	

Fund	Claims	Payroll	Total
001 General Fund	1,738.61	-1,236.72	501.89
130 WSCC FY22	8,564.54	882.69	9,447.23
240 VSP 2021-2022	3,849.53	2,081.93	5,931.46
241 ACRHIVES	834.37	0.00	834.37
440 H-Z FY22	4.68	726.92	731.60
	14,991.73	2,454.82	17,446.55

TREASURER'S REPORT

Signature Page

Pend Oreille Conservation District

05/01/2022 To: 05/31/2022

Time: 09:37:08 Date: 06/10/2022
Page: 4

We the undersigned officers for the Pend Oreille Conservation District have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
Chairman / Date District Administrator / Date

RECEIPT REGISTER

Pend Oreille Conservation District

Time: 09:37:46 Date: 06/10/2022

05/01/2022 To: 05/31/2022

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo
141	05/10/2022	Tr Rec	191046		5	Washington State Archrives	812.42	#4 March 2022
149	05/27/2022	Tr Rec	191047		5	WSSC	146.63	NRI # 03 April 2022
150	05/31/2022	Tr Rec	191048		5	Pend Oreille County	5,491.06	VSP # 10 April 2022
151	05/03/2022	Tr Rec	191049		5	Frontier Title & Escrow	725.00	Rent May 2022
184	05/31/2022	Tr Rec	201253		4	Washington Federal	0.43	Savings Interest May 2022
185	05/31/2022	Tr Rec	201254		5	Washington Federal	2.96	Checking Interest May 2022
360 Misc Revenues							728.39	
001 General Fund							728.39	
330 State Generated Revenues							146.63	
131 22-38-NRI							146.63	
330 State Generated Revenues							5,491.06	
240 VSP 2021-2022							5,491.06	
330 State Generated Revenues							812.42	
241 ACRHIVES							812.42	
							7,178.50	

The above listed revenues were deposited in WaFed bank account as indicated, a federally insured institution.

ATTESTED TO:

Signature & Title

Date

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 09:37:31 Date: 06/10/2022

05/01/2022 To: 05/31/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
122	05/13/2022	Payroll	5	EFT	United States Treasurer	1,056.86	941 Deposit For 04/01/2022 - 04/30/2022
139	05/09/2022	Payroll	5	EFT	Department Of Retirement Systems	732.22	04/01/2022 To 04/30/2022 - PERS 2
159	05/04/2022	Claims	5	EFT	Verizon Wireless	221.24	Verizon/IMP D.O. May 2022
163	05/01/2022	Claims	5	EFT	IFIBER Communications	138.15	Telephone/internet IMP D.O. May 2022
164	05/03/2022	Claims	5	EFT	Lisa Alkire	1,100.00	VSP/IMP May 2022
165	05/05/2022	Claims	5	EFT	Coursera Inc	41.96	IMP D.O May 2022
166	05/10/2022	Claims	5	EFT	WIX.COM	12.92	IMP/D.O. May 2022
167	05/17/2022	Claims	5	EFT	City of Newport	123.25	IMP/D.O May 2022
168	05/20/2022	Claims	5	EFT	Pend Oreille PUD	123.66	Power IMP/D.O. May 2022
172	05/27/2022	Claims	5	EFT	Safeway	209.40	VSP Ed & Outreach #02 May 2022
176	05/17/2022	Claims	5	EFT	Amazon.com	37.85	Ink/IMP/D.O. May 2022
177	05/17/2022	Claims	5	EFT	Amazon.com	13.55	Charger/IMP/D.O. May 2022
178	05/23/2022	Claims	5	EFT	Amazon.com	35.80	Ink /IMP/D.O. May 2022
179	05/28/2022	Claims	5	EFT	Mellany's Bakery	112.12	Supplies IMP/WQ May 2022
180	05/09/2022	Claims	5	EFT	Ace Hardware #14204	29.67	Supplies IMP/D.O. May 2022
169	05/18/2022	Claims	5	98	Gold Seal Plumbing	14,215.45	Plumbing Work On Drain Field For Office Building
137	05/04/2022	Payroll	5	2209	Health Care Authority	904.42	04/01/2022 To 04/30/2022 - Health Care Authority
138	05/04/2022	Claims	5	2210	Department Of Retirement Systems	25.00	Old Age & Survivors Insurance 2021 Tax Year
143	05/12/2022	Claims	5	2213	Springbrook Holding Company LLC	2,965.52	Accounting Software 2022
144	05/13/2022	Payroll	5	2214		1,500.00	Draw May 2022
145	05/13/2022	Claims	5	2215	Gold Seal Plumbing		Amount of service more. wrote check # 98 for new amount
148	05/15/2022	Payroll	5	2216		297.08	Corey Brenner 5/1-15/2022
152	05/31/2022	Payroll	5	2217		917.35	Coreyk Brenner 5/16-31/2022
153	05/31/2022	Claims	5	2218	Corey Brenner	95.26	VSP T/A Travel May 2022
154	05/31/2022	Claims	5	2219	Alex Case-Cohen	1,450.47	Travel May 2022 IMP/D.O-VSP-T/A- HZ-HMGP-IMP-W/Q
155	05/31/2022	Payroll	5	2220		1,537.47	Alex Case-Cohen 5/1-31/2022
157	05/31/2022	Claims	5	2221	Ferry Conservation District	1,459.77	VPS/IMP-D.O. May 2022
161	05/31/2022	Claims	5	2222	Exbabylon	1,066.24	IT/IMP D.O. May 2022
162	05/31/2022	Claims	5	2223	Whatcom Conservation District	68.48	ArcGIS 2022 VSP Admin May 2022
170	05/31/2022	Claims	5	2224	Pend Oreille County Weed Board	5,948.25	IMP/D.O.- SOS- IMP/WQ- HMGP-VSP #2
171	05/31/2022	Claims	5	2225	Petroglyph Printing and Sign	99.62	VSP/#2 Outreach May 2022
174	05/31/2022	Claims	5	2227	Ramstead Ranch	280.00	Ranch Tour/VSP-Outreach/education May 2022
175	05/31/2022	Claims	5	2228	US Bank Corporate Payment Systems	236.78	GoTo Meeting Renewal May 2022
						17,238.62	001 General Fund
						31.87	080 PUD FY18
						10,864.25	130 WSCC FY22
						47.81	131 22-38-NRI
						7,307.29	240 VSP 2021-2022
						834.37	241 ACRHIVES
						731.60	440 H-Z FY22

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 09:37:31 Date: 06/10/2022

05/01/2022 To: 05/31/2022

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
							Claims: 30,110.41
						37,055.81	Payroll: 6,945.40

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the ??? and that I am authorized to authenticate and certify to said claim.

() Chairman () Auditing Officer _____ Date: _____

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 09:20:29 Date: 06/10/2022

05/01/2022 To: 05/31/2022

Page: 1

4 Wash Fed Sav

Date	Balance Forward	5,037.16
05/31/2022		0.43
	Total Credits:	0.43

Year	Trans#	Date	Type	Chk#	Vendor	
					Total Debits:	0.00
					Reconciled Bank Balance:	5,037.59
					Outstanding Credits:	
					Outstanding Debits:	
					Reconciled Book Balance:	5,037.59

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.

Pend Oreille Conservation District
131 N. Washington Ave
Newport WA 99156

Water Saving May 2022

History Account Number 82763059463
05-01-2022 to 06-30-2022

Post Date	Eff Date	Check No	Description	Amount	Running Bal	Status
05-31-2022	05-31-2022		Credit Interest	0.43	5,037.59	Completed

Pend Oreille CONSERVATION DISTRICT RECEIPT **NO.201253**
 Received From WA Fed DATE 5/31/2022
 Address Saving May 2022

DATE OF RECEIPT	DESCRIPTION/PURPOSE OF PAYMENT	SOURCE/BARS ACCOUNT NUMBER	AMOUNT PAID	AMOUNT DUE
5/3	Saving Interest	3611100001	.43	
	TOTALS		.43	

PAID BY CASH _____ PAID BY CHECK X RECEIVED BY Choman
 REV 2/18 DD

Employee Accrual Cost

Pend Oreille Conservation Dis

Time: 09:58:18 Date: 06/10/2022

As Of: 05/31/2022

Page: 1

	Beginning	Earned	Used	Ending	Rate	Cost
Brenner, Corey T						
Sick Pay	2.00	2.00		4.00	20.63	82.52
				4.00		82.52
Case-Cohen, Alexandra Loree						
Vacation	93.00	8.00		101.00	39.10	3,949.10
Sick Pay	77.00	8.00		85.00	39.10	3,323.50
				186.00		7,272.60
Report Total:				190.00		7,355.12

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 09:35:41 Date: 06/10/2022

05/01/2022 To: 05/31/2022

Page: 1

5 Wash Fed Ck.

Date	Balance Forward	81,957.38
05/03/2022		725.00
05/10/2022		812.42
05/27/2022		146.63
05/31/2022		5,494.02
	Total Credits:	7,178.07

Year	Trans#	Date	Type	Chk#	Vendor	
2022	118	04/22/2022	Claims	2205	John Floyd	138.70
2022	100	04/29/2022	Payroll		Department of Labor & Industries	132.28
2022	116	04/29/2022	Claims		Washington State Department of Revenue	279.27
2022	136	04/29/2022	Claims	2208	Far Corner Communications	450.00
2022	142	04/29/2022	Claims	2212	Pend Oreille County Weed Board	5,155.88
2022	119	04/30/2022	Payroll	2206	Alexandra Case-Cohen	1,534.72
2022	120	04/30/2022	Claims	2207	Alex Case-Cohen	161.38
2022	163	05/01/2022	Claims		IFIBER Communications	138.15
2022	164	05/03/2022	Claims		Lisa Alkire	1,100.00
2022	137	05/04/2022	Payroll	2209	Health Care Authority	904.42
2022	138	05/04/2022	Claims	2210	Department Of Retirement Systems	25.00
2022	159	05/04/2022	Claims		Verizon Wireless	221.24
2022	165	05/05/2022	Claims		Coursera Inc	41.96
2022	139	05/09/2022	Payroll		Department Of Retirement Systems	732.22
2022	180	05/09/2022	Claims		Ace Hardware #14204	29.67
2022	166	05/10/2022	Claims		WIX.COM	12.92
2022	122	05/13/2022	Payroll		United States Treasurer	1,056.86
2022	144	05/13/2022	Payroll	2214	Alexandra Case-Cohen	1,500.00
2022	148	05/15/2022	Payroll	2216	Corey Brenner	297.08
2022	167	05/17/2022	Claims		City of Newport	123.25
2022	176	05/17/2022	Claims		Amazon.com	37.85
2022	177	05/17/2022	Claims		Amazon.com	13.55
2022	169	05/18/2022	Claims	98	Gold Seal Plumbing	14,215.45
2022	168	05/20/2022	Claims		Pend Oreille PUD	123.66
2022	178	05/23/2022	Claims		Amazon.com	35.80
2022	172	05/27/2022	Claims		Safeway	209.40
2022	179	05/28/2022	Claims		Mellany's Bakery	112.12

Total Debits: 28,782.83

Reconciled Bank Balance: 60,352.62

Outstanding Credits:

2022	140	04/29/2022	Claims	2211	Ferry Conservation District	1,321.34
2022	143	05/12/2022	Claims	2213	Springbrook Holding Company LLC	2,965.52
2022	152	05/31/2022	Payroll	2217	Brenner, Corey T	917.35
2022	153	05/31/2022	Claims	2218	Brenner, Corey	95.26
2022	154	05/31/2022	Claims	2219	Case-Cohen, Alex	1,450.47
2022	155	05/31/2022	Payroll	2220	Case-Cohen, Alexandra Loree	1,537.47
2022	157	05/31/2022	Claims	2221	Ferry Conservation District	1,459.77
2022	161	05/31/2022	Claims	2222	Exbabylon	1,066.24
2022	162	05/31/2022	Claims	2223	Whatcom Conservation District	68.48
2022	170	05/31/2022	Claims	2224	Pend Oreille County Weed Board	5,948.25
2022	171	05/31/2022	Claims	2225	Petroglyph Printing and Sign	99.62
2022	174	05/31/2022	Claims	2227	Ramstead Ranch	280.00
2022	175	05/31/2022	Claims	2228	US Bank Corporate Payment Systems	236.78

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 09:35:41 Date: 06/10/2022

05/01/2022 To: 05/31/2022

Page: 2

Outstanding Debits: 17,446.55

Reconciled Book Balance: 42,906.07

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.

