



Pend Oreille Conservation District  
Regular Board Meeting MINUTES: 10/26/2022

Meeting Start – 9:16 a.m.

In attendance at Camas Center - **George Stuvenga**, Board Supervisor – Chair; **Randall Leestma**, Board Supervisor; **John Floyd**, Board Supervisor; **Jon Paul Driver**, Board Supervisor; **Gavin Butterfield**, WaFd; **Mary Malone**, Education and Outreach; **Corey Brenner**, POCD Resource Tech

In attendance via “GoToMeeting,”: **Alex Case-Cohen**, POCD District Manager; **Mike Mumford**, Board Supervisor; **Robert Rosencrantz**, Pend Oreille County Commissioner

Official Action Items				
Motion	Motion made by:	Motioned seconded by:	Decision	Attachment
Motion to approve agenda and take items out of order	Jon Paul Driver	George Stuvenga	Carried	A
Motion to approve the September 20, 2022, regular meeting minutes as corrected	Randall Leestma	John Floyd	Carried	B
Motion to move forward with unsecured line of credit up to \$50,000 and to have a policy in place within 30 days.	Mike Mumford	Jon Paul Driver	Carried	
Motion to correct approved motion from the Sept. 20 meeting to reflect the intention of the Board more accurately, which is to give Alex a retention incentive instead of a bonus	Mike Mumford	Randall Leestma	Carried	
Motion to give Alex authority to hold board meetings at the location of her choosing.	Jon Paul Driver	John Floyd	Carried	
Motion to approve SCC salmon recovery funding addendum	John Floyd	Randall Leestma	Carried	J
Motion to approve September Treasurer’s Report	Randall Leestma	John Floyd	Carried	K
Motion to accept Jon Paul as a member of the personnel committee	Mike Mumford	Randall Leestma	Carried	

Motion to extend current seasonal position to the end of the fiscal year, and add additional hours up to 40 per week, and additional duties	Mike Mumford	Randall Leestma	Carried	E, F
Motion to increase pay for the temporary resource technician position to \$21.50 per hour based on expanded duties and responsibilities, amended to include that it is \$21.50/hr plus benefits at the standard benefit compensation rate for POCD	Jon Paul Driver	Randy Leestma	Carried	E, F
<b>Meeting Adjourned at 11:37 AM</b>				

**Partner Reports**

**Robert Rosencrantz, POCC**

Commissioner Rosencrantz said the Commissioners meeting was held in Metaline yesterday and the conversation centered around the project POCD is working on up there. Robert noted how much they appreciate the work Alex is doing up there and wanted to tell her “well done.”

**Additional Announcements**

John Floyd gave a brief update on the WACD meeting. Alex noted that at the Northeast Area Meeting last Thursday, POCD received the Northeast Area Conservation District of the Year Award.

**Old Business**

**Gavin Butterfield, Washington Federal Bank line of credit –**

Discussion ensued regarding unsecured vs. secured line of credit, implementing a policy regarding paying of the line of credit as soon as the funds are received - would not use the line of credit until the policy is in place, and the rationale for getting line of credit to ensure there are funds for project reimbursement. Mike M. made a motion to move forward with an unsecured line of credit up to \$50,000 and have a policy in place within 30 days. Seconded by Jon Paul. Motion Carried.

**Mike Mumford, Retention incentive for Alex –**

Mike M. noted the board elected at the previous regular meeting to increase Alex’s salary and give her a bonus. Mike M. made a motion to correct that previously approved motion to more accurately reflect the intention of the board to give Alex a retention incentive rather than a bonus. Seconded by Randy. Motion carried.

**Alex Case-Cohen, *Cost-Share Policy* –**

See attachment G. Alex discussed suggested changes to the Cost-Share Policy regarding wells. Tabled to November meeting.

**Alex Case-Cohen, *NRI Project* –**

See attachments H, I. Tabled to November meeting

**Alex Case-Cohen, *SCC Salmon Recovery Funding addendum* –**

See attachment J. Alex briefly discussed the grant and addendum. John F. moved to approve the addendum. Seconded by Randy. Motion carried.

**Alex Case-Cohen, *Promotion of Resource Tech* –**

See attachments E, F. Alex deferred the discussion to Mike M. Discussion regarding the employee handbook and references to temporary or part-time employees. The personnel committee will review the employee handbook prior to June 30 and the next fiscal year. Mike M. moved to extend the current seasonal position to the end of the fiscal year and add additional hours up to 40 per week, and add additional duties. Seconded by Randy. Motion carried.

**Board of Supervisors, *Salary for Resource Tech* –**

Discussion regarding the federal government's general schedule. Jon Paul moved to increase the pay for the temporary resource technician position to \$21.50 per hour based on expanded duties and responsibilities. Seconded by Randy, who amended to include it is \$21.50 plus benefits at the standard benefit compensation rate for POCD. Motion carried. The increased hours, duties and salary to begin November 1, 2022.

**New Business (added to agenda during meeting)**

**Meeting Location**

Jon Paul moved to give Alex the authority to hold meetings at the location of her choosing. Seconded by John Floyd. Motion carried.

**New personnel committee member**

Mike M. moved to accept Jon Paul as a member of the personnel committee. Seconded by Randy. Motion carried.

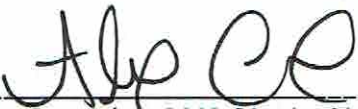
**Treasurer's Report for September** – See attachment K. Randy moved to approve the Treasurer's Report. Seconded by John Floyd. Motion carried.

**Operations Report** – Alex Case-Cohen, See Attachment L.

**To Do List:**

- See about moving the next meeting up north
- Discuss Cost Share Policy and NRI at next meeting
- Set up a meeting for the personnel committee

Meeting Adjourned: 11:37 a.m.

  
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Alex Case-Cohen, POCD District Manager

  
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George Stuiyenga, POCD Board Chair



# BOARD MEETING PACKET

## October 26<sup>th</sup>, 2022

Attachment A: POCD Regular Board Meeting AGENDA – October 26th, 2022

Attachment B: POCD Regular Board Meeting MINUTES – September 20th, 2022

Attachment C: POCD Current Org Chart

Attachment D: POCD Projected Org Chart

Attachment E: Natural Resources Specialist Job Description

Attachment F: FY2023 Gantt chart – tasks to be completed/projected funding

Attachment G: POCD Operational/Procedures Policy – Cost Share

Attachment H: Ahmann BMP cost estimate

Attachment I: FY2023 NRI Addendum

Attachment J: FY2023 SCC SRF Addendum

Attachment K: September-October 2022 Operations Report

Attachment L: September 2022 Treasurer's Report



**Pend Oreille Conservation District  
Regular Board Meeting AGENDA: Tuesday, October 26<sup>th</sup>, 2022**

Attachment (A)

This meeting will be held virtually and in-person

**In-Person Information**

Room 1 or Community (Birthday) Room  
Camas Center for Community Wellness  
1821 LeClerc Rd. N., Cusick, WA 99119

**GoTo Meeting Information**

Meeting link - <https://global.gotomeeting.com/join/960196629>

United States: +1 (872) 240-3212 - One-touch: tel:+18722403212,,960196629#

Access Code: 960-196-629

Time: 4:00 p.m. – 7:15 p.m.

More info: [www.pocd.org](http://www.pocd.org)

Time	Agenda Items	Item Detail	Attachment	Duration
4:00 PM	Introductions & Approval of Current Agenda	<i>Regular Meeting: October 26<sup>th</sup>, 2022</i>	Attachment A	5 Minutes
4:05 PM	Approve Previous Meeting Minutes:	<i>Regular Meeting Minutes: September 20<sup>th</sup>, 2022;</i>	Attachments B	10 Minutes
4:10 PM	Partner Reports			40 Minutes
		<i>Robert Rosencrantz -- POC</i>		
		<i>Mike Baden – WSCC</i>		
		<i>Mark Simpson-USDA NRCS</i>		
		<i>Mike Mumford – WACD</i>		
4:50 PM	Old Business			60 Minutes
	Line of Credit Q & A	<i>Becky Walrath &amp; Gavin Butterfield, WAFed</i>		15 Min.
	Review current and future org charts	<i>Alex Case-Cohen, POCD</i>	Attachment C, D	10 Min.
	Action Item: Consider Retention Incentive for Alex Case-Cohen	<i>Make board decision on retention incentive discussed at special meeting</i>		10 Min.
	Executive Session	<i>Board members will hold executive session to discuss personnel matters</i>	Attachment E, F	15 Min.
	Action Item: Vote on promotion for current seasonal resource tech	<i>Alex Case-Cohen, POCD</i>		10 Min.
5:50 PM	Break			5 Minutes
5:55 PM	Old Business Continued			30 Minutes
	Action Item: Update to cost-share policy to accommodate for multi-use livestock wells	<i>Discuss current cost share policy and determine whether multi-use wells are an approved POCD practice</i>	Attachments G	15 Min.
	Action Item: Discuss and vote on NRI project	<i>Based on above action item, vote on well and watering facility project in south Pend Oreille County</i>	Attachments H, I	15 Min.
	Action Item: Approve SCC SRF Addendum	<i>Approve addendum to allow POCD to begin vouchering for grant</i>	Attachment J	
6:25 PM	Treasurer's Report	<i>September 2022 Treasurer's Report</i>	Attachment K	5 Minutes
6:30 PM	Operation's Report	<i>Review previous month's activities</i>	Attachment L	10 Minutes
6:40 PM	Adjourn			

**Attachment B:  
POCD Regular Board  
Meeting MINUTES –  
September 20<sup>th</sup>, 2022**



Pend Oreille Conservation District  
Regular Board Meeting MINUTES: 9/20/2022

**Meeting Start – 4:10 PM**

**In attendance at Camas Center - George Stuvenga, Board Supervisor – Chair; Randall Leestma, Board Supervisor; John Floyd, Board Supervisor; Jon Paul Driver, Board Supervisor; Alex Case-Cohen, POCD District Manager; Becky Walrath, WaFd.**

**In attendance via “GoToMeeting,”: Mike Mumford, Board Supervisor; Robert Rosencrantz, Pend Oreille County Commissioner; Mary Malone, Education and Outreach; Corey Brenner, POCD Resource Tech**

Official Action Items				
Motion	Motion made by:	Motioned seconded by:	Decision	Attachment
Motion to approve agenda and take items out of order	John Floyd	Randall Leestma	Carried	A
Motion to approve the August 16, 2022, regular meeting minutes	John Floyd	Randall Leestma	Carried	B
Motion to approve the August 30, 2022, special meeting minutes	Randall Leestma	Mike Mumford	Carried	C
Motion to increase Alex’s salary by 6% with an additional one-time 6% bonus, and increase the district’s insurance contribution to 70%	Jon Paul Driver		Carried	D, E, F
Motion to approve advertisement of job description for riparian program coordinator position	Randall Leestma	John Floyd	Carried	H, I, J, K
Motion to approve agreement with Sewell & Associates for engineering project	Mike Mumford	John Floyd	Carried	L
Motion to approve August Treasurer’s Report	Randall Leestma	John Floyd	Carried	Q
<b>Meeting Adjourned at 6:49 PM</b>				



## **Partner Reports**

### **Mike Mumford, WACD**

Mike noted that he attended a board meeting last night where they had a presentation by Palouse staff member about the City Nature Challenge between three cities. The other thing she talked about was grants. They outsourced a grant writer – Mike asked about her success before and after, and she said it was around 60%. They had also talked about voting at the annual meeting and how to handle delinquent dues, and if you can't vote, can you still present a resolution. Board didn't take any action. It seems a district not in good standing can introduce one, but not take the lead at the annual meeting. Regarding a letter previously discussed, the Board voted to have two members contact the CDs and identify the problem. The Board elected to have a 2-hour listening session at the annual meeting.