Pend Oreille Conservation District
 121 N. Washington Ave
 Newport, WA 99156

History Account Number 82763959434
 05-01-2022 to 06-30-2022

Post Date	Eff Date	Check Nbr	Description	Amount	Running Bal	Status
05-04-2022	05-04-2022		POS Signature Purchase N. Mt	(1,110.00)	80,893.98	Completed ✓
05-03-2022	05-03-2022		Deposit	725.00	81,618.98	Completed ✓
05-02-2022	05-02-2022	2206	Check	(138.70)	81,480.28	Completed ✓
05-02-2022	05-02-2022		POS Signature Purchase IFIBER	(136.10)	81,344.18	Completed ✓
05-02-2022	05-02-2022		External withdrawal WA DEPT R	(279.27)	81,064.91	Completed ✓
05-02-2022	05-02-2022		External withdrawal LABORS IND	(132.28)	81,825.10	Completed ✓

Pend Oreille CONSERVATION DISTRICT RECEIPT **NO. 201254**
 Received From was feel May DATE 5/31/2022
 Address checking interest

DATE OF RECEIPT	DESCRIPTION/PURPOSE OF PAYMENT	SOURCE/BARS ACCOUNT NUMBER	AMOUNT PAID	AMOUNT DUE
5/31	checking interest	3611100001	2.96	
	May 2022			
TOTALS				

PAID BY CASH _____ PAID BY CHECK X RECEIVED BY CRoman
 REV 2/18 DD

Ferd Oreille Conservation District
 121 N. Washington Ave
 Newport WA 99156

----- History Account Number 62763959434 -----
 05-01-2022 to 05-30-2022

Post Date	Eff Date	Check Nbr	Description	Amount	Running Bal	Status
06-09-2022	06-09-2022		POS Signature Purchase IN *L	(1,100.00)	52,779.61	Completed
06-08-2022	06-08-2022		External Deposit WA ST SECRET	1,141.76	53,879.61	Completed
06-07-2022	06-07-2022	2220	Check	(1,537.47)	52,338.03	Completed
06-07-2022	06-07-2022		POS Pinned Purchase SAFEWAY #	(5.37)	54,275.50	Completed
06-07-2022	06-07-2022		Deposit	340.00	54,280.87	Completed
06-07-2022	06-07-2022		Deposit	725.00	53,940.87	Completed
06-06-2022	06-06-2022	2219	Check	(1,460.47)	53,215.87	Completed
06-06-2022	06-06-2022	2217	Check	(917.55)	54,666.34	Completed
06-06-2022	06-06-2022		External Withdrawal IFIBER CO	(140.75)	55,823.69	Completed
06-06-2022	06-06-2022		External Withdrawal ACHMA VIS	(115.98)	55,724.44	Completed
06-06-2022	06-06-2022		External Withdrawal ACHMA VIS	(105.26)	55,840.42	Completed
06-03-2022	06-03-2022	2216	Check	(55.26)	55,945.66	Completed
06-03-2022	06-03-2022	2211	Over Counter Check	(1,321.34)	56,040.94	Completed
06-02-2022	06-02-2022		POS Pinned Purchase SAFEWAY #	(7.53)	57,362.28	Completed
06-02-2022	06-02-2022		POS Pinned Purchase SAFEWAY #	(12.23)	57,369.81	Completed
06-01-2022	06-01-2022	2213	Check	(2,965.52)	57,362.04	Completed
06-01-2022	06-01-2022		POS Pinned Purchase CHEVRON/K	(5.06)	60,347.50	Completed
05-31-2022	05-31-2022		Credit Interest	2.96	60,352.62	Completed *
05-31-2022	05-31-2022		Deposit	5,491.06	60,349.66	Completed /
05-28-2022	05-28-2022		POS Signature Purchase SQ *ME	(112.12)	54,658.60	Completed /
05-27-2022	05-27-2022		POS Pinned Purchase SAFEWAY #	(209.40)	54,970.72	Completed /
05-27-2022	05-27-2022		External Deposit WA ST SCC 47	148.63	55,180.12	Completed /
05-23-2022	05-23-2022	2209	Check	(904.42)	55,033.49	Completed /
05-23-2022	05-23-2022	2216	Check	(297.08)	55,937.91	Completed /
05-23-2022	05-23-2022	99145059	Check	(35.80)	56,234.99	Completed /
05-23-2022	05-23-2022	2210	Check	(25.00)	56,270.79	Completed /
05-20-2022	05-20-2022	98	Check	(14,218.45)	56,295.79	Completed /
05-20-2022	05-20-2022	2208	Check	(460.00)	70,511.24	Completed /
05-19-2022	05-19-2022	2212	Check	(6,155.68)	70,961.24	Completed /
05-19-2022	05-19-2022		External Withdrawal CITY OF N	(123.25)	76,117.12	Completed /
05-17-2022	05-17-2022	2214	Check	(1,500.00)	76,249.37	Completed /
05-17-2022	05-17-2022	99947449	Check	(37.55)	77,749.37	Completed /
05-17-2022	05-17-2022	99947281	Check	(18.65)	77,778.22	Completed /
05-13-2022	05-13-2022		External Withdrawal IRS - US	(1,056.86)	77,791.77	Completed /
05-11-2022	05-11-2022		POS Signature Purchase WIX CO	(12.92)	78,848.63	Completed /
05-10-2022	05-10-2022		External Withdrawal PEND ORET	(83.13)	78,861.55	Completed /
05-10-2022	05-10-2022		External Withdrawal PEND ORET	(40.53)	78,944.68	Completed /
05-10-2022	05-10-2022		External Deposit WA ST SECRET	812.42	78,985.21	Completed /
05-10-2022	05-10-2022		POS Signature Purchase SELKIR	(29.67)	78,172.79	Completed /
05-09-2022	05-09-2022		External Withdrawal WA DEPT R	(732.22)	78,202.46	Completed /
05-06-2022	05-06-2022		External Withdrawal ACHMA VIS	(115.98)	78,934.68	Completed /
05-06-2022	05-06-2022		External Withdrawal ACHMA VIS	(105.26)	79,050.66	Completed /
05-05-2022	05-05-2022	2206	Check	(1,534.72)	79,155.92	Completed /
05-05-2022	05-05-2022	2207	Check	(161.38)	80,690.64	Completed /
05-05-2022	05-05-2022		POS Signature Purchase COURSR	(41.95)	80,832.02	Completed /

May 2022 admin report

First of the month, finish paying all bill from the pervious month.

Print all checks and get them ready for signatures.

Print grant vouchers for each grant.

Copy all items for each grant to get ready to scan and email out.

Payroll draw on the 15th of each month.

Last day of month payroll and travel.

End of each month pay 941 tax, for prior month by the 15th., and Dept of retirement report and payment done on June 10th paid on June 10th.

Transfer reports and grant information to shared drive.

Worked on request from SAO office for year 2021 and through May of 2022,

First week of the month do bank reconciliation from prior month with all deposits and charges accounted for. Print.

Print treasures report, warrant report, receipt report, and employee accrual report.

Scan and upload all information to shared drive for monthly board meeting.

Organize all payment vouchers with original receipts, Mailing to POCD, for board member's signature. File one that have all signatures. (When I'm in the office)

File all grant vouchers in each grant binder. Copy deposit slip and EFT deposit with copy of receipt and put it with each voucher month & number, showing the voucher has been paid. File deposit slip in quarterly file. (When I'm in the office.)

Attachment P:
June 2022
Treasurer's Report

TREASURER'S REPORT

Fund Totals

Pend Oreille Conservation District

Time: 14:03:29 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	49,086.67	1,067.42	9,636.31	40,517.78	8,794.67	-860.90	0.00	48,451.55
080 PUD FY18	165.06	0.00		165.06	0.00	0.00	0.00	165.06
130 WSCC FY22	-2,539.64	5,837.49	20,331.69	-17,033.84	16,099.34	863.64	0.00	-70.86
131 22-38-NRI	81.61	0.00	103.64	-22.03	0.00	103.64	0.00	81.61
240 VSP 2021-2022	2,790.60	9,047.35	9,053.35	2,784.60	3,502.65	2,115.92	0.00	8,403.17
241 ACRHIVES	-1,976.15	1,141.78	571.69	-1,406.06	571.69	0.00	0.00	-834.37
242 NACD	0.00	0.00	160.80	-160.80	0.00	105.51	0.00	-55.29
320 20 PUDECCW	-0.02	0.00		-0.02	0.00	0.00	0.00	-0.02
440 H-Z FY22	-731.60	0.00	644.62	-1,376.22	0.00	0.00	0.00	-1,376.22
510 WQAIP-2021	96.72	0.00		96.72	0.00	0.00	0.00	96.72
	46,973.25	17,094.04	40,502.10	23,565.19	28,968.35	2,327.81	0.00	54,861.35

TREASURER'S REPORT

Account Totals

Pend Oreille Conservation District

Time: 14:03:29 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Mountain West	412.66	0.00	0.00	412.66	0.00	0.00	412.66
3 PayPal- NRCS	-1,383.07	0.00	0.00	-1,383.07	0.00	0.00	-1,383.07
4 Wash Fed Sav	5,037.59	0.41	0.00	5,038.00	0.00	0.00	5,038.00
5 Wash Fed Ck.	42,906.07	17,093.63	40,502.10	19,497.60	0.00	31,296.16	50,793.76
Total Cash:	46,973.25	17,094.04	40,502.10	23,565.19	0.00	31,296.16	54,861.35
	46,973.25	17,094.04	40,502.10	23,565.19	0.00	31,296.16	54,861.35

TREASURER'S REPORT
Outstanding Vouchers

Pend Oreille Conservation District

06/01/2022 To: 06/30/2022

As Of: 06/30/2022 Date: 07/06/2022

Time: 14:03:29 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	207	06/30/2022	Claims	5	EFT	Amazon.com	37.68	IMP- D.O. Supplies June 2022
2022	192	06/22/2022	Claims	5	2231	Exbabylon	2,584.80	IMP-Year End # 03, Pri #2 Computers
2022	200	06/23/2022	Claims	5	2232	Enduris	89.00	Auto Physical Damage. (truck)
2022	201	06/28/2022	Claims	5	2233	Exbabylon	613.89	IMP/D.O IT June 2022
2022	205	06/30/2022	Claims	5	2234	Corey Brenner	163.99	VSP/IMP=D.O. W.Q Travel Jund 2022
2022	204	06/30/2022	Payroll	5	2235	Corey Brenner	787.79	Corey Brenner 6/16-30/2022
2022	206	06/30/2022	Payroll	5	2236	Alexandra Case-Cohen	1,540.02	Alex Case-Cohen 6/1-30/2022
2022	208	06/30/2022	Claims	5	2237	Alex Case-Cohen	225.24	Travel June VSP/IMP-WQ/IMP-D.O.
2022	209	06/30/2022	Claims	5	2238	Hortons Enterprises	100.00	Portable Toilets For Tour VSP
2022	210	06/30/2022	Claims	5	2239	Far Corner Communications	400.00	Database IMP/VSP. HMGP Grant Work June 2022
2022	214	06/30/2022	Claims	5	2240	Sturm heating & Air Cond	17,232.00	IMP-Year End Funding # 03
2022	215	06/30/2022	Claims	5	2241	Pend Oreille County Weed Board	5,316.06	June 2022, SOS/IMP=Dyana, VSP/IMP-WQ/ HMGP=Mary
2022	216	06/30/2022	Claims	5	2242	Ferry Conservation District	2,205.69	VSP/IMP June 2022
							<u>31,296.16</u>	

Fund	Claims	Payroll	Total
001 General Fund	8,794.67	-860.90	7,933.77
130 WSCC FY22	16,099.34	863.64	16,962.98
131 22-38-NRI	0.00	103.64	103.64
240 VSP 2021-2022	3,502.65	2,115.92	5,618.57
241 ACRHIVES	571.69	0.00	571.69
242 NACD	0.00	105.51	105.51
	<u>28,968.35</u>	<u>2,327.81</u>	<u>31,296.16</u>

TREASURER'S REPORT

Signature Page

Pend Oreille Conservation District

06/01/2022 To: 06/30/2022

Time: 14:03:29 Date: 07/06/2022

Page: 4

We the undersigned officers for the Pend Oreille Conservation District have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
Chairman / Date District Administrator / Date

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 14:03:14 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 1

5 Wash Fed Ck.

Date	Balance Forward	60,352.62
06/07/2022		1,065.00
06/08/2022		1,141.78
06/14/2022		5,837.49
06/28/2022		9,047.35
06/30/2022		2.01
	Total Credits:	17,093.63

Year	Trans#	Date	Type	Chk#	Vendor	
2022	140	04/29/2022	Claims	2211	Ferry Conservation District	1,321.34
2022	143	05/12/2022	Claims	2213	Springbrook Holding Company LLC	2,965.52
2022	152	05/31/2022	Payroll	2217	Corey Brenner	917.35
2022	153	05/31/2022	Claims	2218	Corey Brenner	95.26
2022	154	05/31/2022	Claims	2219	Alex Case-Cohen	1,450.47
2022	155	05/31/2022	Payroll	2220	Alexandra Case-Cohen	1,537.47
2022	157	05/31/2022	Claims	2221	Ferry Conservation District	1,459.77
2022	161	05/31/2022	Claims	2222	Exbabylon	1,066.24
2022	162	05/31/2022	Claims	2223	Whatcom Conservation District	68.48
2022	170	05/31/2022	Claims	2224	Pend Oreille County Weed Board	5,948.25
2022	171	05/31/2022	Claims	2225	Petroglyph Printing and Sign	99.62
2022	174	05/31/2022	Claims	2227	Ramstead Ranch	280.00
2022	175	05/31/2022	Claims	2228	US Bank Corporate Payment Systems	236.78
2022	199	06/01/2022	Claims		Kalispel Market	5.06
2022	160	06/02/2022	Claims		Verizon Wireless	221.24
2022	190	06/02/2022	Claims		Safeway	7.53
2022	193	06/02/2022	Claims		Safeway	12.23
2022	173	06/06/2022	Payroll	2226	Health Care Authority	904.42
2022	189	06/06/2022	Claims		IFIBER Communications	140.75
2022	217	06/07/2022	Claims		Safeway	5.37
2022	196	06/08/2022	Claims		Lisa Alkire	1,100.00
2022	197	06/09/2022	Claims		Amazon.com	74.31
2022	158	06/10/2022	Payroll		Department Of Retirement Systems	732.22
2022	156	06/15/2022	Payroll		United States Treasurer	1,322.03
2022	187	06/15/2022	Payroll	2230	Corey Brenner	974.57
2022	191	06/15/2022	Claims		Amazon.com	621.07
2022	194	06/15/2022	Claims		Pend Oreille PUD	117.72
2022	186	06/16/2022	Payroll	2229	Alexandra Case-Cohen	1,500.00
2022	195	06/19/2022	Claims		City of Newport	123.25
2022	198	06/21/2022	Claims		Ace Hardware #14204	42.92
2022	203	06/23/2022	Claims		Lisa Alkire	1,100.00
2022	223	06/27/2022	Claims		Amazon.com	167.13
2022	202	06/28/2022	Claims		Family Dollar	21.20
2022	211	06/29/2022	Claims		WIX.COM	12.92