### **Robert Rosencrantz, POCC**

Commissioner Rosencrantz said he had a meeting with Alex today and they talked about employee and contract sharing, increased wage, shared forester or resource manager, maybe with PUD as well. Commissioner Smiley is working on the job description. The current county forester is leaving. Alex added it is through the community wildfire defense grant, and noted that the county has also hired a grant writer who can help.

## **Old Business**

### **Becky Walrath, Washington Federal Bank line of credit –**

Becky Walrath from WaFd answered questions from Alex and the Board regarding secured vs. unsecured lines of credit and interest rates.

### **Alex Case-Cohen, Salary Raise Recap –**

See attachments D, E, F. Alex noted that there was a special meeting held regarding this topic, but it was tabled until all board members are present. She added that she did include a 70/30 split in benefits as requested by Mike M.

### **Executive Session**

Board moved to executive session at 5:01 p.m. for 15 minutes, pursuant to RCW 42.30.110 (g): "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." At 5:17 p.m. The board extended the executive session by 15 minutes. The regular meeting resumed at 5:32 p.m.

### **Action resulting from executive session**

Jon Paul moved to increase Alex's salary by 6% and offer a one-time 6 % bonus, and increase the Conservation District's insurance contribution to 70%. Seconded by Randy. Motion carried.

### **Old Business Cont.**

#### **Alex Case-Cohen, *Organizational Chart & Riparian Program Coordinator Job Description* –**

See attachments G-K. Alex discussed the current draft of the organizational chart and the addition of a riparian program coordinator position, noting that POCD has received the salmon recovery funding needed to fund the position. Alex noted the job description states it is supported and contingent upon available grant funding. She anticipates at least two years. Mike suggested it run through June 30, then extend if the funding is available. Alex will talk to Mike B. to find out if a half-year position working 40 hours/week is 1.0 FTE or 0.5 FTE. She amended the description to a term from December 1, 2022 (or sooner) through June 30, 2023. Randy moved to approve the advertisement for the coordinator. John seconded. Motion carried.

#### **Alex Case-Cohen, *Agreement with Sewell & Associates for Engineering Project*–**

See attachment L. Mike moved to approve the agreement, seconded by John. Motion carried.

#### **Alex Case-Cohen, *Discuss Oct. 18th-20th plans* –**

See attachments M-O. Alex noted the only time the regional managers are available is Oct. 18 at 1 p.m. Mike M. is busy but will be available part of the meeting. George proposed to move the board meeting to the following week. Discussed carpooling to NE area meeting. John F. asked Alex to make the reservations for the WACD conference Oct 27-30.

**Alex Case-Cohen, NRI Project discussion –**

See attachment P. Alex noted there are a couple landowners who could qualify for NRI funds. She described one of the projects and said there is funding available.

**Mike Mumford, Seasonal position–**

Mike requested the board consider at a future meeting turning seasonal position into 6-month, full-time position that includes benefits.

**Treasurer's Report for August – See attachment Q**

R

**Operations Report – Alex Case-Cohen, See Attachment R**

**To Do List:**

- Talk to Mike Baden to find out if a half-year position working 40 hrs/week is 1 FTE or 0.5 FTE.
- Make reservations for the WACD conference Oct. 27-30
- Talk to landowner on Hwy 211 as discussed by board
- Add seasonal position to next agenda as requested by Mike M.

Meeting Adjourned: 6:49 p.m.

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Alex Case-Cohen, POCD District Manager

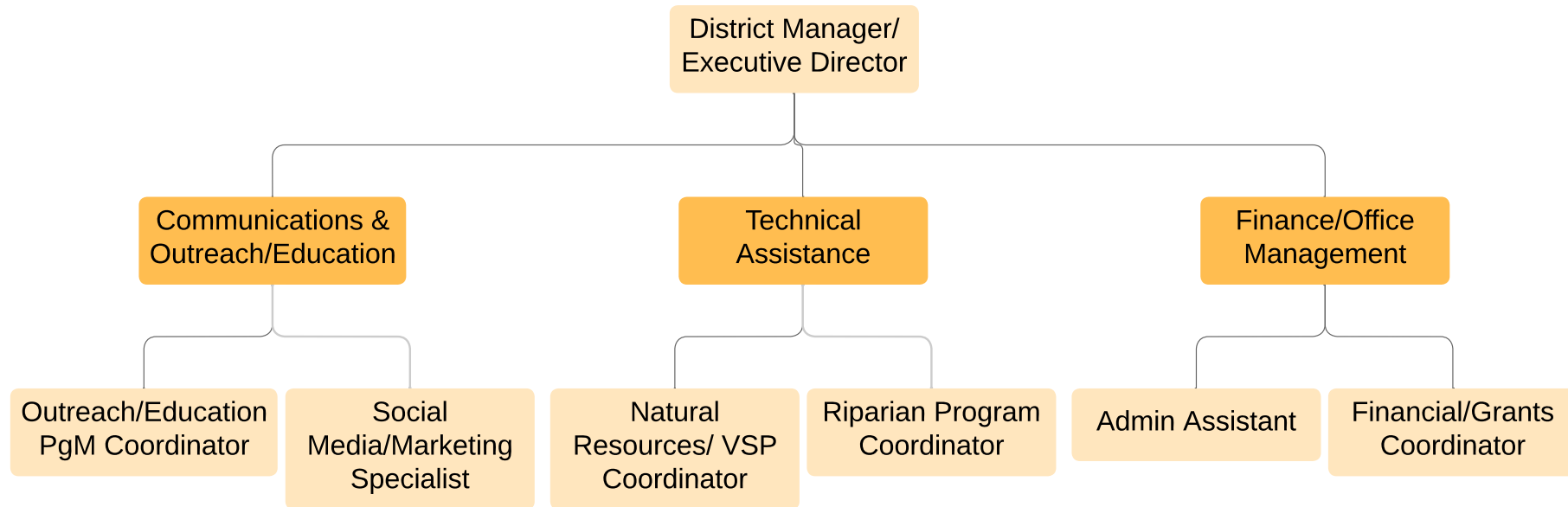
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George Stuiivenga, POCD Board Chair

**Attachment C:  
POCD  
Current Org Chart**

# POCD Current Org Chart

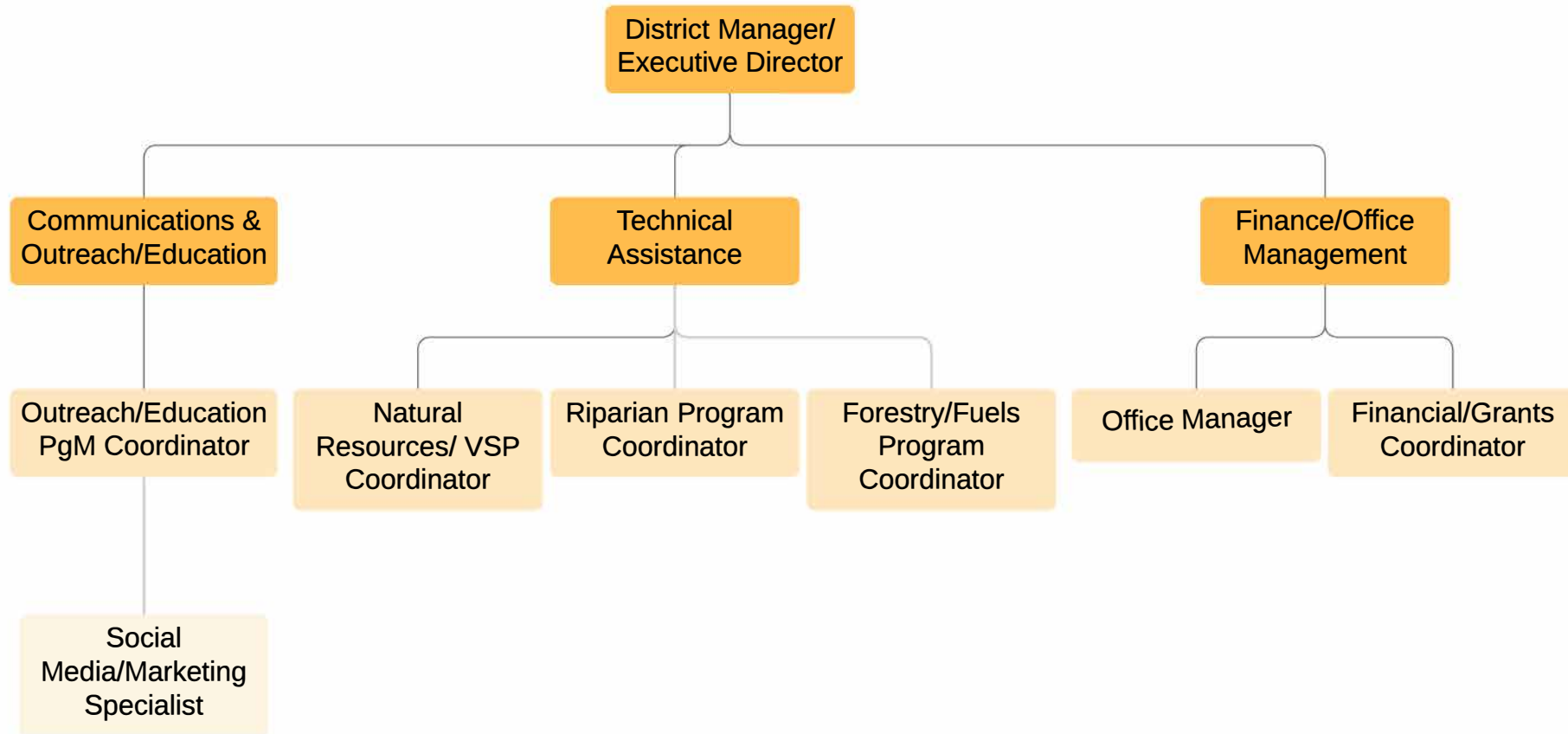
Alex Case-Cohen | October 21, 2022



**Attachment D:  
POCD  
Future Org Chart**

# POCD Org Chart

Alex Case-Cohen | October 13, 2022



**Attachment E:  
Natural Resources  
Specialist  
Job Description**





**Pend Oreille Conservation District  
Natural Resource Specialist — Employment Opportunity Announcement**

**Type:** Regular, benefits, FLSA exempt

Full-time, 40 hours per week

Note: This position is supported by and contingent upon available grant funding.