Total Debits: 26,652.49

Reconciled Bank Balance: 50,793.76

Outstanding Credits:

2022	192	06/22/2022	Claims	2231	Exbabylon	2,584.80
2022	200	06/23/2022	Claims	2232	Enduris	89.00
2022	201	06/28/2022	Claims	2233	Exbabylon	613.89
2022	204	06/30/2022	Payroll	2235	Brenner, Corey T	787.79
2022	205	06/30/2022	Claims	2234	Brenner, Corey	163.99

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 14:03:14 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 2

2022	206	06/30/2022	Payroll	2236	Case-Cohen, Alexandra Loree	1,540.02
2022	207	06/30/2022	Claims		Amazon.com	37.68
2022	208	06/30/2022	Claims	2237	Case-Cohen, Alex	225.24
2022	209	06/30/2022	Claims	2238	Hortons Enterprises	100.00
2022	210	06/30/2022	Claims	2239	Far Corner Communications	400.00
2022	214	06/30/2022	Claims	2240	Sturm heating & Air Cond	17,232.00
2022	215	06/30/2022	Claims	2241	Pend Oreille County Weed Board	5,316.06
2022	216	06/30/2022	Claims	2242	Ferry Conservation District	2,205.69

Outstanding Debits: 31,296.16

Reconciled Book Balance: 19,497.60

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 5

Statement End Date June 30, 2022
Statement Begin Date June 1, 2022
Account Number 62763959434

To report a lost or stolen card, call 800-324-9375. For 24-hour telephone banking, call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
121 N WASHINGTON AVE
NEWPORT, WA 99156-9271

33368



For questions or assistance with your account(s), please call 800-324-9375, stop by your local branch, or send a written request to our Client Care Center at 9929 Evergreen Way, Everett WA 98204.

If you normally receive check images with your statement, we apologize that we are not able to include them with this statement mailing.

Business Interest Checking Summary - # 62763959434

Annual Percentage Yield Earned for this Statement Period 0.050%
Interest Rate Effective 06/01/2022 0.050%
Interest Earned/Accrued this Cycle \$2.01
Number of Days in this Cycle 30
Date Interest Posted 06-30-2022
Year-to-Date Interest Paid \$15.76

If you require immediate copies for your records, please contact Client Care at 800-324-9375.

Beginning Balance \$60,352.62
Interest Earned This Period +2.01
Deposits and Credits +17,091.62
Checks Paid -21,688.05
ATM, Electronic and Debit Card Withdrawals -4,913.05
Other Transactions -51.39
Ending Balance \$50,793.76

Table with 3 columns: Description, Total for This Period, Total Year-to-Date. Rows include Total Overdraft Fees and Total Returned Item Fees.

+ 17093.63
- 26652.49

Interest Earned This Period

Table with 3 columns: Date, Description, Amount. Row for 06-30 Credit Interest with amount 2.01.

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

WF-01 (8/19)



Statement of Account

PAGE 2 OF 5

Statement End Date June 30, 2022
 Statement Begin Date June 1, 2022
 Account Number 62763959434

For 24-hour telephone banking
 1-877-431-1876

Deposits and Credits

Date	Description	Amount
06-07	Deposit	725.00
06-07	Deposit	340.00
06-08	External Deposit WA ST SECRETARY 0850220602CG05100000 - VENDOR PAY 260875!	1,141.78
06-14	External Deposit WA ST SCC 4710220610GP04000000 - VENDOR PAY 275176!	5,837.49
06-28	Deposit	9,047.35
Total Deposits and Credits		17,091.62



Checks Paid

Number	Date	Amount	Number	Date	Amount
2211	Jun 3	1,321.34	2225	Jun 21	99.62
2213*	Jun 1	2,965.52	2226	Jun 13	904.42
2217*	Jun 6	917.35	2227	Jun 17	280.00
2218	Jun 3	95.26	2228	Jun 14	236.78
2219	Jun 6	1,450.47	2229	Jun 21	1,500.00
2220	Jun 7	1,537.47	2230	Jun 21	974.57
2221	Jun 22	1,459.77	99197896*	Jun 10	74.31
2222	Jun 15	1,066.24	99808607*	Jun 15	621.07
2223	Jun 17	68.48	99831081*	Jun 27	167.13
2224	Jun 10	5,948.25			
Total Checks Paid			\$21,688.05		

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

ATM, Electronic and Debit Card Withdrawals

Date	Description	Amount
06-06	External Withdrawal ACHMA VISB 800-922-0204 - BILL PYMNT	105.26
06-06	External Withdrawal ACHMA VISB 800-922-0204 - BILL PYMNT	115.98
06-06	External Withdrawal IFIBER COMMUNICA PURCHASE 866-284-3842	140.75
06-09	POS Signature Purchase IN *LISAALKIRE 509-2027582 WAUS Card #9045	1,100.00
06-10	External Withdrawal WA DEPT RET SYS - DRS EPAY 4280819	732.22
06-15	External Withdrawal PEND OREILLE PUD UTILITY BILL - PUD 5271	38.88
06-15	External Withdrawal PEND OREILLE PUD UTILITY BILL - PUD 6157	78.84
06-15	External Withdrawal IRS - USATAXPYMT 270256633762905	1,322.03
06-21	External Withdrawal CITY OF NEWPORT 509-447-5611 - UTILITY 9035468	123.25
06-22	POS Signature Purchase SELKIRK ACE OLDTOWN IDUS Card #9045	42.92

WF-01 (8/19)



Statement of Account

Statement End Date PAGE 3 OF 5
June 30, 2022
Statement Begin Date
June 1, 2022
Account Number 62763959434

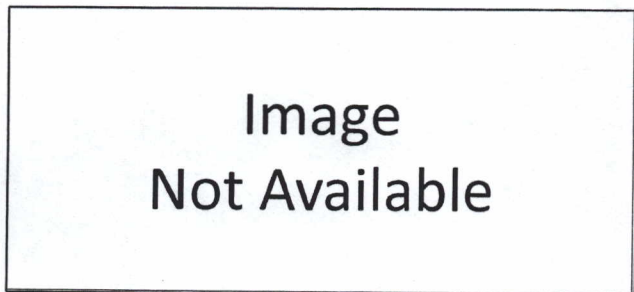
For 24-hour telephone banking
1-877-431-1876

Date	Description	Amount
06-24	POS Signature Purchase IN *LISAALKIRE 509-2027582 WAUS Card #9045	✓ 1,100.00 ✓
06-29	POS Signature Purchase WIX.COM 1000597257 WWW.WIX.COM CAUS Card #9045	✓ 12.92 ✓
Total ATM, Electronic and Debit Card Withdrawals		4,913.05



Other Transactions

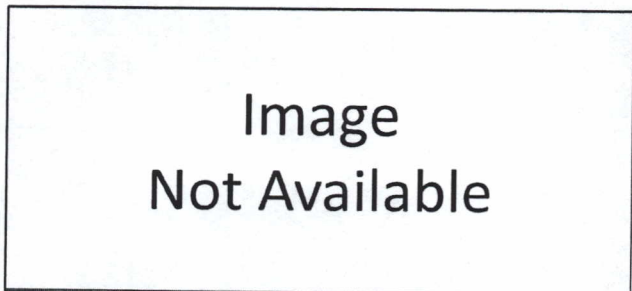
Date	Description	Amount
06-01	POS Pinned Purchase CHEVRON/KALISPEL CUSICK WAUS Card #9045	✓ 5.06 ✓
06-02	POS Pinned Purchase SAFEWAY #1159 NEWPORT WAUS Card #9045	✓ 12.23 ✓
06-02	POS Pinned Purchase SAFEWAY #1159 NEWPORT WAUS Card #9045	✓ 7.53 ✓
06-07	POS Pinned Purchase SAFEWAY #1159 NEWPORT WAUS Card #9045	5.37 ✓
06-28	POS Pinned Purchase FAMILY DOLLAR # 39 SELKIRK WAY OLDTOWN IDUS Card #9045	21.20 ✓
Total Other Transactions		51.39



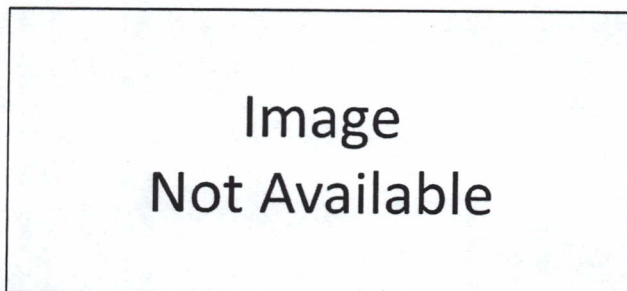
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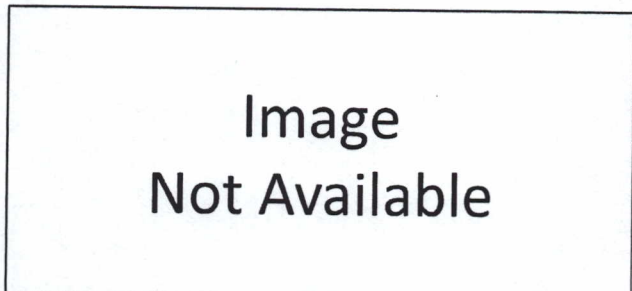
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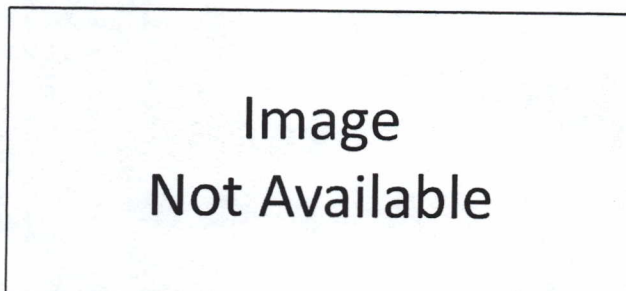
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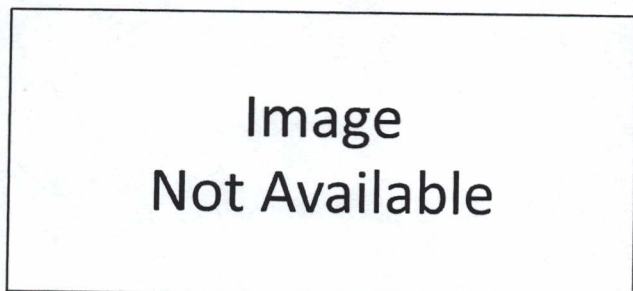
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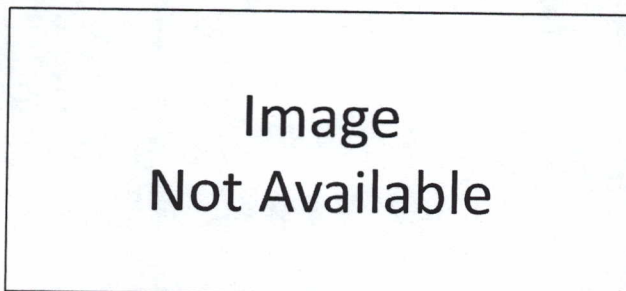
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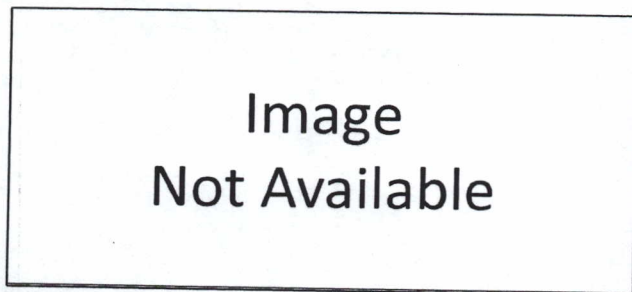
Check 2222 Date Amount \$1,066.24