**Opening Date:** October 19<sup>th</sup>, 2022

**Closing Date:** Open until filled

**Term:** November 1st to June 30<sup>th</sup>, 2023

**Vacancy Announcement: *Natural Resource Specialist***

**Position Summary**

This position will be full-time (40 hours/week) and will assist the District Manager with the implementation of various conservation programs. These include the Voluntary Stewardship Program, the Riparian Bank Stabilization and Planting Program, Air Quality Program, and other programs as they arise. This position requires a candidate who is adaptable and flexible, able to stay organized while wearing many hats.

**Primary Job Responsibilities**

**Pend Oreille County Voluntary Stewardship Program**

- Create and implement the POC VSP monitoring program
- Perform on-the-ground surveys of Best Management Practices (BMPs) and critical areas (wetlands, fish/wildlife habitat, steep slopes, etc.) using Esri's Field Map App
- Assist district manager with farm plan creation and implementation, which includes:
  - Work with landowners and district clients over the phone, email, office and in the field
  - Identify resource concerns, needs, and goals for the property
  - Identify and research solutions to natural resource concerns
  - Assist with the development of project plans, budgets and applications for grants, cost-share and permitting.
- Conduct soil health & soil fertility sampling with VSP participants
- Conduct effectiveness monitoring of previously implemented cost-share projects
- Help with VSP outreach and engagement events

**Riparian Bank Stabilization and Planting Program**

- Develop and implement a Quality Assurance Project Plan (QAPP) for water quality monitoring on the Pend Oreille River near the Sandy Shores/Sunnyside neighborhood
- Write bank stabilization engineering grant applications and assist area engineer with surveys
- Assist district manager with cataloging potential bank stabilization projects
- Support Riparian outreach and engagement events

Assisting with other programs: Air Quality Monitoring, Forestry, Aquatic Invasives, etc.

- Ability to master project planning/reporting software programs (CPDS, PRISM, EAGL, Spreadsheets,

etc.)

- Support district manager and other staff in grant writing/reporting
- Basic proficiency with ArcGIS Pro (creating maps, designing projects, cataloging metrics, etc.)
- Perform Duties as Assigned
  - May include, but not limited to: cleaning and basic administrative tasks (file organization, scanning, printing, etc.

### Minimum Qualifications

- BA or BS in agriculture, natural resources or other related field with at least 1 year of field experience. 5 years of relevant experience may substitute for education
- Proficient with computers, tablets, internet browsers, Outlook suite, and spreadsheets.
- Organizational, report and informational writing and research skills
- Knowledge of a broad range of soil and water conservation principles, techniques, and practices to apply and install conservation systems, which involve complex and diverse land uses and regulations.
- Must be able to effectively communicate verbally and in writing with a diversity of cooperators, co-workers, and others.
- Ability to coordinate multiple projects and timelines with flexible scheduling
- Ability to maintain accurate records regarding time-keeping and authorized expenses
- Ability to organize and plan own schedule of activities related to work goals set by the District Manager.
- Have, or be able to obtain, a valid Washington State driver's license

### Preferred Qualifications

- Knowledge of the Conservation District and the Voluntary Stewardship Program (VSP). VSP is the protection and enhancement of critical areas while maintaining agricultural viability.
- Basic skill in using Arc GIS mapping software.
- Knowledge of eastern Washington plant communities and ecology
- Knowledge of a broad range of soil and water conservation principles, techniques, and practices to apply and install conservation systems, which involve complex and diverse land uses and regulations.
- Knowledge and skills in riparian function and restoration processes to improve water quality and aquatic habitat
- Experience developing, writing, and administering applications and projects funded by grants.
- Positive demeanor and ability to interact effectively with coworkers.
- Attention to detail and willingness to learn new skills (computer mapping techniques, soil sampling protocol, etc.)
- Patience and diligence with monotonous work routines.
- Can work independently and communicate needed support with supervisors.
- Ability to maintain accurate records regarding timekeeping
- A functional vehicle

### Physical Requirements and Working Conditions

Requires frequent sitting, standing and walking. This position frequently requires continuous hand and finger movement. This position requires visual acuity at 20 inches or less, and frequent hearing acuity for speech discrimination. The employee must be able to talk and to receive and understand written and oral communication and give written and oral instruction. The position regularly requires the ability to calculate mathematical problems and conduct field site visits in challenging terrain. In addition, this position may require the ability to lift up to 50 lbs. and perform manual labor in all weather conditions. Frequent standing, walking, bending, and lifting are required.

Hybrid; work will be split between a home office, a headquarters office in Newport, WA and frequent field trips to project areas which include difficult terrain.

### Compensation & Benefits

\$35,000 - \$45,000 annual salary (dependent upon qualifications and experience)

### Benefits

After a 60-day probationary period, the District provides a comprehensive benefits package with medical, dental and vision coverage for regular employees and eligible dependents.

- Vacation accrual begins at eight (8) hours per month and increases based on years of service.
- The District recognizes ten (10) holidays per year, which includes one (1) personal holiday.
- Sick leave accrues at eight (8) hours per month.
- The District and its employees participate in the Washington State Public Employees Retirement System (PERS).
- The District offers medical and dental insurance premiums through the Public Employee Benefits Board (PEBB) paid at a rate of 70%.
- Premiums for a single membership to the Camas Center for Community Wellness paid at a rate of 100%.

### POCD is an Equal Opportunity Employer

*POCD is an equal opportunity employer and does not discriminate against any person on the basis of race, religion, color, sex, age, national origin, marital status, veteran status or the presence of any sensory, physical or mental disability or the use of a trained guide dog or service animal by a disabled person. Please let us know if you need any accommodation to participate in the application process.*

### To Apply

Screening of applications for this position begins April 6th; the position is open until filled.

Applicants must submit the following:

- 1) An application letter that specifically demonstrates how the applicant meets the minimum and preferred qualifications for this position,
- 2) A detailed resume or CV that shows all work/volunteer experience in enough detail to demonstrate how the applicant meets qualifications, and
- 3) The names and phone numbers of three professional references.

All applications must be submitted electronically in PDF format to [admin@pocd.org](mailto:admin@pocd.org). Failure to submit all required materials will remove an applicant from consideration.

The projected start date for the position is early November

For further information, visit [pocd.org/job-opportunities](http://pocd.org/job-opportunities) or contact Alex Case-Cohen, District Manager at 509-447-1155 or by email at: [alexcc@pocd.org](mailto:alexcc@pocd.org).

**Attachment F:  
FY2023 POCD  
Gantt Chart**

**Attachment G:  
POCD Operational  
Policy and Procedures –  
Cost Share Policy**

# **POCD**

## **OPERATIONAL POLICY AND** **PROCEDURE MANUAL**

*Adopted by the Board of Supervisors on  
July 25, 2012*

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Public Records Officer Appointment	

**Cost Share Assistance Award Policy** (originally adopted on March 28, 2005,  
revised on November 21, 2005 & April 28, 2008  
revised on July 25, 2012)

**PURPOSE**

The Cost-Share Assistance Program is an incentive program intended to defray landowner costs for implementing conservation practices that benefit water quality and wildlife habitat on private and public land. The goal of this program is to help landowners and land users (hereinafter referred to as Cooperators) practice better environmental stewardship by providing financial assistance for the implementation of conservation practices that only indirectly or marginally benefit them.

The Ferry Conservation District Board of Supervisors (hereinafter referred to as the District) expects that Cooperators are responsible for the conservation of natural resources under their management and should be actively engaged in the conservation planning process and contribute (financially or in kind) to conservation practice implementation. Long-term operation and maintenance of conservation practices is the responsibility of the Cooperator.

Cost-share funding administered by the District comes from a variety of Federal, State and local sources. Each funding source has specific requirements and restrictions related to the use of public funds on private land. To most efficiently and equitably distribute these funds, the District developed this uniform Cost Share Policy. This policy is designed to comply with each of the various requirements and restrictions; however, depending on the specific source of funds, there may at times be exceptions to this policy that are more restrictive.

**ELIGIBILITY**

All property owners within Ferry Conservation District, including District supervisors, are eligible for cost sharing. Land users are also eligible with the approval of the landowner. Ferry Conservation District includes all of Ferry County including federal and tribal lands. All cost-share applicants must sign an *Application & Agreement between the Ferry Conservation District and Landowner* in order to be considered for cost sharing. Employees or agents of the District are not eligible for cost share assistance.

**ELIGIBLE PRACTICES**

All practices listed in the Natural Resources Conservation Service (NRCS) Field Office Technical Guide (FOTG) are eligible practices for cost share assistance. Alternative practices not listed in the FOTG may be considered as well. Typically, practices must contribute to an improvement in water quality or wildlife habitat. Both preventative practices and corrective practices are eligible; however, preference for funding will usually be given to practices that address an existing resource conservation problem over those that are preventative in nature.