Check 2218 Date Amount \$95.26



Check 2223 Date Amount \$68.48

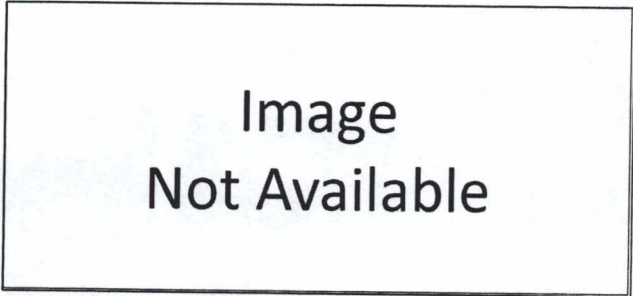


Check 2219 Date Amount \$1,450.47



Check 2224 Date Amount \$5,948.25

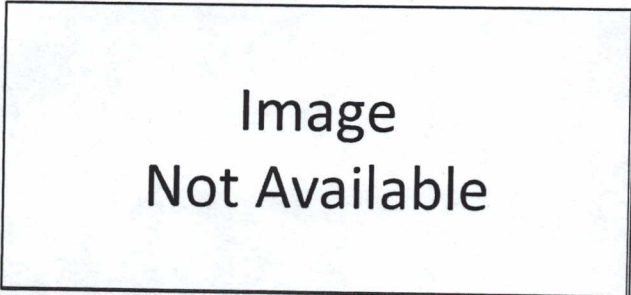




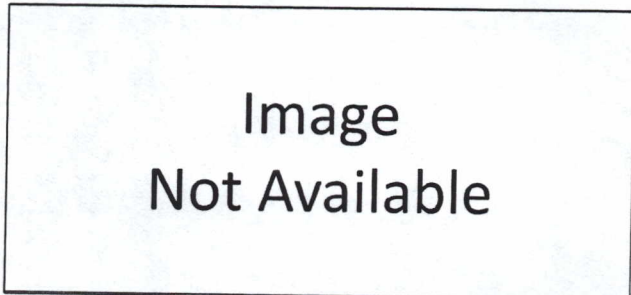
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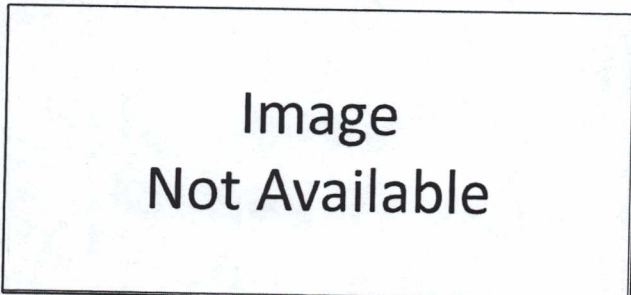
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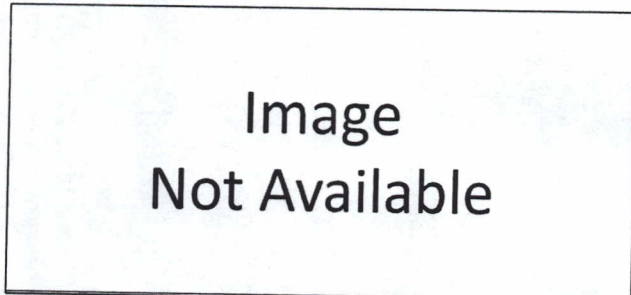
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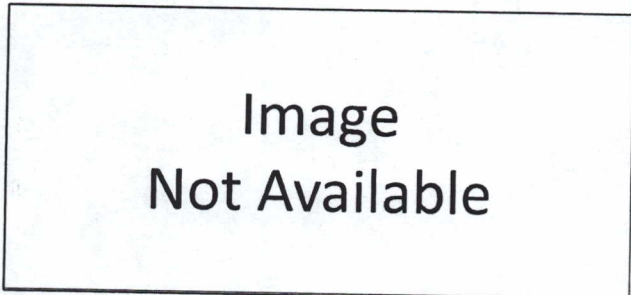
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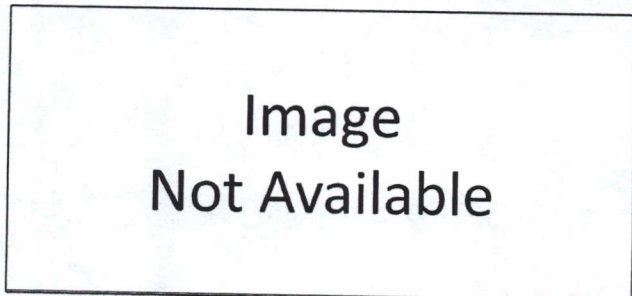
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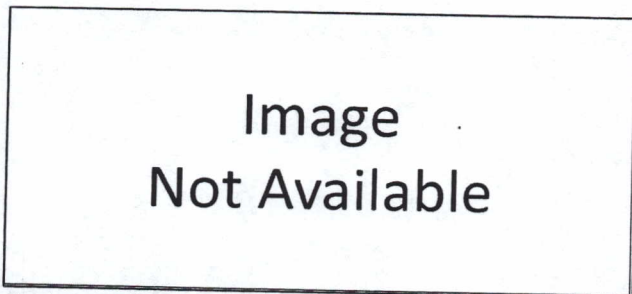
Check 99808607 Date Amount \$621.07



Check 2228 Date Amount \$236.78



Check 99831081 Date Amount \$167.13



Check 2229 Date Amount \$1,500.00

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 14:22:20 Date: 07/05/2022

06/01/2022 To: 06/30/2022

Page: 1

4 Wash Fed Sav

Date	Balance Forward	5,037.59
06/30/2022		0.41
	Total Credits:	0.41

Year	Trans#	Date	Type	Chk#	Vendor	
					Total Debits:	0.00
					Reconciled Bank Balance:	5,038.00
					Outstanding Credits:	
					Outstanding Debits:	
					Reconciled Book Balance:	5,038.00

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 1

Statement End Date June 30, 2022
Statement Begin Date June 1, 2022
Account Number 62763959483

To report a lost or stolen card, call 800-324-9375. For 24-hour telephone banking, call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
121 N WASHINGTON AVE
NEWPORT, WA 99156-9271

33369 *



For questions or assistance with your account(s), please call 800-324-9375, stop by your local branch, or send a written request to our Client Care Center at 9929 Evergreen Way, Everett WA 98204.

If you normally receive check images with your statement, we apologize that we are not able to include them with this statement mailing.

Business Savings Summary - # 62763959483

Table with 2 columns: Description and Amount. Rows include Annual Percentage Yield Earned (0.099%), Interest Rate Effective (0.100%), Interest Earned/Accrued this Cycle (\$0.41), Number of Days in this Cycle (30), Date Interest Posted (06-30-2022), and Year-to-Date Interest Paid (\$2.50).

If you require immediate copies for your records, please contact Client Care at 800-324-9375.

Summary table with 2 columns: Description and Amount. Rows include Beginning Balance (\$5,037.59), Interest Earned This Period (+0.41), and Ending Balance (\$5,038.00).

Interest Earned This Period

Table with 3 columns: Date, Description, and Amount. Row includes 06-30 Credit Interest 0.41 and Total Interest Earned This Period 0.41.

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

Employee Accrual Cost

Pend Oreille Conservation Dis

Time: 14:23:26 Date: 07/05/2022

As Of: 06/30/2022

Page: 1

	Beginning	Earned	Used	Ending	Rate	Cost
Brenner, Corey T						
Sick Pay	6.00	2.00		8.00	20.63	165.04
				8.00		165.04
Case-Cohen, Alexandra Loree						
Vacation	101.00	8.00	7.50	101.50	39.10	3,968.65
Sick Pay	85.00	8.00	4.00	89.00	39.10	3,479.90
				190.50		7,448.55
Report Total:				198.50		7,613.59

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 14:03:49 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
156	06/15/2022	Payroll	5	EFT	United States Treasurer	1,322.03	941 Deposit For 05/01/2022 - 05/31/2022
158	06/10/2022	Payroll	5	EFT	Department Of Retirement Systems	732.22	05/01/2022 To 05/31/2022 - PERS 2
160	06/02/2022	Claims	5	EFT	Verizon Wireless	221.24	Verizon IMP/D.O June 2022
189	06/06/2022	Claims	5	EFT	IFIBER Communications	140.75	Ifiber June 2022 IMP/D.O.
190	06/02/2022	Claims	5	EFT	Safeway	7.53	Supplis VSP/TA, June 2022
191	06/15/2022	Claims	5	EFT	Amazon.com	621.07	IMP #03 Year End /Pr#01,
193	06/02/2022	Claims	5	EFT	Safeway	12.23	VSP/TA June 2022
194	06/15/2022	Claims	5	EFT	Pend Oreille PUD	117.72	IMP/D.O. Power June 2022
195	06/19/2022	Claims	5	EFT	City of Newport	123.25	IMP/D.O. Water June 2022
196	06/08/2022	Claims	5	EFT	Lisa Alkire	1,100.00	IMP/WQ- VSP -outreach
197	06/09/2022	Claims	5	EFT	Amazon.com	74.31	Amazon Business Renewal June 2022
198	06/21/2022	Claims	5	EFT	Ace Hardware #14204	42.92	IMP/D.O. Tools June 2022
199	06/01/2022	Claims	5	EFT	Kalispel Market	5.06	VSP/T-A June 2022
202	06/28/2022	Claims	5	EFT	Family Dollar	21.20	IMP/D.O. Supplies June 2022
203	06/23/2022	Claims	5	EFT	Lisa Alkire	1,100.00	VSP/IMP-WQ June 2022
207	06/30/2022	Claims	5	EFT	Amazon.com	37.68	IMP- D.O. Supplies June 2022
211	06/29/2022	Claims	5	EFT	WIX.COM	12.92	Website Monthly Charge. IMP-D.O.
217	06/07/2022	Claims	5	EFT	Safeway	5.37	GF/supplies Safeway June 2022
223	06/27/2022	Claims	5	EFT	Amazon.com	167.13	VSP-supplies June 2022
173	06/06/2022	Payroll	5	2226	Health Care Authority	904.42	05/01/2022 To 05/31/2022 - Health Care Authority
186	06/16/2022	Payroll	5	2229		1,500.00	June Mid Month Draw
187	06/15/2022	Payroll	5	2230		974.57	Corey Brenner
192	06/22/2022	Claims	5	2231	Exbabylon	2,584.80	IMP-Year End # 03, Pri #2 Computers
200	06/23/2022	Claims	5	2232	Enduris	89.00	Auto Physical Damage. (truck)
201	06/28/2022	Claims	5	2233	Exbabylon	613.89	IMP/D.O IT June 2022
205	06/30/2022	Claims	5	2234	Corey Brenner	163.99	VSP/IMP=D.O. W.Q Travel Jund 2022
204	06/30/2022	Payroll	5	2235		787.79	Corey Brenner 6/16-30/2022
206	06/30/2022	Payroll	5	2236		1,540.02	Alex Case-Cohen 6/1-30/2022
208	06/30/2022	Claims	5	2237	Alex Case-Cohen	225.24	Travel June VSP/IMP-WQ/IMP-D.O.
209	06/30/2022	Claims	5	2238	Hortons Enterprises	100.00	Portable Toilets For Tour VSP
210	06/30/2022	Claims	5	2239	Far Corner Communications	400.00	Database IMP/VSP. HMGP Grant Work June 2022
214	06/30/2022	Claims	5	2240	Sturm heating & Air Cond	17,232.00	IMP-Year End Funding # 03
215	06/30/2022	Claims	5	2241	Pend Oreille County Weed Board	5,316.06	June 2022, SOS/IMP=Dyana, VSP/IMP-WQ/ HMGP=Mary
216	06/30/2022	Claims	5	2242	Ferry Conservation District	2,205.69	VSP/IMP June 2022

001 General Fund	9,636.31
130 WSCC FY22	20,331.69
131 22-38-NRI	103.64
240 VSP 2021-2022	9,053.35
241 ACRHIVES	571.69
242 NACD	160.80
440 H-Z FY22	644.62

	Claims:	32,741.05
	Payroll:	7,761.05

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 14:03:49 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
-------	------	------	--------	-------	----------	--------	------

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the ??? and that I am authorized to authenticate and certify to said claim.

() Chairman () Auditing Officer _____ Date: _____

RECEIPT REGISTER

Pend Oreille Conservation District

Time: 14:03:57 Date: 07/06/2022

06/01/2022 To: 06/30/2022

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo	
181	06/07/2022	Tr Rec	191050		5	Frontier Title & Escrow	725.00	Rent June 2022	
182	06/07/2022	Tr Rec	201251		5	Cash customer	340.00	Cash From 5/27/22 Safeway, Fees Collected For Ramstead Tour	
183	06/08/2022	Tr Rec	201252		5	Washington State Archrives	1,141.78	SOS April 2022	
188	06/14/2022	Tr Rec	201255		5	WSCC	5,837.49	IMP #10 April 20226r5	
212	06/30/2022	Tr Rec	201256		4	Washington Federal	0.41	Savings Interest June 2022	
213	06/30/2022	Tr Rec	201257		5	Washington Federal	2.01	Checking Interest June 2022	
224	06/28/2022	Tr Rec	201258		5	Pend Oreille County	9,047.35	VSP May 2022 # 11 Overpayment Of \$268.42	
							<hr/>		
							340 Charges For Services	300.00	
							360 Misc Revenues	727.42	
							380 Non Revenues	40.00	
							<hr/>		
							001 General Fund	1,067.42	
							330 State Generated Revenues	5,837.49	
							<hr/>		
							130 WSCC FY22	5,837.49	
							330 State Generated Revenues	9,047.35	
							<hr/>		
							240 VSP 2021-2022	9,047.35	
							330 State Generated Revenues	1,141.78	
							<hr/>		
							241 ACRHIVES	1,141.78	
							<hr/>		
							17,094.04		

The above listed revenues were deposited in WaFed bank account as indicated, a federally insured institution.
ATTESTED TO:

Signature & Title

Date

Attachment Q:
July 2022
Treasurer's Report

TREASURER'S REPORT

Fund Totals

Pend Oreille Conservation District

Time: 13:08:56 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	40,517.78	2,202.10	4,467.32	38,252.56	1,323.69	-317.33	0.00	39,258.92
080 PUD FY18	165.06	0.00	1.29	163.77	0.00	0.48	0.00	164.25
130 WSCC FY22	-17,033.84	12,555.42	876.92	-5,355.34	0.00	285.24	0.00	-5,070.10
131 22-38-NRI	-22.03	391.00	96.93	272.04	0.00	32.40	0.00	304.44
240 VSP 2021-2022	2,784.60	0.00	6,457.93	-3,673.33	2,448.11	2,037.25	0.00	812.03
241 ACRHIVES	-1,406.06	1,406.06		0.00	0.00	0.00	0.00	0.00
242 NACD	-160.80	0.00	1,593.98	-1,754.78	96.45	609.79	0.00	-1,048.54
243 WSCC FY 23	0.00	0.00	6,767.90	-6,767.90	5,230.69	627.41	0.00	-909.80
320 20 PUDECCW	-0.02	0.00		-0.02	0.00	0.00	0.00	-0.02
440 H-Z FY22	-1,376.22	1,568.68	24.42	168.04	0.00	8.04	0.00	176.08
510 WQAIP-2021	96.72	0.00		96.72	0.00	0.00	0.00	96.72
	23,565.19	18,123.26	20,286.69	21,401.76	9,098.94	3,283.28	0.00	33,783.98

TREASURER'S REPORT

Account Totals

Pend Oreille Conservation District

Time: 13:08:56 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Mountain West	412.66	0.00	0.00	412.66	0.00	0.00	412.66
3 PayPal- NRCS	-1,383.07	0.00	0.00	-1,383.07	0.00	0.00	-1,383.07
4 Wash Fed Sav	5,038.00	0.43	0.00	5,038.43	0.00	0.00	5,038.43
5 Wash Fed Ck.	19,497.60	18,122.83	20,286.69	17,333.74	0.00	12,382.22	29,715.96
Total Cash:	23,565.19	18,123.26	20,286.69	21,401.76	0.00	12,382.22	33,783.98
	23,565.19	18,123.26	20,286.69	21,401.76	0.00	12,382.22	33,783.98

TREASURER'S REPORT

Outstanding Vouchers

07/01/2022 To: 07/31/2022

As Of: 07/31/2022 Date: 08/04/2022

Time: 13:08:56 Page: 3

Pend Oreille Conservation District

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	221	07/29/2022	Payroll	5	EFT	Department of Labor & Industries	177.07	2ND Quarter 04/01/2022 - 06/30/2022
2022	227	07/07/2022	Payroll	5	2244	Health Care Authority	904.42	06/01/2022 To 06/30/2022 - Health Care Authority
2022	228	07/07/2022	Claims	5	2245	US Bank Corporate Payment Systems	15.00	Service Charge For Processing Fee Of Closed Checking Account
2022	234	07/11/2022	Claims	5	2246	Randy Shuckle	1,129.88	VSP Cost-share, July 2022
2022	242	07/29/2022	Claims	5	2249	WACD	3,488.89	WACD Dues 2022/2023 IMP/D.O.
2022	241	07/29/2022	Claims	5	2250	John Floyd	117.00	Travel Q 2022 G/F
2022	243	07/29/2022	Claims	5	2251	Menk Jackson Beyer, LLP	757.50	Legal Work For Lease On Building G/F
2022	247	07/29/2022	Payroll	5	2252	Corey Brenner	659.81	Corey Brenner 7/16-31/2022
2022	248	07/29/2022	Payroll	5	2253	Alexandra Case-Cohen	1,541.98	Alex Case-Cohen 7/01-31/2022
2022	249	07/29/2022	Claims	5	2254	Corey Brenner	76.27	Travel July 2022 VSP/NACD
2022	253	07/31/2022	Claims	5	2255	Ferry Conservation District	1,756.83	VSP/IMP-D.O. July 2022
2022	259	07/29/2022	Claims	5	2256	Pend Oreille County Weed Board	1,757.57	IMP/D.O.- VSP#2- IMP/WQ-HMGP July 2022
							12,382.22	

Fund	Claims	Payroll	Total
001 General Fund	1,323.69	-317.33	1,006.36
080 PUD FY18	0.00	0.48	0.48
130 WSCC FY22	0.00	285.24	285.24
131 22-38-NRI	0.00	32.40	32.40
240 VSP 2021-2022	2,448.11	2,037.25	4,485.36
242 NACD	96.45	609.79	706.24
243 WSCC FY 23	5,230.69	627.41	5,858.10
440 H-Z FY22	0.00	8.04	8.04
	9,098.94	3,283.28	12,382.22

TREASURER'S REPORT

Signature Page

Pend Oreille Conservation District

07/01/2022 To: 07/31/2022

Time: 13:08:56 Date: 08/04/2022

Page: 4

We the undersigned officers for the Pend Oreille Conservation District have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
Chairman / Date District Administrator / Date

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 13:09:26 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
219	07/15/2022	Payroll	5	EFT	United States Treasurer	1,464.23	941 Deposit For 06/01/2022 - 06/30/2022
220	07/29/2022	Payroll	5	EFT	Employment Security Department	166.33	Unemployment Quarterly Report
221	07/29/2022	Payroll	5	EFT	Department of Labor & Industries	177.07	2ND Quarter 04/01/2022 - 06/30/2022
225	07/15/2022	Payroll	5	EFT	Employment Security Department	73.08	04/01/2022 To 06/30/2022 - FMLA
226	07/15/2022	Payroll	5	EFT	Department Of Retirement Systems	732.22	06/01/2022 To 06/30/2022 - PERS 2
230	07/06/2022	Claims	5	EFT	Verizon Wireless	349.09	Verizon/ July 2022 IMP/D.O.
231	07/06/2022	Claims	5	EFT	IFIBER Communications	140.75	Phone/internet July 2022 IMP/D.O.
232	07/06/2022	Claims	5	EFT	Craftsman Book Company	91.82	Nat Building Cost Manual/ HMGP Grant July 2022
233	07/05/2022	Claims	5	EFT	Craftsman Book Company	59.99	Construction Estimating Software/ HMGP July 2022
240	07/19/2022	Claims	5	EFT	City of Newport	123.25	Water Bill/ IMP-23/D.O. July 2022
244	07/06/2022	Claims	5	EFT	Adobe	193.73	Adobe Pro Grant ?
245	07/12/2022	Claims	5	EFT	Pend Oreille PUD	90.06	PUD/July 2022 IMP D.O.
254	07/29/2022	Claims	5	EFT	Employment Security Department	1,281.90	Payment For Ferry CD 2Q 2022, Paid On Accident On Wrong Account.
258	07/10/2022	Claims	5	EFT	WIX.COM	12.92	Website July 2022 /IMP-D.O.
263	07/21/2022	Claims	5	EFT	Lowe's	15.72	Items For Garden NACD July 2022
264	07/20/2022	Claims	5	EFT	Lowe's	26.09	Supplies For Garden Grant
265	07/21/2022	Claims	5	EFT	Albeni Falls Building Supplies	16.82	Supplies For Garden NACD July 2022
267	07/21/2022	Claims	5	EFT	Ace Hardware #14204	116.02	Supplies For Garden NACD July 2022
268	07/21/2022	Claims	5	EFT	Ace Hardware #14204	14.37	Supplies For Garden NACD July 2022
269	07/21/2022	Claims	5	EFT	Ace Hardware #14204	23.30	Supples For Garden NACD July 2022
270	07/27/2022	Claims	5	EFT	Ace Hardware #14204	6.99	Supplies For Garden NACD July 2022
271	07/21/2022	Claims	5	EFT	Ace Hardware #14204	247.55	Supplies For Garden NACD July 2022
276	07/20/2022	Claims	5	EFT	Home Depot	118.86	Supplies For Garden NACD Grant July 2022
277	07/20/2022	Claims	5	EFT	Home Depot	66.99	Supplies For Garden NACD Grant July 2022
278	07/20/2022	Claims	5	EFT	Home Depot	16.31	Supplies NACD Grant July 2022
279	07/20/2022	Claims	5	EFT	Home Depot	46.72	Supplies For Garden NACD Grant July 2022
218	07/06/2022	Payroll	5		2243	47.69	Corey Brenner 6/16-30/2022
227	07/07/2022	Payroll	5		2244 Health Care Authority	904.42	06/01/2022 To 06/30/2022 - Health Care Authority
228	07/07/2022	Claims	5		2245 US Bank Corporate Payment Systems	15.00	Service Charge For Processing Fee Of Closed Checking Account
234	07/11/2022	Claims	5		2246 Randy Shuckle	1,129.88	VSP Cost-share, July 2022
235	07/14/2022	Payroll	5		2247	1,500.00	July 2022 Mid Month Draw
236	07/15/2022	Payroll	5		2248	861.67	Corey Brenner 7/1-15/2022
242	07/29/2022	Claims	5		2249 WACD	3,488.89	WACD Dues 2022/2023 IMP/D.O.
241	07/29/2022	Claims	5		2250 John Floyd	117.00	Travel Q 2022 G/F
243	07/29/2022	Claims	5		2251 Menk Jackson Beyer, LLP	757.50	Legal Work For Lease On Building G/F
247	07/29/2022	Payroll	5		2252	659.81	Corey Brenner 7/16-31/2022

WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 13:09:26 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
248	07/29/2022	Payroll	5	2253		1,541.98	Alex Case-Cohen 7/01-31/2022
249	07/29/2022	Claims	5	2254	Corey Brenner	76.27	Travel July 2022 VSP/NACD
253	07/31/2022	Claims	5	2255	Ferry Conservation District	1,756.83	VSP/IMP-D.O. July 2022
259	07/29/2022	Claims	5	2256	Pend Oreille County Weed Board	1,757.57	IMP/D.O.- VSP#2- IMP/WQ-HMGP July 2022
						4,467.32	
						1.29	
						876.92	
						96.93	
						6,457.93	
						1,593.98	
						6,767.90	
						24.42	
						20,286.69	
						Claims:	12,158.19
						Payroll:	8,128.50

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the ??? and that I am authorized to authenticate and certify to said claim.

() Chairman () Auditing Officer _____ Date: _____

RECEIPT REGISTER

Pend Oreille Conservation District

Time: 13:09:38 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo	
261	07/22/2022	Tr Rec	267		1	Lowes		input wrong thing	
229	07/08/2022	Tr Rec	201259		5	WSCC	1,568.68	H-Z #11 May 2022	
237	07/18/2022	Tr Rec	201260		5	Washington State Archives	1,406.06	SOS Grant May #06, June #07 2022	
238	07/18/2022	Tr Rec	201261		5	WSCC	12,946.42	IMP #11 May 2022, NRI #05 June 2022	
239	07/19/2022	Tr Rec	201262		5	Frontier Title & Escrow	725.00	Rent July 2022	
246	07/31/2022	Tr Rec	201263		5	Washington Federal	1.53	Checking Interet July 2022	
250	07/31/2022	Tr Rec	201264		4	Washington Federal	0.43	Savings Interest July 2022	
252	07/31/2022	Tr Rec	201264		4	Washington Federal		ALready entered amount	
251	07/27/2022	Tr Rec	201265		5	Paypal	1,242.06	NRCS Rent 1&2Q Of 2022	
262	07/21/2022	Tr Rec	201267		5	Lowes	39.48	Return Of Items Not Needed For NACD Grant	
266	07/21/2022	Tr Rec	201268		5	Ace Hardware #14204	67.73	Credit For Supplies Not Needed NACD Grant	
273	07/20/2022	Tr Rec	201269		5	Home Depot	3.24	Credit Of FSupplies Not Needed NACD Grant July 2022	
274	07/21/2022	Tr Rec	201270		5	Home Depot	29.74	Credit For Items Not Needed NACD Grant July 2022	
275	07/21/2022	Tr Rec	201271		5	Home Depot	92.89	Credit For Items Not Needed NACD Grant July 2022	
							360 Misc Revenues	1,969.02	
							380 Non Revenues	233.08	
							001 General Fund	2,202.10	
							330 State Generated Revenues	12,555.42	
							130 WSCC FY22	12,555.42	
							330 State Generated Revenues	391.00	
							131 22-38-NRI	391.00	
							330 State Generated Revenues	1,406.06	
							241 ACRHIVES	1,406.06	
							330 State Generated Revenues	1,568.68	
							440 H-Z FY22	1,568.68	
							18,123.26		

The above listed revenues were deposited in WaFed bank account as indicated, a federally insured institution.
 ATTESTED TO:

 Signature & Title

Date

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 13:08:15 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 1

5 Wash Fed Ck.

Date	Balance Forward	50,793.76
07/08/2022		1,568.68
07/18/2022		14,352.48
07/19/2022		725.00
07/20/2022		3.24
07/21/2022		229.84
07/27/2022		1,242.06
07/31/2022		1.53
	Total Credits:	18,122.83