## **INELIGIBLE PRACTICES**

The following are not eligible for cost share assistance:

- ♦ Practices required as a result of a court order;
- ♦ Practices required for compliance with local building permits;
- ♦ Practices associated with required mitigation;
- ♦ Wells that will be utilized as a source of potable water; change to wells that are utilized solely as potable water for humans; wells that provide drinking water for livestock are still eligible
- ♦ Fencing that prevents easement access or that serves as a boundary barrier.

## **COST SHARE RATES**

Cost-share rates are determined in part by the relative landowner/public benefit, the location of the practice to be implemented, and the funding source's requirements. Prior to the announcement of any cost-share program, the District will determine what percentage of project costs the District will award to landowners and what percentage will be the landowner's responsibility. Typically, the District awards cost share assistance at 50 percent of the project total. Practices located within streams or riparian areas that directly benefit water quality may be eligible for up to 75 percent cost sharing. The district reserves the right to set the cost share assistance percentage as seems appropriate for the program. It will remain constant for all applicants under the program. Cost share awards will always follow the specific requirements and restrictions related to the use of public funds on private lands.

## **LANDOWNER MATCH**

Cooperators are expected to contribute their matching share of practice implementation costs. Cooperator contributions can be in the form of purchased materials and services, equipment rental, donated equipment use, materials, and/or labor. The value of donated materials and equipment use will be equal to local retail prices for comparable materials and equipment. The value that can be claimed for donated labor varies depending on the funding source. If a proposed practice is identified as a high priority for cost sharing and a unique situation exists that precludes a Cooperator from contributing a sufficient share, the District will work with the Cooperator to help secure their necessary share from other sources.

Practice reimbursement rates are based on actual cost not to exceed predetermined maximum costs. Two options are available for determining practice maximum reimbursement rates:

1. Current NRCS WA State Environmental Quality Incentives Program (EQIP) Cost List
2. Low Bid, based on a minimum of three written bids

The District will prepare a cost estimate for the practice. This cost estimate serves as the maximum cost and is included in the *Cost-Share Agreement* that is entered into by the District and the Cooperator. The maximum cost can only be exceeded by providing proof that the cost estimate is inaccurate. This may be done with written bids. Approval for a

landowner to exceed project costs may not be given if all cost share funds have been allocated to other projects.

### **COST-SHARE LIMIT**

Some funding sources may limit the amount of cost share a Cooperator is eligible to receive per calendar year or per operation. Each project will be evaluated on a case by case basis and within the restrictions set by the funding agency.

### **APPLICATION AND APPROVAL PROCESS**

The District will make formal announcement of project funding availability. Efforts will be made to publicize the availability of cost share funds on our website, in local newspapers, and in the *Conservation Connection*, the District's quarterly newsletter. The announcement will set an application period with a specific closing date. If the District chooses, it may extend the application period; however, if this is done, another formal announcement will be made.

Applicants will submit an Application and Agreement for Ferry Conservation District Cost Sharing Assistance form detailing the proposed project. Some projects may require other agreements to meet funding criteria.

At the end of the application period, all proposals will be evaluated and ranked. Evaluation criteria may vary among projects, but will always include need/immediacy of the problem, effectiveness of the proposed solutions, and cost effectiveness of the proposed solutions. If a District Supervisor has applied for cost share funding, that supervisor will recuse themselves from the ranking process. During the ranking process, the District will prioritize the projects from highest to lowest and offer cost share assistance to applicants starting with the highest prioritized project until all funds have been committed.

The District will continue to accept applications, even if there is no current funding available. These projects will be placed on a list of alternate projects. If an applicant awarded funding is unable to proceed with their project, the District reserves the right to reallocate the funds as it deems appropriate, giving first consideration to any alternate projects. If a District Supervisor has an alternate project being considered for funding, that supervisor will recuse themselves from the consideration and approval process.

In the event that no cost share applications are received during the application period or that all available cost share funding is not allocated, the District will evaluate projects for merit and award cost share individually. If a District Supervisor has a project being evaluated individually, that supervisor will recuse themselves from the evaluation process.

Applications received after the closing of an application period and placed on the alternate projects lists, may be considered for future cost share funding. When a new application period opens, District staff will contact applicants on the alternate list to

determine if interest and ability to proceed still exists. If so, that project will be evaluated and ranked with other applications received during the application period.

### **OTHER IMPORTANT POINTS**

**Applicants will be notified in writing of the status of their application. If awarded cost-share funds, such written notification shall also serve as authorization for the Cooperator to begin practice implementation. Any costs incurred prior to written approval are not eligible for reimbursement. Recipients must notify the District of their acceptance in writing.**

**It is the responsibility of the cost-share recipient to complete projects on time and submit appropriate documentation of expenses. Such expenses may include purchased or contributed materials, contracted or donated equipment, and labor costs. Original receipts are required.**

All Ferry Conservation District Board of Supervisor meetings are open to the public and the public is encouraged to attend. Cost-share applicants in particular are encouraged to attend the Board meetings in which their applications are being reviewed in order to respond to questions pertinent to their applications.

No consideration of race, gender, religion, political affiliation, or working or volunteer positions will be made during the application process.

**Attachment H:  
Ahmann BMP Cost Estimate  
Water Well &  
Watering Facility**

NRI\_22-23\_04

FY2023 NRI Potential Project Cost Share Estimate

Practice Code	Project	Components	Cost Estimate	Per Practice Cost Share Total at 75%	Per Practice Landowner Contribution Total at 25%
644	Water Well	HU-Drilled, 200-400 ft. deep	\$ 28,658.97	\$ 21,494.23	\$ 7,164.74
516, 614, 561	Watering Facility	Rock/Gravel-Geo Cell on Geotextile; frost free trough, PVC iron pipe size	\$ 5,800.00	\$ 4,350.00	\$ 1,450.00
<b>TOTAL</b>			\$ 34,458.97	\$ 25,844.23	\$ 8,614.74

NRI\_22-23\_04

2022-2023 NRI Potential Project Cost Share Estimate for Water Well

Practice Code	Practice Name	Component	Unit Type	Total Area/ Length (feet)	Location	NRCS Rate Cost Estimate per unit	NRCS Rate Total Cost Estimate	Actual Cost Estimate per unit	Actual Total Cost Estimate	Per Practice Cost Share Total at 75%	Per Practice Landowner Contribution Total at 25%
642	Water Well	HU-Drilled, 200-400 ft. deep	No.	1	Pump House	\$14,720.00	\$ 14,720.00	\$ 28,658.97	\$ 28,658.97	\$ 21,494.23	\$ 7,164.74
<b>TOTAL</b>							\$ 14,720.00		\$ 28,658.97	\$ 21,494.23	\$ 7,164.74

NRI\_22-23\_04

2022-2023 NRI Potential Project Cost Share Estimate for Watering Facility

Practice Code	Practice Name	Component	Unit Type	Total Area/Length (feet)	Location	Years	NRCS Rate Cost Estimate per unit	NRCS Rate Total Cost Estimate	Actual Cost Estimate per unit	Actual Total Cost Estimate	Per Practice Cost Share Total at 75%	Per Practice Landowner Contribution Total at 25%
561	Heavy Use Protection Area	Rock/Gravel-Geo Cell on Geotextile	sq. ft.	100	Behind shed	1	\$ 3.04	\$ 304.00	\$ 6.00	\$ 600.00	\$ 450.00	\$ 150.00
614	Watering Facility	Frost Free Trough	gal	100	Behind shed	1	\$ 29.74	\$ 2,974.00	\$ 32.00	\$ 3,200.00	\$ 2,400.00	\$ 800.00
516	Livestock Pipeline	PVC (Iron pipe size)	ft.	50	Behind shed	1	\$2.08	\$ 104.00	\$ 3.00	\$ 150.00	\$ 112.50	\$ 37.50
N/A	Labor		hr.	50					\$ 22.00	\$ 1,100.00	\$ 825.00	\$ 275.00
	Tractor		hr.	15			xx	xx	\$ 50.00	\$ 750.00	\$ 562.50	\$ 187.50
<b>TOTAL</b>										\$ 5,800.00	\$ 4,350.00	\$ 1,450.00

**Attachment I:  
FY2023 NRI Addendum**



**From:** [Commission@scc.wa.gov](mailto:Commission@scc.wa.gov)  
**To:** [Alex Case-Cohen](#)  
**Subject:** FORM 4: Addendum  
**Date:** Friday, February 11, 2022 11:48:28 AM

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# Washington State Conservation Commission

## FORM 4: ADDENDUM

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Feb 11, 2022 11:48 AM

**Conservation District: Pend Oreille**

**GRANT PROGRAM: Natural Resource Investments**

**Overhead Rate: 25%**

Submitted By: Alex Case-Cohen  
Email: alexcc@pocd.org

---

**Total Grant Award: 99927.00**

Basic Allocation Award (if applicable):

**Total to be obligated under this Addendum: 99927.00**

---

**Intermediate Outcome #1: 24981.75**

Technical Assistance work to be performed for all planned projects including planning, engineering, design, cultural resources, contracting where appropriate, permitting, travel and reporting

**Intermediate Outcome #2: 16875.00**

Cost share project with Ricco Family (508 Ibbetson Dr. S., Ione, WA 99139)

Landowner ID: 18303

BMPs --

410 Grade Stabilization Structure (Rip Rap Toe Protection)

566 Recreation Land Grading and Shaping (Bank re-sloping/naturalization)

468 Lined Waterway or Outlet (Erosion Control fabric/coconut coir)

612 Tree and Shrub Establishment (Native Riparian Vegetation)

### **Intermediate Outcome #3: 16875.00**

Cost share project with Ricco Family (508 Ibbetson Dr. S., Ione, WA 99139)

Landowner ID: 18304

BMPs --

410 Grade Stabilization Structure (Rip Rap Toe Protection)

566 Recreation Land Grading and Shaping (Bank re-sloping/naturalization)

468 Lined Waterway or Outlet (Erosion Control fabric/coconut coir)

612 Tree and Shrub Establishment (Native Riparian Vegetation)

### **Intermediate Outcome #4: 14625.00**

Cost share project with Ricco Family (508 Ibbetson Dr. S., Ione, WA 99139)