Year	Trans#	Date	Type	Chk#	Vendor	
2022	192	06/22/2022	Claims	2231	Exbabylon	2,584.80
2022	200	06/23/2022	Claims	2232	Enduris	89.00
2022	201	06/28/2022	Claims	2233	Exbabylon	613.89
2022	204	06/30/2022	Payroll	2235	Corey Brenner	787.79
2022	205	06/30/2022	Claims	2234	Corey Brenner	163.99
2022	206	06/30/2022	Payroll	2236	Alexandra Case-Cohen	1,540.02
2022	207	06/30/2022	Claims		Amazon.com	37.68
2022	208	06/30/2022	Claims	2237	Alex Case-Cohen	225.24
2022	209	06/30/2022	Claims	2238	Hortons Enterprises	100.00
2022	210	06/30/2022	Claims	2239	Far Corner Communications	400.00
2022	214	06/30/2022	Claims	2240	Sturm heating & Air Cond	17,232.00
2022	215	06/30/2022	Claims	2241	Pend Oreille County Weed Board	5,316.06
2022	216	06/30/2022	Claims	2242	Ferry Conservation District	2,205.69
2022	233	07/05/2022	Claims		Craftsman Book Company	59.99
2022	218	07/06/2022	Payroll	2243	Corey Brenner	47.69
2022	230	07/06/2022	Claims		Verizon Wireless	349.09
2022	231	07/06/2022	Claims		IFIBER Communications	140.75
2022	232	07/06/2022	Claims		Craftsman Book Company	91.82
2022	244	07/06/2022	Claims		Adobe	193.73
2022	258	07/10/2022	Claims		WIX.COM	12.92
2022	245	07/12/2022	Claims		Pend Oreille PUD	90.06
2022	235	07/14/2022	Payroll	2247	Alexandra Case-Cohen	1,500.00
2022	219	07/15/2022	Payroll		United States Treasurer	1,464.23
2022	225	07/15/2022	Payroll		Employment Security Department	73.08
2022	226	07/15/2022	Payroll		Department Of Retirement Systems	732.22
2022	236	07/15/2022	Payroll	2248	Corey Brenner	861.67
2022	240	07/19/2022	Claims		City of Newport	123.25
2022	264	07/20/2022	Claims		Lowes	26.09
2022	276	07/20/2022	Claims		Home Depot	118.86
2022	277	07/20/2022	Claims		Home Depot	66.99
2022	278	07/20/2022	Claims		Home Depot	16.31
2022	279	07/20/2022	Claims		Home Depot	46.72
2022	263	07/21/2022	Claims		Lowes	15.72
2022	265	07/21/2022	Claims		Albeni Falls Building Supplies	16.82
2022	267	07/21/2022	Claims		Ace Hardware #14204	116.02
2022	268	07/21/2022	Claims		Ace Hardware #14204	14.37
2022	269	07/21/2022	Claims		Ace Hardware #14204	23.30
2022	271	07/21/2022	Claims		Ace Hardware #14204	247.55
2022	270	07/27/2022	Claims		Ace Hardware #14204	6.99
2022	220	07/29/2022	Payroll		Employment Security Department	166.33
2022	254	07/29/2022	Claims		Employment Security Department	1,281.90

BANK RECONCILIATION

Pend Oreille Conservation District

Time: 13:08:15 Date: 08/04/2022

07/01/2022 To: 07/31/2022

Page: 2

Year	Trans#	Date	Type	Chk#	Vendor	
						Total Debits: 39,200.63
						Reconciled Bank Balance: 29,715.96
						Outstanding Credits:
2022	221	07/29/2022	Payroll		Department of Labor & Industries	177.07
2022	227	07/07/2022	Payroll	2244	Health Care Authority	904.42
2022	228	07/07/2022	Claims	2245	US Bank Corporate Payment Systems	15.00
2022	234	07/11/2022	Claims	2246	Shuckle, Randy	1,129.88
2022	241	07/29/2022	Claims	2250	Floyd, John	117.00
2022	242	07/29/2022	Claims	2249	WACD	3,488.89
2022	243	07/29/2022	Claims	2251	Menk Jackson Beyer, LLP	757.50
2022	247	07/29/2022	Payroll	2252	Brenner, Corey T	659.81
2022	248	07/29/2022	Payroll	2253	Case-Cohen, Alexandra Loree	1,541.98
2022	249	07/29/2022	Claims	2254	Brenner, Corey	76.27
2022	253	07/31/2022	Claims	2255	Ferry Conservation District	1,756.83
2022	259	07/29/2022	Claims	2256	Pend Oreille County Weed Board	1,757.57
						Outstanding Debits: 12,382.22
						Reconciled Book Balance: 17,333.74

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 5

Statement End Date July 31, 2022
 Statement Begin Date July 1, 2022
 Account Number 62763959434

To report a lost or stolen card,
 call 800-324-9375.

For 24-hour telephone banking,
 call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
 121 N WASHINGTON AVE
 NEWPORT, WA 99156-9271

32664 *

*For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.*

Business Interest Checking Summary - # 62763959434

Annual Percentage Yield Earned for this Statement Period 0.050%
 Interest Rate Effective 07/01/2022 0.050%
 Interest Earned/Accrued this Cycle \$1.53
 Number of Days in this Cycle 31
 Date Interest Posted 07-31-2022
 Year-to-Date Interest Paid \$17.29

Beginning Balance \$50,793.76
 Interest Earned This Period +1.53
 Deposits and Credits +18,121.30
 Checks Paid -33,705.52
 ATM, Electronic and Debit Card Withdrawals -5,322.18
 Other Transactions -172.93
Ending Balance \$29,715.96

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
07-31	Credit Interest	1.53
Total Interest Earned This Period		1.53



We are here to help!

Reach our 24-hour Client Care Center at 1-800-324-9375

   @WAFDbank
 wafdbank.com

WF-01 (8/19)

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.



Statement of Account

PAGE 2 OF 5

Statement End Date July 31, 2022
 Statement Begin Date July 1, 2022
 Account Number 62763959434

For 24-hour telephone banking
 1-877-431-1876

Deposits and Credits

Date	Description	Amount
07-08	External Deposit WA ST SCC 4710220706GP04400000 - VENDOR PAY 325849!	1,568.68
07-18	External Deposit WA ST SCC 4710220714GP04700000 - VENDOR PAY 351019!	12,946.42
07-18	External Deposit WA ST SECRETARY 0850220713CG06000000 - VENDOR PAY 349350!	1,406.06
07-19	Deposit	725.00
07-21	Point Of Sale Deposit THE HOME DEPOT #471SPOKANE WAUS Card #9045	3.24
07-21	Point Of Sale Deposit THE HOME DEPOT #471SPOKANE WAUS Card #9045	29.74
07-22	Point Of Sale Deposit SELKIRK ACE OLDTOWN IDUS Card #9045	67.73
07-22	Point Of Sale Deposit LOWES #03045* SPOKANE WAUS Card #9045	39.48
07-22	Point Of Sale Deposit THE HOME DEPOT 4719SPOKANE WAUS Card #9045	92.89
07-27	External Deposit PAYPAL TRANSFER - TRANSFER	1,242.06
Total Deposits and Credits		18,121.30



Checks Paid

Number	Date	Amount	Number	Date	Amount
2231	Jul 14	2,584.80	2239	Jul 12	400.00
2232	Jul 8	89.00	2240	Jul 13	17,232.00
2233	Jul 14	613.89	2241	Jul 13	5,316.06
2234	Jul 5	163.99	2242	Jul 11	2,205.69
2235	Jul 5	787.79	2243	Jul 7	47.69
2236	Jul 5	1,540.02	2247*	Jul 25	1,500.00
2237	Jul 5	225.24	2248	Jul 18	861.67
2238	Jul 22	100.00	99386917*	Jul 5	37.68
Total Checks Paid				\$33,705.52	

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

ATM, Electronic and Debit Card Withdrawals

Date	Description	Amount
07-06	POS Signature Purchase CRAFTSMAN BOOK COMP760-438-7828 CAUS Card #9045	59.99
07-06	External Withdrawal IFIBER COMMUNICA PURCHASE 866-284-3842	140.75
07-06	POS Signature Purchase Adobe Inc San Jose CAUS Card #9045	193.73
07-06	POS Signature Purchase CRAFTSMAN BOOK COMP760-438-7828 CAUS Card #9045	91.82
07-08	External Withdrawal ACHMA VISB 800-922-0204 - BILL PYMNT	115.98
07-08	External Withdrawal ACHMA VISB 800-922-0204 - BILL PYMNT	233.11



Statement of Account

Statement End Date July 31, 2022
Statement Begin Date July 1, 2022
Account Number 62763959434

For 24-hour telephone banking
1-877-431-1876

Table with columns: Date, Description, Amount. Rows include POS Signature Purchases (WIX.COM, LOWES, ACE HARDWARE, THE HOME DEPOT, SELKIRK ACE) and External Withdrawals (PUD UTILITY BILL, WA DEPT RET SYS, IRS, FAMILY MED, CITY OF NEWPORT, STATE OF WA-ESD NOT USED).



Other Transactions

Table with columns: Date, Description, Amount. Rows include POS Pinned Purchases (THE HOME DEPOT, LOWE'S, ALBENI FALLS BL 520 HIGHWAY 2).

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2231

06/22/2022

Exbabylon

PAY TO THE ORDER OF \$ *****2,584.80

Two Thousand Five Hundred Eighty Four and 80/100

Exbabylon
204 W. Walnut St., Suite D
Newport, WA 99156

MEMO IMP-Year End # 03, Pri #2 Computers

John W. Floyd
AUTHORIZED SIGNATURE

⑆002231⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2231 Date 07/14/2022 Amount \$2,584.80

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2236

06/30/2022

Alexandra Loree Case-Cohen

PAY TO THE ORDER OF \$ *****1,540.02

One Thousand Five Hundred Forty and 02/100

Alexandra Loree Case-Cohen
3222 Crest Dr.
Chewelah, WA 99109

MEMO Alex Case-Cohen 6/1-30/2022

John W. Floyd
AUTHORIZED SIGNATURE

⑆002236⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2236 Date 07/05/2022 Amount \$1,540.02

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2232

06/23/2022

Enduris

PAY TO THE ORDER OF \$ *****89.00

Eighty Nine and 00/100

Enduris
1610 South Technology Blvd Suite 100
Spokane, WA 99224

MEMO Auto Physical Damage, (truck)

John W. Floyd
AUTHORIZED SIGNATURE

⑆002232⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2232 Date 07/08/2022 Amount \$89.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2237

06/30/2022

Alex Case-Cohen

PAY TO THE ORDER OF \$ *****225.24

Two Hundred Twenty Five and 24/100

Alex Case-Cohen
Newport, WA 99156

MEMO Travel June VSP/IMP-WQ/IMP-D.O.

John W. Floyd
AUTHORIZED SIGNATURE

⑆002237⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2237 Date 07/05/2022 Amount \$225.24

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2233

06/28/2022

Exbabylon

PAY TO THE ORDER OF \$ *****613.89

Six Hundred Thirteen and 89/100

Exbabylon
204 W. Walnut St., Suite D
Newport, WA 99156

MEMO IMP/D/O IT June 2022

John W. Floyd
AUTHORIZED SIGNATURE

⑆002233⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2233 Date 07/14/2022 Amount \$613.89

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2238

06/30/2022

Hortons Enterprises

PAY TO THE ORDER OF \$ *****100.00

One Hundred and 00/100

Hortons Enterprises
17872 Hwy 31
Metaline Falls, WA 99153

MEMO Portable Toilets For Tour VSP

John W. Floyd
AUTHORIZED SIGNATURE

⑆002238⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2238 Date 07/22/2022 Amount \$100.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2234

05/30/2022

Corey Brenner

PAY TO THE ORDER OF \$ *****163.99

One Hundred Sixty Three and 99/100

Corey Brenner
Newport, WA 99156

MEMO VSP/IMP=D.O. W.Q Travel June 2022

John W. Floyd
AUTHORIZED SIGNATURE

⑆002234⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2234 Date 07/05/2022 Amount \$163.99

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2239

06/30/2022

Far Corner Communications

PAY TO THE ORDER OF \$ *****400.00

Four Hundred and 00/100

Far Corner Communications
510 N. Maple St
Colville, WA 99114

MEMO Database IMP/VSP, HMGP Grant Work June 2022

John W. Floyd
AUTHORIZED SIGNATURE

⑆002239⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2239 Date 07/12/2022 Amount \$400.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2235

05/30/2022

Corey T Brenner

PAY TO THE ORDER OF \$ *****787.79

Seven Hundred Eighty Seven and 79/100

Corey T Brenner
1110 S Walnut Pl, Apt 2
Spokane, WA 99204

MEMO Corey Brenner 6/16-30/2022

John W. Floyd
AUTHORIZED SIGNATURE

⑆002235⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2235 Date 07/05/2022 Amount \$787.79

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
224 S. WASHINGTON AVE
NEWPORT, WA 99156

2240

06/30/2022

Sturm heating & Air Cond

PAY TO THE ORDER OF \$ *****17,232.00

Seventeen Thousand Two Hundred Thirty Two and 00/100

Sturm heating & Air Cond
1112 N Nelson St.
Spokane, WA 99202

MEMO IMP-Year End Funding # 03

John W. Floyd
AUTHORIZED SIGNATURE

⑆002240⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2240 Date 07/13/2022 Amount \$17,232.00



THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
204 S. WASHINGTON AVE
NEWPORT, WA 99156

2241

06/30/2022

PAY TO THE ORDER OF: Pend Oreille County Weed Board

\$ *****5,316.06

Five Thousand Three Hundred Sixteen and 06/100

Pend Oreille County Weed Board
PO BOX 5085
Newport, WA 99156

MEMO: June 2022, SOS/IMP=Dyana, VSP/IMP-WQ/HM

Signature: *Randy Eastman*
AUTHORIZED SIGNATURE

⑆00224⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2241 Date 07/13/2022 Amount \$5,316.06

99386917

Charge To: District Pend 87IWCZ0FD8C3QD 07/02/22
07028000446

Pay to the order of: AMAZON.COM SERVI \$37.68

THIRTY-SEVEN AND 68/100 DOLLARS

ABA 325070980 Account 62763959434 Pre-Authorized Payment

⑆99386917⑆ ⑆325070980⑆ ⑆2763959434⑆ ⑆0000003768⑆

Check 99386917 Date 07/05/2022 Amount \$37.68

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
204 S. WASHINGTON AVE
NEWPORT, WA 99156

2242

06/30/2022

PAY TO THE ORDER OF: Ferry Conservation District

\$ *****2,205.69

Two Thousand Two Hundred Five and 69/100

Ferry Conservation District
PO BOX 1045
Republic, WA 99166

MEMO: VSP/IMP June 2022

Signature: *Randy Eastman*
AUTHORIZED SIGNATURE

⑆002242⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2242 Date 07/11/2022 Amount \$2,205.69