Landowner ID: 18305

BMPs --

410 Grade Stabilization Structure (Rip Rap Toe Protection)

566 Recreation Land Grading and Shaping (Bank re-sloping/naturalization)

468 Lined Waterway or Outlet (Erosion Control fabric/coconut coir)

612 Tree and Shrub Establishment (Native Riparian Vegetation)

### **Intermediate Outcome #5: 26570.25**

Ag-related project(s) to be determined

---

**Total of Intermediate Outcomes: 99927.00**

---

**Attachment J**  
**FY2023 SCC SRF**  
**Addendum**

**Intermediate Outcomes #1-#5, with budgeted amounts.**

**Intermediate Outcome #1\***

\$

**69056.00**

**Intermediate Outcome #1\***

**Technical Assistance/site visits**

5000/5000

**Intermediate Outcome #2**

\$

**11876.81**

**Intermediate Outcome #2**

**Outreach/Education**

5000/5000

**Intermediate Outcome #3**

\$

**91908.94**

**Intermediate Outcome #3**

## Potential Project Coordination/Design

5000/5000

### Intermediate Outcome #4

\$

### Intermediate Outcome #5

\$

### BOX 2 - Total Intermediate Outcomes Budget

\$

**172841.75**

### Total to be Obligated MUST EQUAL Total Intermediate Outcomes Budget.

**0**

### The difference between Box 1 and BOX 2 = 0\*

YES

### Board of Supervisors have approved this Addendum in a public meeting?\*

Yes

No

### Date approved by board.

[Save and Resume Later](#)

Progress

**Attachment K**  
**September-October 2022**  
**Operations Report**



Pend Oreille Conservation District  
Operations Report  
September-October 2022

## OPERATIONS UPDATE

- **Building Maintenance**— Fortunately, no major building issues at this time. We are STILL patiently waiting for Frontier Title to leave the front office, but no news on that yet. I will reach out to the office manager on November 1<sup>st</sup> to solidify their exit strategy.
- **Staffing**— Our riparian program coordinator job posting yielded little to no results, unfortunately. As such, we may want to change the job description so that we can hire someone to train for the position instead. I will propose that we promote our seasonal resource tech to a full-time natural resource specialist that helps with both VSP and the riparian program.
- **Budget**— Please see Attachment 4
- **ExBabylon/IT**— There are no IT issues to report!

## PROGRAMS

1.) **WSCC Implementation Funding Activity:** Nothing new to report for this grant.

2.) **WSCC Natural Resource Investments Funding Activity:**

Construction has been completed for all three bank stabilization projects; we must now implement a planting plan so that we can sign off on their project and complete it. The McGuire project plans to plant in the fall so that we can sign off on their project. I've still submitted a partial project repayment form to pay them for their work done already. The Ricco/Boyce project plans to plant in the Spring. Once we sign off on the completion of the bank stabilization component, we'll offer a partial payment for them, as well.

We really need to start thinking about how to best water riparian plants once they've been planted. This is the biggest hurdle to long-term success, especially since many landowners use these properties as vacation homes. Maybe the District could purchase a few solar pumps and lease them out to landowners to use for 1-2 years, depending on soil type and need, to ensure that the plants are well-established. We will discuss this at our meeting. (Still an issue)

During this meeting, I will present our final NRI project: a re-drilled well that will be used to provide off-channel water for livestock.

3.) **POPUD Erosion Control and Cottonwood Funding:**

We will have 3 erosion control and cottonwood planting projects to reimburse this year.

4.) **WSCC Professional Engineering Funding Activity:**

Corey and Mary went out with Gary on the 13<sup>th</sup> to survey a multi-landowner project on LeClerc Rd. S. On November 17<sup>th</sup>, he will survey a potential bulkhead removal on Bear Paw. At the same time, we'll have him survey potential watering facility projects for VSP.

5.) **POC Voluntary Stewardship Implementation Funding Activity:**

- **Program Management:** The Commission approved most of our supplemental funding request. This will be discussed in the TA section.
- **Outreach:** We will come up with a new VSP outreach/engagement plan for the fall season.
- **Technical Assistance:** As mentioned previously, most of our projects requested were approved. Unfortunately, one of our most significant projects on the Little Spokane River is not interested in paying the 25% cost share. While the family has a small number of small ruminants (goats/sheep), excluding access to the LSR and providing an off-channel watering facility would protect that stretch of river into perpetuity. I'd like to discuss this point in the future, whether or not we want to make exceptions for projects and cover 100% cost share.
- **Monitoring:** Corey and I need to come up with a VSP monitoring plan. I've been in communication with Levi Keesecker with the Commission and Leslie Michel with WSDA to see what we need and how to best create a template that suits all districts/watershed work groups.

6.) **NACD Urban Ag Grant – Newport Library Community Garden:** The composting presentation was successful. Our most recent workshop was painting pumpkins with elementary-age children. While it was a lot for Mary to handle, it was still an overall successful event.

7.) **DoE’s WQAIP Grant with the Bead Lake Clean Water Association (BLCWA):**

Next week, I’ll submit our quarterly report for DOE for the work done in July-September.

8.) **Secretary of State Archives Grant**

Since Dyana has been out since September 1<sup>st</sup>, we have made no progress with the Archives project. Corey, Mary and I will need to crank the rest of this project out in November. Wish us luck!

9.) **Grant Applications**

- **Salmon Recovery Funding (SRF) Board Irrigation Efficiencies Grant Application:** Now we just need to sign the contract when its sent out!
- **Ecology Water Quality Combined Funding:** Still waiting to hear back from Curtis Johnson, our project manager. Though I hoped to have the contract by this meeting, we’ll hopefully have something by next meeting!
- **FEMA Hazard Mitigation Grant Program:** Everything’s been submitted... now we wait!

10.) **Shared Employee Reports**

- **Mary’s Monthly Report: Attachment 1**
- **Corey’s Report: Attachment 2**
- **Lisa’s Monthly Report: Attachment 3**
- **Dyana’s Monthly Report: not attached; she’s been out for surgery and is still recovering**

11.) **To do list from meeting:**

- **Talk to Mike Baden to find out if a half-year position working 40 hrs/week is 1 FTE or 0.5 FTE:** a FTE position is someone that works 40 hours/week. I will have more clarification on this at the meeting
- **Make reservations for the WACD conference November 27-30:** Have not done yet but will do before our meeting
- **Talk to landowner on Hwy 211 as discussed by board:** Have not done yet
- **Add seasonal position to next agenda as requested by Mike M.:** Done!

**FUTURE DATES**

- **October 26th:** Regular Board Meeting
- **November 15<sup>th</sup>:** Regular Board Meeting
- **November 28<sup>th</sup>-30:** WACD Annual Meeting in Wenatchee, WA
- **October 18<sup>th</sup>:** POCD Regular Board Meeting
- **October 19<sup>th</sup>:** POCD Long Range Planning Session
- **October 20<sup>th</sup>:** NE Area Annual Meeting in Lincoln County

District Manager \_\_\_\_\_ Date \_\_\_\_\_



# Mary's Report for September 2022



## What Mary has been up to:

- VSP meeting & minutes
- Board meeting & minutes
- Website updates
- Garden events, event flyers, press releases, handouts
- Forest Legacy
- Bead Lake video
- Conservation planner course on AgLearn
- Fall Farm & Forest Field Day
- Staff Meetings, Office Work, Office Cleaning, etc.

## Fall Farm and Forestry Field Day at the Vetter Farm in Deer Park



## Garden Composting Event at the Newport Community Garden



Thank  
You

Corey Brenner

Pend Oreille Conservation District

Resource Technician

### Accomplishments and Activities

September – October

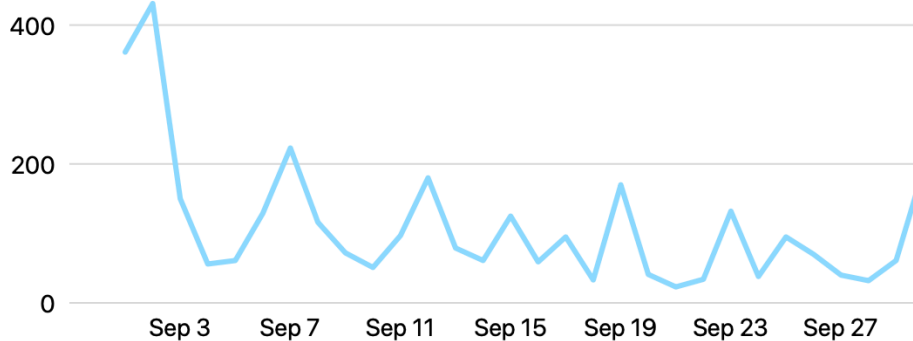
- Conducting Engineering Surveys for VSP Bank Stabilization Projects
- Clerical and Administration Tasks, Financial services, Documentation, Assisting Office Visitors and Writing Grant Proposals
- Completing Conservation Planner Level 1 Certification
- Master Water Stewardship Training
- Drone Training to research utility for future projects
- Assisting he PUD with project inspections and documenting future concerns on the Pend Oreille River
- Aided multiple agency effort to Complete Beaver Pond Leveling Project on Sacheen Lake
- Represented Pend Oreille County at the Stevens County CD/WSU Extension Fall Farm & Forest Field Day
- Networking with Professionals in the field of Riparian Management, continuing researching to create a QAPP for POCD

# Alkire Collab September Monthly Report 2022

## Social Media Report

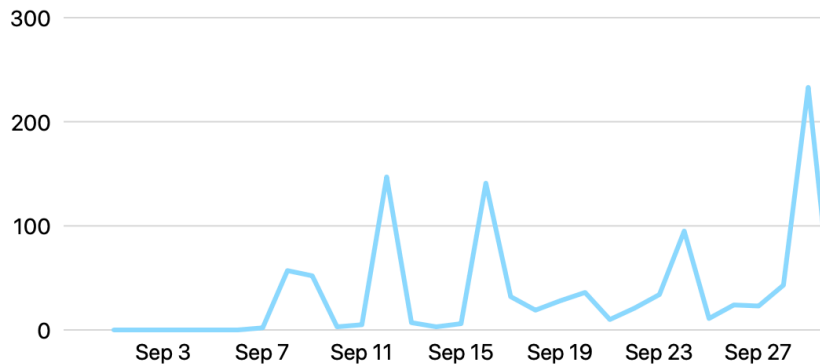
Facebook Page reach ⓘ

**1,673** ↑ 8.3%












Instagram reach ⓘ

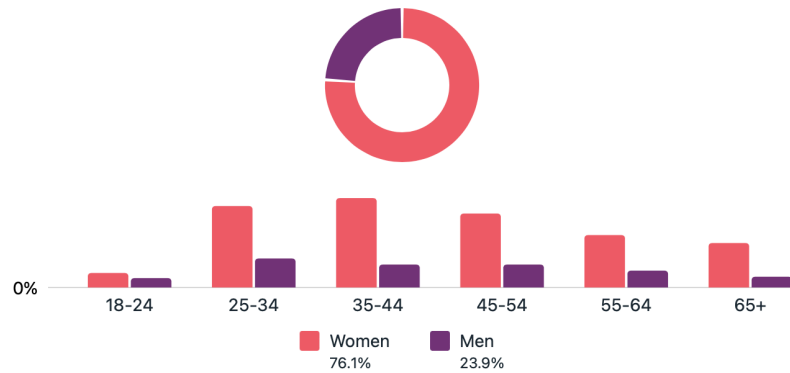
**963** ↑ 583%



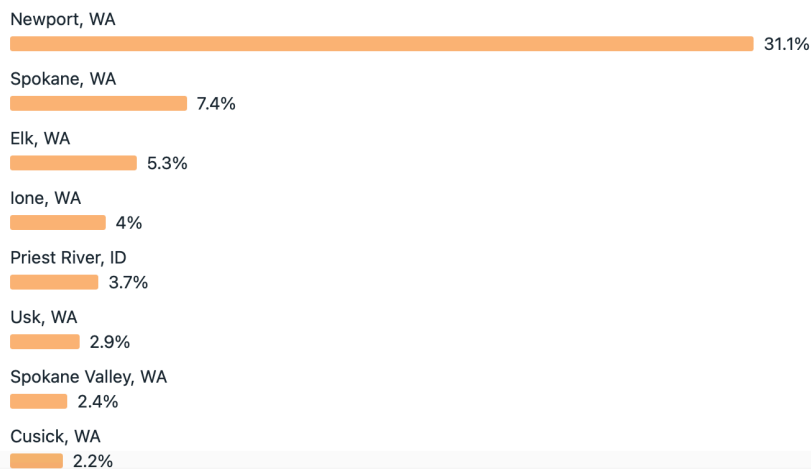
Facebook reach and engagement went up. We tried something new this last month and posted a lot more videos on Instagram. They are more time-consuming to create but the evidence confirms our suspicions that videos are making their way to the top of the algorithms on both Facebook and Instagram. We reached 963 people on Instagram (previously we only reached about 140.) A big win for us here and we are excited!

Recent content ↑↓	Type	Reach ⓘ ↓	Likes and reacti... ⓘ ↑↓	Comments ⓘ ↑↓	Shares ⓘ ↑↓	Link clicks ⓘ ↑↓	
 Level 3 Evacuation for Boulder Mt... Thu Sep 1, 6:47pm	Post	Boost post	600	10	12	5	7
 Have you ever wanted to visit a P... Fri Sep 30, 10:01am	Post	Boost post	457	19	0	7	28
 The fire is approximately 2000... Fri Sep 2, 6:46pm	Post	Boost post	273	2	0	2	4
 Composting? Composting is the ... Tue Sep 6, 2:53pm	Post	Boost post	218	4	0	3	--
 This post has no text Wed Sep 7, 5:47pm	Post	Boost unavailable	202	6	0	1	--
 Fall Farm and Forest Field day at ... Thu Sep 1, 4:08pm	Post	Boost post	149	2	0	1	--
 LEARN ALL ABOUT COMPOSTIN... Mon Sep 12, 3:43pm	Post	Boost post	137	2	0	3	--
 This post has no text Thu Sep 15, 1:41pm	Post	Boost unavailable	114	7	0	1	--
 Today we are out at Bead Lake wi... Thu Sep 8, 1:27pm	Post	Boost post	113	17	3	2	--
 Checked out our air qual... Sun Sep 11, 5:00pm	Post	Boost post	112	4	0	2	4

### Age & gender ⓘ



### Top cities



# Website Report

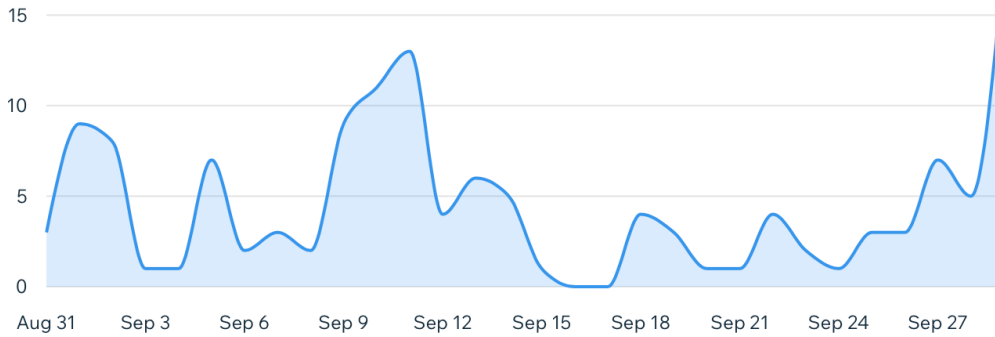
Our website had an increase of visitors and site sessions compared to last month! The Air Quality page is our second most popular page and had a huge rate of return visitors as well. As you can see, the post about the POV Farm Tour did well on Facebook and gave us a lot of traffic to our farm tour page! An exciting connecting point. We also got 2 new subscribers to our mailing list and 1 new contact interested in no-till rental! Woohoo!

Site sessions  
**136** ↑ 28%

Unique visitors  
**95** ↑ 17%

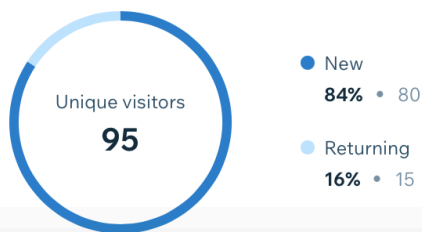
Avg. session duration  
**26m 59s** ↑ 1,032%

## Sessions over time



[See full report](#)

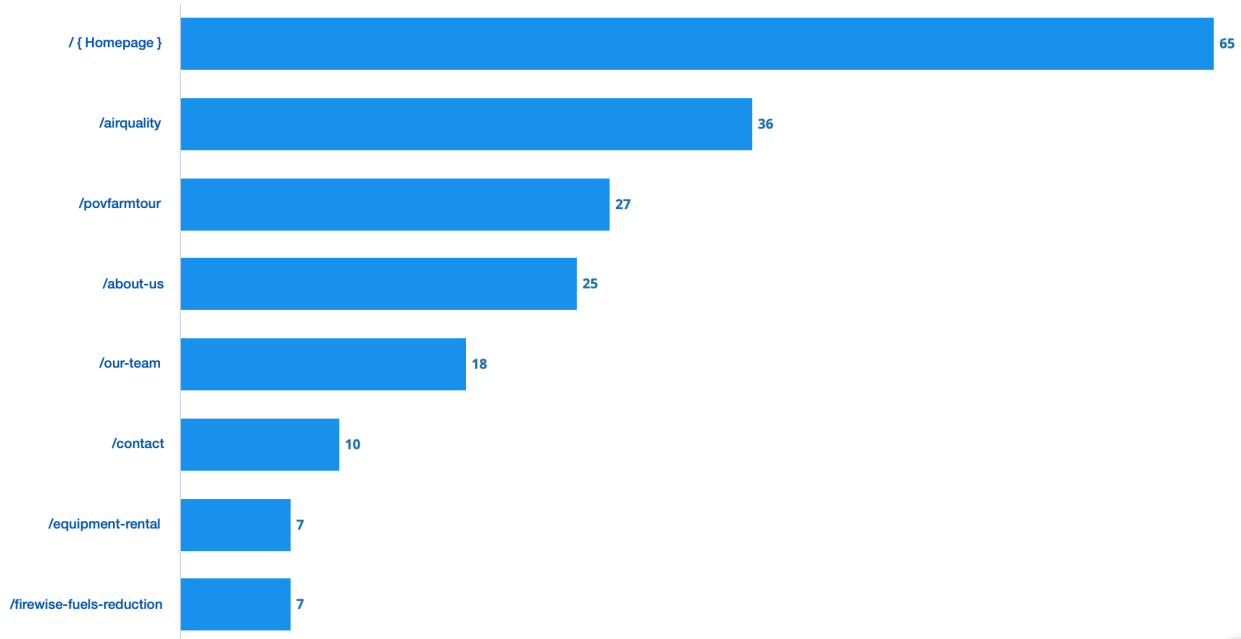
## New vs returning visitors



## Sessions by device



## Most Visited Pages



## Where people are finding us from

Traffic category ⓘ	Traffic source ⓘ	Site sessions ⓘ	Page views	Unique visitors
Direct	Direct	48	113	32
Referral	scc.wa.gov	13	72	11
Organic search	Google	17	45	16
Social	Facebook	32	37	22
Organic search	DuckDuckGo	13	30	5
Organic search	Bing	6	11	5
Referral	wcvoters.org	1	5	1
Social	Instagram	1	3	1
Organic search	ecosia.org	2	2	1
Unknown	Unknown	1	1	1
Referral	pendoreilleco.org	1	1	1
Referral	cccmlk.org	1	1	1





Attachment L  
September 2022  
Treasurer's Report

# TREASURER'S REPORT

## Fund Totals

Pend Oreille Conservation District

09/01/2022 To: 09/30/2022

Time: 14:14:22 Date: 10/11/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	36,436.33	729.47	1,275.43	35,890.37	35.00	-1,035.22	0.00	34,890.15
080 PUD FY18	163.77	0.00		163.77	0.00	0.00	0.00	163.77
130 WSCC FY22	16,113.81	0.00		16,113.81	0.00	0.00	0.00	16,113.81
131 22-38-NRI	195.74	136.25	536.99	-205.00	93.13	429.02	0.00	317.15
240 VSP 2021-2022	932.71	14,790.80	5,479.65	10,243.86	1,197.92	1,993.77	0.00	13,435.55
241 ACRHIVES	-1,223.95	0.00		-1,223.95	0.00	0.00	0.00	-1,223.95
242 NACD	628.88	0.00	23.02	605.86	0.00	0.00	0.00	605.86
243 WSCC FY 23	-19,560.27	7,826.68	5,928.01	-17,661.60	1,896.59	858.05	0.00	-14,906.96
244 WQAIP-24	0.00	0.00	9,815.51	-9,815.51	9,815.51	0.00	0.00	0.00
246 Salmon Riparian Funding	0.00	0.00	313.38	-313.38	145.88	71.50	0.00	-96.00
320 20 PUDECCW	-0.02	0.00		-0.02	0.00	0.00	0.00	-0.02
440 H-Z FY22	168.04	0.00		168.04	0.00	0.00	0.00	168.04
510 WQAIP-2021	96.72	0.00		96.72	0.00	0.00	0.00	96.72
	<b>33,951.76</b>	<b>23,483.20</b>	<b>23,371.99</b>	<b>34,062.97</b>	<b>13,184.03</b>	<b>2,317.12</b>	<b>0.00</b>	<b>49,564.12</b>