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
204 S. WASHINGTON AVE
NEWPORT, WA 99156

2243

07/05/2022

PAY TO THE ORDER OF: Corey T Brenner

\$ *****47.69

Forty Seven and 69/100

Corey T Brenner
1110 S Walnut Pl Apt 2
Spokane, WA 99204

MEMO: Corey Brenner 6/16-30/2022

Signature: *Randy Eastman*
AUTHORIZED SIGNATURE

⑆002243⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2243 Date 07/07/2022 Amount \$47.69

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
204 S. WASHINGTON AVE
NEWPORT, WA 99156

2247

07/14/2022

PAY TO THE ORDER OF: Alexandra Loree Case-Cohen

\$ *****1,500.00

One Thousand Five Hundred and 00/100

Alexandra Loree Case-Cohen
3222 Crest Dr.
Chewelah, WA 99109

MEMO: July 2022 Mid Month Draw

Signature: *Randy Eastman*
AUTHORIZED SIGNATURE

⑆002247⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2247 Date 07/25/2022 Amount \$1,500.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT
PO BOX 465
121 N. WASHINGTON AVE
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK
204 S. WASHINGTON AVE
NEWPORT, WA 99156

2248

07/15/2022

PAY TO THE ORDER OF: Corey T Brenner

\$ *****861.67

Eight Hundred Sixty One and 67/100

Corey T Brenner
1110 S Walnut Pl Apt 2
Spokane, WA 99204

MEMO: Corey Brenner 7/1-15/2022

Signature: *Randy Eastman*
AUTHORIZED SIGNATURE

⑆002248⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2248 Date 07/18/2022 Amount \$861.67



BANK RECONCILIATION

Pend Oreille Conservation District

Time: 08:18:27 Date: 08/03/2022

07/01/2022 To: 07/31/2022

Page: 1

4 Wash Fed Sav

Date	Balance Forward	5,038.00
07/31/2022		0.43
	Total Credits:	0.43

Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
---------------	------

Reconciled Bank Balance:	5,038.43
--------------------------	----------

Outstanding Credits:

Outstanding Debits:

Reconciled Book Balance:	5,038.43
---------------------------------	-----------------

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 1

Statement End Date July 31, 2022
Statement Begin Date July 1, 2022
Account Number 62763959483

To report a lost or stolen card, call 800-324-9375. For 24-hour telephone banking, call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT
121 N WASHINGTON AVE
NEWPORT, WA 99156-9271

32665 *

For questions or assistance with your account(s), please call 800-324-9375, stop by your local branch, or send a written request to our Client Care Center at 9929 Evergreen Way, Everett WA 98204.

Business Savings Summary - # 62763959483

Table with 2 columns: Description and Amount. Rows include Annual Percentage Yield Earned for this Statement Period (0.101%), Interest Rate Effective 07/01/2022 (0.100%), Interest Earned/Accrued this Cycle (\$0.43), Number of Days in this Cycle (31), Date Interest Posted (07-31-2022), and Year-to-Date Interest Paid (\$2.93).

Table with 2 columns: Description and Amount. Rows include Beginning Balance (\$5,038.00), Interest Earned This Period (+0.43), and Ending Balance (\$5,038.43).

Dark box containing text: 'We are here to help!', 'Reach our 24-hour Client Care Center at 1-800-324-9375', and social media icons for Facebook, Twitter, and Instagram with handle @WAFDbank and website wafdbank.com.



Interest Earned This Period

Table with 3 columns: Date, Description, and Amount. Row 1: 07-31, Credit Interest, 0.43. Row 2: Total Interest Earned This Period, 0.43.

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

Employee Accrual Cost

Pend Oreille Conservation Dis

Time: 15:38:53 Date: 08/02/2022

As Of: 07/31/2022

Page: 1

	Beginning	Earned	Used	Ending	Rate	Cost
Brenner, Corey T						
Sick Pay	10.00	2.00		12.00	21.80	261.60
				12.00		261.60
Case-Cohen, Alexandra Loree						
Vacation	101.50	8.00	6.00	103.50	39.10	4,046.85
Sick Pay	89.00	8.00	14.50	82.50	39.10	3,225.75
				186.00		7,272.60
Report Total:				198.00		7,534.20

**Attachment R:
June & July 2022
Operations Report**



Pend Oreille Conservation District
Operations Report
June-July 2022

OPERATIONS UPDATE

- **Building Maintenance** – Fortunately, no major building issues at this time.
- **Staffing** – In order to successfully implement bank stabilization projects along the Pend Oreille River and the Little Spokane River, we need to hire a riparian program coordinator. I will use PUD, NRI, and DOE funds and will apply for salmon recovery funding through the Conservation Commission to hire a person to help us prepare shovel-ready plans for the multiple potential projects in both watersheds. I am also planning to hire a full-time resource technician to assist with monitoring for both VSP and water quality
- **Budget** – Please see Attachment 5
- **ExBabylon/IT** – I need to set Jon Paul up with his email and new surface, but hay season has prevented this from happening. I also need to register my new laptop with ExBabylon; this will happen by the end of August.

PROGRAMS

1.) WSCC Implementation Funding Activity: We must submit our addendum for FY2023 at this meeting to receive reimbursement from funding. I think it's best for us to follow the same format as last year, with two tasks: 1) District Operations; and 2) Water Quality.

2.) WSCC Natural Resource Investments Funding Activity:

All contracts have been signed for the potential bank stabilization projects; we are now awaiting their construction. At a future meeting, I will propose some watering facility and fencing projects to use up the rest of the available funding.

3.) POPUD Erosion Control and Cottonwood Funding:

We will have 3 erosion control and cottonwood planting projects to reimburse this year.

4.) WSCC Professional Engineering Funding Activity:

We have already submitted 4 engineering proposals for the year. I've conducted multiple site visits for bank stabilization and will have many more that will require both Gary's help and potentially the help from other engineering firms. I've proposed a contract with Sewell & Associates for work to be done in the Ashenfelter Bay neighborhood. We will need to decide how to move forward with other projects.

5.) POC Voluntary Stewardship Implementation Funding Activity:

- **Program Management:** I'm having trouble wrangling all VSP Work Group Members this time of year. I've attempted to hold a work group meeting twice; the first time failed on my account, though at the second meeting, we did not have a quorum present, so we had to postpone the meeting once more. We've got lots to decide so I'm excited to meet and propose our potential projects.
- **Outreach:** I presented at the Aquatic Workshop on Friday, July 15th with the POCWB. There were 40 people in attendance and I discussed reasons to keep livestock out of waterways. We've also had a few VSP posts that have been quite successful; our most popular for July was a post featuring Gwen Stuivenga!
- **Technical Assistance:** The commission announced that an additional \$2 million will be available for VSP cost share projects that prioritize salmon recovery. We've had multiple landowners express interest in such activities, specifically installing fence with off-channel watering facilities on or adjacent to fish-bearing streams. There are 3 projects we will propose to the work group with 2 wetland enhancement/restoration projects.
- **Monitoring:** Corey and I need to come up with a VSP monitoring plan. I've been in communication with Levi Keesecker with the Commission and Leslie Michel with WSDA to see what we need and how to best create a template that suits all districts/watershed work groups.

6.) NACD Urban Ag Grant – Newport Library Community Garden: The garden has been installed and we had our groundbreaking event on July 20th! Please see Mary's monthly report (Attachment 1) for more information on this program.

7.) DoE's WQAIP Grant with the Bead Lake Clean Water Association (BLCWA):

The agreement has been signed and work has begun. I presented a contract to Aquatechnex to ensure they do not go over budget; this has been presented at the August board meeting for regular approval.

8.) Secretary of State Archives Grant

Dyana continues to work hard on going through our extensive backlog of archives. We have hired a professional shredder who has already shredded our first batch of documents.

9.) Grant Applications

- **Salmon Recovery Funding (SRF) Board Irrigation Efficiencies Grant Application:** I completed our grant revisions before June 27th and our application was approved! Please see Attachment 6 for more information on the specifics.
- **Ecology Water Quality Combined Funding:** We received our draft grant agreement from our grants manager, Curtis Johnson. We will receive nearly \$437,634.78, of which we must match \$109,408.69. While some of our tasks were not funded, we still received the total amount request, so I'm determining what to do with \$30,000. I've allocated half to increasing our potential pay for a Riparian Program Coordinator and half to monitoring.
- **FEMA Hazard Mitigation Grant Program:** I've since submitted 2 Request for Information revisions; the consultant for WA EMD made some solid recommendations and I believe these revisions have increased our odds for receiving the grant. Now, we wait for potential RFIs from FEMA directly. It's likely that we won't hear much on this grant's status for another year. Will keep you all posted!

10.) Shared Employee Reports

- **Mary's Monthly Report: Attachment 1**
- **Lisa's Monthly Report: Attachment 2**
- **Candy's Monthly Report: Attachment 3**
- **Dyana's Monthly Report: Attachment 4**

11.) To do list from meeting:

- **Set up 1-hour social media workshop in the fall with Lisa and the board:** Lisa is excited to do this and we'll keep the board posted on a future info session
- **Look into vinyl logo for truck; gear for staff with logo:** this is Mary's task but she has been busy; we'll defer this to the fall when our schedules calm down
- **Track miles per gallon of truck to report back to board by end of the year:** will do!
- **Meetings for long-range plan:** I'm working with Mike Baden and Shana Joy to determine how many meetings are required and what we should plan for.
- **Contact Rick Cruz regarding foundation inspection for building:** I contacted Enduris and they had an inspector look at the building. The inspector determined that the foundation is in fine shape considering the age of the building, and he has no concerns.

FUTURE DATES

- **August 18-22nd:** POC Fair; Alex on vacation
- **August 23rd-September 2nd:** Potential special meeting dates
- **September 5th:** Labor Day
- **September 17th** – Vetter Farm Field Day
- **September 20th:** September regular board meeting
- **September 21st-28th** – Alex on vacation

District Manager _____ Date _____

Mary's Report for JUNE & JULY 2022



What Mary has been up to:

- WADE
- Forest Legacy Proposal
- Community Garden: Planning, grand opening, irrigation system installation, photos and news article
- POCD meeting/minutes from June
- Website updates
- Staff meetings
- Employee Evaluation
- Started conservation planner course requirements in AgLearn
- (Also had the big aquatic workshop for the Weed Board in July)

Had a blast at WADE!!!



Community Garden








*Thank
You*


Page overview


Discovery


 Post reach	636
 Post engagement	220
 New Page Followers	4


Interactions

 Reactions	63
 Comments	7
 Shares	4
 Photo views	83
 Link clicks	12

	hay girl hay! Pulled up to meet with one of our VSP participants to see this! & we love to see it! Farm Girl TOUGH. #haygirl Fri, Jul 22	Post Reach 161	Engagement 30
-------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------	-------------------------

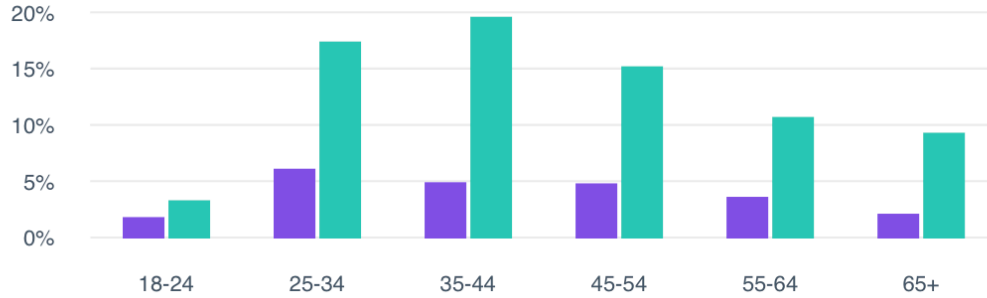
	We had a lot of fun yesterday at the Newport Community Garden Grand Opening at the Pend Oreille County... Thu, Jul 21	Post Reach 156	Engagement 36
-------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------	--------------------------	-------------------------

	Check out this upcoming FREE workshop hosted by our friends at the Pend Oreille County Noxious Weed Board, in... Sat, Jul 16	Post Reach 150	Engagement 8
-------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------	--------------------------	------------------------

	How old were you when you first tasted the amazing Huckleberry? Do you remember it well? Have you ever picked... Mon, Jul 18	Post Reach 133	Engagement 23
-------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------	--------------------------	-------------------------

Age and Gender

Men 24.00%
Women 76.00%



Location

Cities

Countries

Newport, WA	211
Spokane, WA	47
Elk, WA	34
Ione, WA	26
Priest River, ID	23
Usk, WA	16
Spokane Valley, WA	15
Cusick, WA	14
Oldtown, ID	11
Sandpoint, ID	9