# TREASURER'S REPORT

## Account Totals

Pend Oreille Conservation District

09/01/2022 To: 09/30/2022

Time: 14:14:22 Date: 10/11/2022

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Mountain West	412.66	0.00	0.00	412.66	0.00	0.00	412.66
3 PayPal- NRCS	-1,383.07	0.00	0.00	-1,383.07	0.00	0.00	-1,383.07
4 Wash Fed Sav	5,039.26	725.93	0.00	5,765.19	0.00	0.00	5,765.19
5 Wash Fed Ck.	29,882.91	22,757.27	23,371.99	29,268.19	0.00	15,501.15	44,769.34
<b>Total Cash:</b>	<b>33,951.76</b>	<b>23,483.20</b>	<b>23,371.99</b>	<b>34,062.97</b>	<b>0.00</b>	<b>15,501.15</b>	<b>49,564.12</b>
	33,951.76	23,483.20	23,371.99	34,062.97	0.00	15,501.15	49,564.12

## TREASURER'S REPORT

### Outstanding Vouchers

Pend Oreille Conservation District

09/01/2022 To: 09/30/2022

As Of: 09/30/2022 Date: 10/11/2022

Time: 14:14:22 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	314	09/13/2022	Claims	5	2273	Aquatechenex LLC	9,815.51	W/Q DOE Grant Sept 2022
2022	322	09/30/2022	Payroll	5	2275	Corey Brenner	778.19	Corey Brenner 9/16-30/2022
2022	323	09/30/2022	Payroll	5	2276	Alexandra Case-Cohen	1,538.93	Alex Case-Cohen Sept
2022	331	09/30/2022	Claims	5	2277	Exbabylon	570.81	IT/ IMP-D.O.
2022	340	09/30/2022	Claims	5	2278	Corey Brenner	293.38	Travel Sept 2022 IMP/D.O.-WQ/VSP/SRF
2022	332	09/30/2022	Claims	5	2279	Far Corner Communications	75.00	Database/Grants Sept 2022
2022	334	09/30/2022	Claims	5	2281	Ferry Conservation District	2,014.58	Shared Employee Sept 2022
2022	345	09/30/2022	Claims	5	2282	Alex Case-Cohen	308.50	Travel Sept 2022
2022	347	09/30/2022	Claims	5	2283	John Floyd	106.25	Travel 3Q July-Sept 2022
							15,501.15	

Fund	Claims	Payroll	Total
001 General Fund	35.00	-1,035.22	-1,000.22
131 22-38-NRI	93.13	429.02	522.15
240 VSP 2021-2022	1,197.92	1,993.77	3,191.69
243 WSCC FY 23	1,896.59	858.05	2,754.64
244 WQAIP-24	9,815.51	0.00	9,815.51
246 Salmon Riparian Funding	145.88	71.50	217.38
	13,184.03	2,317.12	15,501.15

**TREASURER'S REPORT**

**Signature Page**

Pend Oreille Conservation District

09/01/2022 To: 09/30/2022

Time: 14:14:22 Date: 10/11/2022

Page: 4

We the undersigned officers for the Pend Oreille Conservation District have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Chairman / Date District Administrator / Date

## WARRANT/CHECK REGISTER

Pend Oreille Conservation District

Time: 14:13:26 Date: 10/11/2022

09/01/2022 To: 09/30/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
308	09/12/2022	Payroll	5	EFT	Department Of Retirement Systems	732.22	08/01/2022 To 08/31/2022 - PERS 2
315	09/15/2022	Payroll	5	EFT	United States Treasurer	1,346.79	941 Deposit For 08/01/2022 - 08/31/2022
318	09/10/2022	Claims	5	EFT	Pend Oreille PUD	96.26	PUD/Power Sept IMP/D.O.
319	09/10/2022	Claims	5	EFT	WIX.COM	13.27	Website/ IMP-D.O.
328	09/19/2022	Claims	5	0	City of Newport	123.25	Water / IMP-D.O.
329	09/15/2022	Claims	5	EFT	Super 1	2.84	Snacks NACD Garden Sept 2022
330	09/01/2022	Claims	5	EFT	Safeway	77.56	Fuel For Truck Sept 2022
341	09/09/2022	Claims	5	EFT	Ten Pin Inn & Suites	110.40	Hotel SRF Sept 2022
342	09/07/2022	Claims	5	EFT	Lisa Alkire	1,100.00	IMP/D.O.- VSP
346	09/16/2022	Claims	5	EFT	Arlo	16.20	Prof Service/ IMP-D.O.
348	09/14/2022	Claims	5	EFT	Verizon Wireless	274.49	Cell/Ipads- IMP/D.O.
303	09/08/2022	Payroll	5	2268	Health Care Authority	904.42	08/01/2022 To 08/31/2022 - Health Care Authority
306	09/08/2022	Claims	5	2269	Exbabylon	783.52	IT/ IMP-D.O.
313	09/13/2022	Payroll	5	2272		1,500.00	Alex Case-Cohen Mid Month Sept 2022
314	09/13/2022	Claims	5	2273	Aquatechenex LLC	9,815.51	W/Q DOE Grant Sept 2022
316	09/15/2022	Payroll	5	2274		789.62	Corey Brenner
322	09/30/2022	Payroll	5	2275		778.19	Corey Brenner 9/16-30/2022
323	09/30/2022	Payroll	5	2276		1,538.93	Alex Case-Cohen Sept
331	09/30/2022	Claims	5	2277	Exbabylon	570.81	IT/ IMP-D.O.
340	09/30/2022	Claims	5	2278	Corey Brenner	293.38	Travel Sept 2022 IMP/D.O.-WQ/VSP/SRF
332	09/30/2022	Claims	5	2279	Far Corner Communications	75.00	Database/Grants Sept 2022
334	09/30/2022	Claims	5	2281	Ferry Conservation District	2,014.58	Shared Employee Sept 2022
345	09/30/2022	Claims	5	2282	Alex Case-Cohen	308.50	Travel Sept 2022
347	09/30/2022	Claims	5	2283	John Floyd	106.25	Travel 3Q July-Sept 2022
						1,275.43	
						536.99	
						5,479.65	
						23.02	
						5,928.01	
						9,815.51	
						313.38	
						23,371.99	
						Claims:	15,781.82
						Payroll:	7,590.17

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the ??? and that I am authorized to authenticate and certify to said claim.

( ) Chairman ( ) Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_

# RECEIPT REGISTER

Pend Oreille Conservation District

Time: 14:13:41

Date: 10/11/2022

09/01/2022 To: 09/30/2022

Page: 1

Trans	Date	Type	Rec #	CR #	Acct#	Claimant	Amount	Memo
317	09/15/2022	Tr Rec	201278		5	WSCC	7,826.68	IMP 23-38 #01 July 2022
320	09/15/2022	Tr Rec	201279		5	Pend Oreille County	6,699.83	VSP # 13 July 2022
321	09/23/2022	Tr Rec	201280		5	WSCC	136.25	22-38 NRI # 07 August 2022
324	09/29/2022	Tr Rec	201281		5	Pend Oreille County	8,090.97	VSP # 14 Aug 2022
325	09/30/2022	Tr Rec	201282		4	Washington Federal	0.93	Savings Interest Sept 2022
326	09/06/2022	Tr Rec	201283		4	Frontier Title & Escrow	725.00	Rent Sept 2022
327	09/30/2022	Tr Rec	201284		5	Washington Federal	3.54	Checking Interest Sept 2022
360 Misc Revenues							729.47	
001 General Fund							729.47	
330 State Generated Revenues							136.25	
131 22-38-NRI							136.25	
330 State Generated Revenues							14,790.80	
240 VSP 2021-2022							14,790.80	
330 State Generated Revenues							7,826.68	
243 WSCC FY 23							7,826.68	
							<b>23,483.20</b>	

The above listed revenues were deposited in WaFed bank account as indicated, a federally insured institution.  
ATTESTED TO:

\_\_\_\_\_  
Signature & Title

\_\_\_\_\_  
Date



# BANK RECONCILIATION

Pend Oreille Conservation District

Time: 14:12:11 Date: 10/11/2022

09/01/2022 To: 09/30/2022

Page: 1

5 Wash Fed Ck.

Date	Balance Forward	51,140.49
09/15/2022		14,526.51
09/23/2022		136.25
09/29/2022		8,090.97
09/30/2022		3.54
	Total Credits:	22,757.27

Year	Trans#	Date	Type	Chk#	Vendor		Amount
2022	242	07/29/2022	Claims	2264	WACD		3,488.89
2022	288	08/17/2022	Claims	2263	Enduris		6,255.00
2022	289	08/17/2022	Claims	2261	DeVries		170.00
2022	290	08/17/2022	Claims	2262	Exbabylon		452.34
2022	291	08/31/2022	Claims	2265	Corey Brenner		170.01
2022	292	08/31/2022	Payroll	2266	Corey Brenner		778.19
2022	293	08/31/2022	Payroll	2267	Alexandra Case-Cohen		1,541.48
2022	307	08/31/2022	Claims	2270	Ferry Conservation District		3,026.30
2022	309	08/31/2022	Claims	2271	Pend Oreille County Weed Board		5,375.37
2022	330	09/01/2022	Claims		Safeway		77.56
2022	342	09/07/2022	Claims		Lisa Alkire		1,100.00
2022	303	09/08/2022	Payroll	2268	Health Care Authority		904.42
2022	306	09/08/2022	Claims	2269	Exbabylon		783.52
2022	341	09/09/2022	Claims		Ten Pin Inn & Suites		110.40
2022	318	09/10/2022	Claims		Pend Oreille PUD		96.26
2022	319	09/10/2022	Claims		WIX.COM		13.27
2022	308	09/12/2022	Payroll		Department Of Retirement Systems		732.22
2022	313	09/13/2022	Payroll	2272	Alexandra Case-Cohen		1,500.00
2022	348	09/14/2022	Claims		Verizon Wireless		274.49
2022	315	09/15/2022	Payroll		United States Treasurer		1,346.79
2022	316	09/15/2022	Payroll	2274	Corey Brenner		789.62
2022	329	09/15/2022	Claims		Super 1		2.84
2022	346	09/16/2022	Claims		Arlo		16.20
2022	328	09/19/2022	Claims		City of Newport		123.25