July 2022

Website Review

Site sessions **64**

Unique visitors: **57**

New vs returning visitors



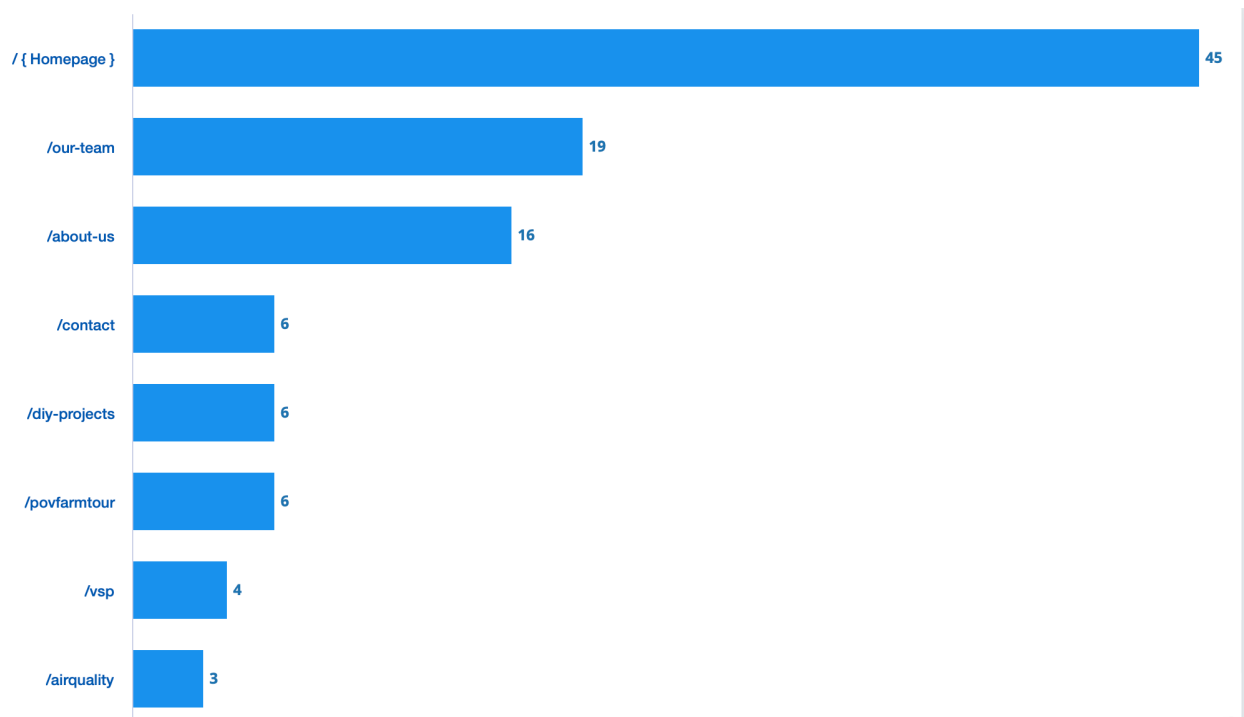
Sessions by device



Avg. session duration

5m 9s

TOP PAGE VISITS



July 2022

June 2022 admin report

First of the month, finish paying all bill from the pervious month.

Print all checks and get them ready for signatures.

Print grant vouchers for each grant.

Copy all items for each grant to get ready to scan and email out.

Payroll draw on the 15th of each month.

Last day of month payroll and travel.

End of each month pay 941 tax, for prior month by the 15th., and Dept of retirement report and payment done on July 7th paid on July 7th.

Transfer reports and grant information to shared drive.

First week of the month do bank reconciliation from prior month with all deposits and charges accounted for. Print.

Print treasures report, warrant report, receipt report, and employee accrual report.

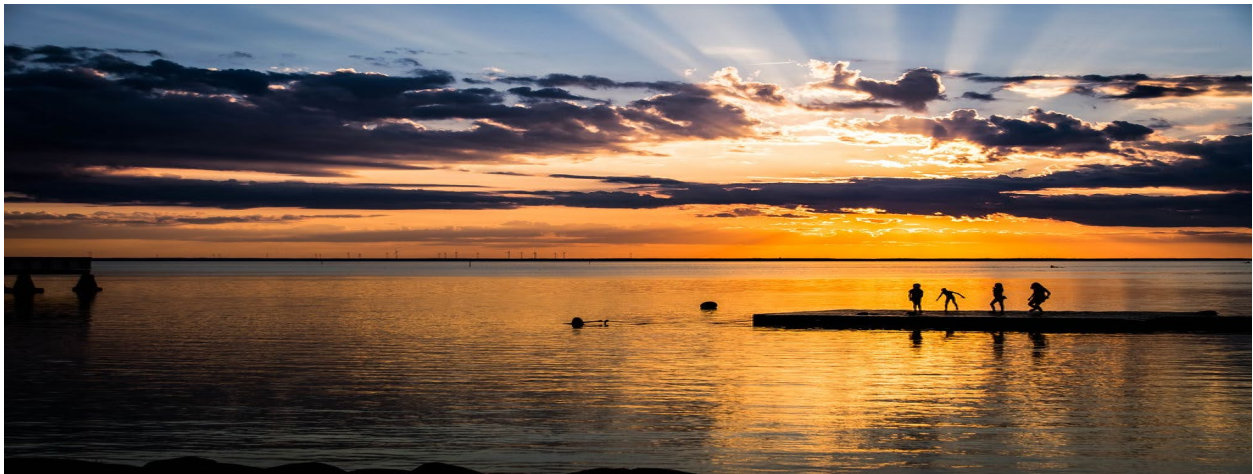
Scan and upload all information to shared drive for monthly board meeting.

Organize all payment vouchers with original receipts, Mailing to POCD, for board member's signature. File one that have all signatures. (When I'm in the office)

File all grant vouchers in each grant binder. Copy deposit slip and EFT deposit with copy of receipt and put it with each voucher month & number, showing the voucher has been paid. File deposit slip in quarterly file. (When I'm in the office.)

Dyana James: Deliverables for June, 2022

- WA State Archives Grant
 - Box up files for archive/retention
 - Destroy documents
 - Clean upstairs
 - Make dump run
- Scan documents into monthly invoice and receipt efolders
- Match up vouchers with invoices and check stubs
- File paper documents
- Create new grant and program folders as needed
- Pick up mail from Post Office, scan and efile invoices received
- Take check(s) to bank for deposit, scan and efile deposit receipt(s)
- Pick up supplies/clean office



This Photo by Unknown Author is licensed under [CC BY-SA](#)

Enjoy your summer!

Dyana James

IM Fiscal Year 2022 Budget Analysis

IM Budget August 1 - June 30, 2023		Funds Available: \$117,823.00		
Funding For:	Task	Monthly Rate	July 2022 Expenses	Rest of FY total
Staff Time	Admin Tasks (Alex)	\$ 1,000.00	\$ 1,348.95	\$ 10,651.05
	Water Quality Tasks (Alex)	\$ 1,000.00	\$ -	\$ 12,000.00
	Admin Tasks (Dyana)	\$ 500.00	\$ 382.00	\$ 5,618.00
	Admin/Financials (Candy)	\$ 1,000.00	\$ 878.41	\$ 11,121.59
	Mary (Outreach/TA)	\$ 1,000.00	\$ 215.82	\$ 11,784.18
	Lisa (Outreach/Education)	\$ 550.00	\$ 550.00	\$ 6,050.00
Other Expenses	Travel	\$ 500.00	\$ -	\$ 6,000.00
	Contracted Services	\$ 200.00	\$ -	\$ 2,400.00
	Supplies	\$ 285.00	\$ -	\$ 3,420.00
	Utilities/Subscriptions	\$ 900.00	\$ 716.07	\$ 10,083.93
	Maintain District Operations	\$ 1,500.00	\$ 3,488.89	\$ 14,511.11
Total		\$ 8,435.00	\$ 6,231.19	\$ 93,639.86

Remaining IM Funds	\$117,823.00
FY Expense Estimates (Other Expenses)	\$ 30,415.04
Staff Time	\$ 63,224.82
Available Balance	\$ 24,183.14

VSP Budget August 1 - June 30, 2022

Table 1					
		Remaining VSP Funds: \$136,319.55			
Funding For:	Task	Monthly Rate	Total spent in July 2022	Rest of Biennium total	
Pend Oreille Conservation District	Outreach (Lisa)	\$ 600.00	\$ 550.00	\$ 6,650.00	
	Technical Assistance (Alex)	\$ 1,000.00	\$ 1,094.80	\$ 10,905.20	
	Outreach/Education (Mary)	\$ 1,815.00	\$ 233.81	\$ 21,546.19	
	Admin & Finance (Candy & Dyana)	\$ 878.41	\$ 1,300.00	\$ 14,721.59	
	Program/Grant Management (Alex)	\$ 1,000.00	\$ 1,173.00	\$ 10,827.00	
	Resource Technician (Corey)	\$ 2,500.00	\$ 1,275.30	\$ 11,224.70	
	Travel	\$ 1,000.00	\$ 5.63	\$ 11,994.37	
	Overhead (25%)	25% of total expenses	\$ 885.78	\$ 8,239.23	
	Implementation Advertising/Supplies	\$ 200.00	\$ -	\$ 2,400.00	
	POC GIS Help	\$ 85.00	\$ -	\$ 1,000.00	
	Total			\$ 6,518.32	\$ 99,508.28

Table 2	
Potential Cost Share Funds	
Total Potential Projects	Total Cost Share (75%) to be spent
3-4 projects	\$ 30,000.00

Table 3	
Remaining VSP Funds (Funds to be Spent)	\$136,319.55
Expense Estimates (Travel, Advertising/Supplies, GIS Help)	\$ 23,633.60
Staff Time	\$ 75,874.68
Cost Share Allocation	\$ 30,000.00
Monitoring Funds	\$ 5,000.00
Buffer Funds	\$1,811.27

NACD UA Budget August 1st - June 30, 2023

Remaining VSP Funds:		\$39,882.70		
Funding For:	Task	Funds spent in July		Rest of Biennium total
		2022	Task Cost	
Pend Oreille Conservation District	Outreach/Education (Mary)	\$ 683.43	\$ 7,922.00	\$ 7,238.57
	Outreach/Education (Corey)	\$ 850.00	\$ 5,800.00	\$ 4,950.00
	Admin (Alex)	\$ 156.40	\$ 354.24	\$ 197.84
	Admin (Candy)	\$ -	\$ 500.00	\$ 500.00
	Admin (Mary)	\$ -	\$ 424.44	\$ 424.44
	Supplies	\$ 482.66	\$ 1,000.00	\$ 517.34
Supplies	Friends of the Library Innovia Grant	\$ -	\$ 2,000.00	\$ 2,000.00
Match	In-Kind Match	\$ -		\$ 5,239.79
Total		\$ 2,172.49		\$ 21,067.98

NRI Budget August 1st - June 30, 2023

Remaining VSP Funds:		\$99,927.00			
Funding For:	Task	Monthly cost	Funds spent in July 2022		Rest of Biennium total
Pend Oreille Conservation District	Technical Assistance	\$ 2,208.86	\$ -		\$ 24,297.46
Bank Stabilization Project	Teresa & Ken McGuire	\$ 14,625.00	\$ -		\$ 14,625.00
	Vanessa Boyce	\$ 16,875.00	\$ -		\$ 16,875.00
	Bryan & Cami Ricco	\$ 16,875.00	\$ -		\$ 16,875.00
Potential Ag Projects	TBD	\$ 26,570.25	\$ -		\$ 26,570.25
Total			\$ -		\$ 99,242.71

WQAIP BLCWA Budget August 1st - June 30, 2023

Remaining VSP Funds:		\$39,882.70	
Funding For:	Task	Funds spent in previous month	Rest of Biennium total
Pend Oreille Conservation District	Admin Tasks	\$ 117.30	\$ 1,382.70
	in-kind match	\$ -	\$ 500.00
Bead Lake Clean Water Association & Aquatechnex	Invasive Aquatic Plant Survey & Management	\$ -	\$ 13,500.00
	in-kind match	\$ -	\$ 4,500.00
Total		\$ 117.30	\$ 19,882.70

SOS Archives Budget August 1st - December 31st, 2022

Remaining VSP Funds: \$39,882.70				
Funding For:	Task	Monthly Expenses	Funds spent in July 2022	
				Rest of Biennium total
Supplies	Archiving Supplies	100	\$ -	\$ 500.00
Staff Time	Dyana Staff Time	550	\$ -	\$ 2,750.00
Total			\$ -	\$ 3,250.00

PUD EC/EC Budget August 1st - June 30, 2023

Remaining VSP Funds:		\$59,687.20	
Funding For:	Task	Funds spent in July 2022	Rest of Biennium total
Pend Oreille Conservation District	Admin/Outreach	\$ 312.80	\$ 4,687.20
Potential Projects	Teresa & Ken McGuire	\$ -	\$ 5,500.00
	Vanessa Boyce	\$ -	\$ 5,500.00
	Bryan & Cami Ricco	\$ -	\$ 5,500.00
Total		\$ 312.80	\$ 21,187.20

CUMULATIVE TOTALS

This sheet contains automatic calculations

Project Name	Skookum Creek Fish & Farm Enhancement Planning
SRFB #	22-1615
Sponsor	Pend Oreille Conservation District

	OVERALL PROJECT Cost	GRANT REQUEST Amount	PRISM MATCH Amount	MATCH NOT IN PRISM Amount	Budget Check
<u>Sheet #1 Acquisition</u>					
Property Costs	\$ -	\$ -	\$ -	\$ -	0
Incidental Costs	\$ -	\$ -	\$ -	\$ -	0
Administrative Costs	\$ -	\$ -	\$ -	\$ -	0
Indirect Costs	\$ -	\$ -	\$ -	\$ -	
STotal	\$ -	\$ -	\$ -	\$ -	0
<u>Sheet #2 Design</u>					
Design Costs	\$ 232,500	\$ 197,500	\$ 35,000	\$ -	
Indirect Costs	\$ -	\$ -	\$ -	\$ -	
STotal	\$ 232,500	\$ 197,500	\$ 35,000	\$ -	0
<u>Sheet #3 Restoration</u>					
Construction Costs	\$ -	\$ -	\$ -	\$ -	0
AA&E	\$ -	\$ -	\$ -	\$ -	0
Indirect Costs	\$ -	\$ -	\$ -	\$ -	
STotal	\$ -	\$ -	\$ -	\$ -	0
Totals	\$ 232,500	\$ 197,500	\$ 35,000	\$ -	0