Total Debits: 29,128.42

Reconciled Bank Balance: 44,769.34

Outstanding Credits:

2022	314	09/13/2022	Claims	2273	Aquatechenex LLC		9,815.51
2022	322	09/30/2022	Payroll	2275	Brenner, Corey T		778.19
2022	323	09/30/2022	Payroll	2276	Case-Cohen, Alexandra Loree		1,538.93
2022	331	09/30/2022	Claims	2277	Exbabylon		570.81
2022	332	09/30/2022	Claims	2279	Far Corner Communications		75.00
2022	334	09/30/2022	Claims	2281	Ferry Conservation District		2,014.58
2022	340	09/30/2022	Claims	2278	Brenner, Corey		293.38
2022	345	09/30/2022	Claims	2282	Case-Cohen, Alex		308.50
2022	347	09/30/2022	Claims	2283	Floyd, John		106.25

Outstanding Debits: 15,501.15

# BANK RECONCILIATION

Pend Oreille Conservation District

Time: 14:12:11 Date: 10/11/2022

09/01/2022 To: 09/30/2022

Page: 2

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**Reconciled Book Balance: 29,268.19**

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.



Statement of Account

PAGE 1 OF 5

Statement End Date September 30, 2022  
 Statement Begin Date September 1, 2022  
 Account Number 62763959434

To report a lost or stolen card,  
 call 800-324-9375.

For 24-hour telephone banking,  
 call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT  
 121 N WASHINGTON AVE  
 NEWPORT, WA 99156-9271

32137 \*

Member  
FDIC



You Choose!

Now you can customize your  
 WaFd Bank app. Choose  
 between light, dark and  
 Seattle Kraken mode.

Download or update your app,  
 go to the Menu, choose Settings  
 and select Change Theme.



For questions or assistance with your account(s),  
 please call 800-324-9375, stop by your local branch,  
 or send a written request to our Client Care Center  
 at 9929 Evergreen Way, Everett WA 98204.

Business Interest Checking Summary - # 62763959434

Annual Percentage Yield Earned for this Statement Period	0.100%
Interest Rate Effective 09/01/2022	0.100%
Interest Earned/Accrued this Cycle	\$3.54
Number of Days in this Cycle	30
Date Interest Posted	09-30-2022
Year-to-Date Interest Paid	\$24.83

<b>Beginning Balance</b>	<b>\$51,140.49</b>
Interest Earned This Period	+3.54
Deposits and Credits	+22,753.73
Checks Paid	-25,235.14
ATM, Electronic and Debit Card Withdrawals	-3,890.44
Other Transactions	-2.84
<b>Ending Balance</b>	<b>\$44,769.34</b>

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
09-30	Credit Interest	3.54
<b>Total Interest Earned This Period</b>		<b>3.54</b>

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.



**Statement of Account**

Statement End Date September 30, 2022  
 Statement Begin Date September 1, 2022  
 Account Number 62763959434

For 24-hour telephone banking  
 1-877-431-1876

**Deposits and Credits**

Date	Description	Amount
09-15	External Deposit WA ST SCC 4710220913GP06600000 - VENDOR PAY 479958!	7,826.68
09-15	Deposit	6,699.83
09-23	External Deposit WA ST SCC 4710220920GP06700000 - VENDOR PAY 498732!	136.25
09-29	Deposit	8,090.97
<b>Total Deposits and Credits</b>		<b>22,753.73</b>



**Checks Paid**

Number	Date	Amount	Number	Date	Amount
2261	Sep 8	170.00	2268	Sep 21	904.42
2262	Sep 7	452.34	2269	Sep 20	783.52
2263	Sep 7	6,255.00	2270	Sep 20	3,026.30
2264	Sep 16	3,488.89	2271	Sep 19	5,375.37
2265	Sep 2	170.01	2272	Sep 21	1,500.00
2266	Sep 2	778.19	2274*	Sep 22	789.62
2267	Sep 8	1,541.48			
<b>Total Checks Paid</b>					<b>\$25,235.14</b>

\* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

**ATM, Electronic and Debit Card Withdrawals**

Date	Description	Amount
09-01	POS Signature Purchase SAFEWAY FUEL1159 NEWPORT WAUS Card #9045	77.56
09-08	POS Signature Purchase IN *LISAALKIRE 509-2027582 WAUS Card #9045	1,100.00
09-09	POS Signature Purchase TEN PIN INN & SUITE185-54667623 WAUS Card #9045	110.40
09-10	POS Signature Purchase WIX.COM 1015132877 WWW.WIX.COM CAUS Card #9045	13.27
09-12	External Withdrawal WA DEPT RET SYS - DRS EPAY 4306429	732.22
09-13	External Withdrawal PEND OREILLE PUD UTILITY BILL - PUD 5271	38.43
09-13	External Withdrawal PEND OREILLE PUD UTILITY BILL - PUD 6157	57.83
09-14	External Withdrawal VERIZON WIRELESS - PAYMENTS 74225549900002	116.27
09-14	External Withdrawal VERIZON WIRELESS - PAYMENTS 74225549900001	158.22
09-15	External Withdrawal IRS - USATAXPYMT 270265801852142	1,346.79
09-16	POS Signature Purchase ARLO TECHNOLOGIES I408-638-3750 CAUS Card #9045	16.20
09-19	External Withdrawal CITY OF NEWPORT 509-447-5611 - UTILITY 5828099	123.25
<b>Total ATM, Electronic and Debit Card Withdrawals</b>		<b>3,890.44</b>



Statement of Account

Statement End Date PAGE 3 OF 5  
September 30, 2022  
Statement Begin Date September 1, 2022  
Account Number 62763959434

For 24-hour telephone banking  
1-877-431-1876

*Other Transactions*

Date	Description	Amount
09-15	POS Pinned Purchase OLDTOWN SUPER 1 FOOLDTOWN IDUS Card #9045	2.84
<b>Total Other Transactions</b>		<b>2.84</b>



THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

2261

PAY TO THE ORDER OF: Debrae \$ \*\*\*\*\*170.00

One Hundred Seventy and 00/100 08/17/2022 DOLLARS

Debrae  
1619 South Technology Blvd Suite 100  
Spokane, WA 99224

Record Destruction Purge/ SOS Archives

MEMO

Authorized Signature: *Michael Mumford*

⑆002261⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2261 Date 09/08/2022 Amount \$170.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2266

PAY TO THE ORDER OF: Corey T Brenner \$ \*\*\*\*\*778.19

Seven Hundred Seventy Eight and 19/100 08/31/2022 DOLLARS

Corey T Brenner  
1110 S Walnut Pl Apt 2  
Spokane, WA 99204

Corey Brenner 8/16-31/2022

MEMO

Authorized Signature: *Michael Mumford*

⑆002266⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2266 Date 09/02/2022 Amount \$778.19

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2262

PAY TO THE ORDER OF: Exbabylon \$ \*\*\*\*\*452.34

Four Hundred Fifty Two and 34/100 08/17/2022 DOLLARS

Exbabylon  
204 W. Walnut St., Suite D  
Newport, WA 99156

IT Management / General Fund

MEMO

Authorized Signature: *Michael Mumford*

⑆002262⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2262 Date 09/07/2022 Amount \$452.34

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2267

PAY TO THE ORDER OF: Alexandra Loree Case-Cohen \$ \*\*\*\*\*1,541.48

One Thousand Five Hundred Forty One and 48/100 08/31/2022 DOLLARS

Alexandra Loree Case-Cohen  
3222 Crest Dr.  
Chewelah, WA 99109

Alex Case-Cohen Aug 2022

MEMO

Authorized Signature: *Michael Mumford*

⑆002267⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2267 Date 09/08/2022 Amount \$1,541.48

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

2263

PAY TO THE ORDER OF: Erindis \$ \*\*\*\*\*6,255.00

Six Thousand Two Hundred Fifty Five and 00/100 08/17/2022 DOLLARS

Erindis  
1619 South Technology Blvd Suite 100  
Spokane, WA 99224

Insurance IMP/D.O.

MEMO

Authorized Signature: *Michael Mumford*

⑆002263⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2263 Date 09/07/2022 Amount \$6,255.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2268

PAY TO THE ORDER OF: Health Care Authority \$ \*\*\*\*\*904.42

Nine Hundred Four and 42/100 09/08/2022 DOLLARS

Health Care Authority  
PO Box 84265  
Seattle, WA 98124-5565

08/01/2022 To 08/31/2022 - Health Care Authority

MEMO

Authorized Signature: *Michael Mumford*

⑆002268⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2268 Date 09/21/2022 Amount \$904.42

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2264

PAY TO THE ORDER OF: WACD \$ \*\*\*\*\*3,488.89

Three Thousand Four Hundred Eighty Eight and 89/100 07/29/2022 DOLLARS

WACD  
16564 Bradley Road  
Bow, WA 98232

WACD Dues 2022/2023 IMP/D.O.

MEMO

Authorized Signature: *Michael Mumford*

⑆002264⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2264 Date 09/16/2022 Amount \$3,488.89

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2269

PAY TO THE ORDER OF: Exbabylon \$ \*\*\*\*\*783.52

Seven Hundred Eighty Three and 52/100 09/08/2022 DOLLARS

Exbabylon  
204 W. Walnut St., Suite D  
Newport, WA 99156

IT/ IMP-D.O.

MEMO

Authorized Signature: *Michael Mumford*

⑆002269⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2269 Date 09/20/2022 Amount \$783.52

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2265

PAY TO THE ORDER OF: Corey Brenner \$ \*\*\*\*\*170.01

One Hundred Seventy and 01/100 08/31/2022 DOLLARS

Corey Brenner  
Newport, WA 99156

Travel Aug/vsp-IMP-NACD

MEMO

Authorized Signature: *Michael Mumford*

⑆002265⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2265 Date 09/02/2022 Amount \$170.01

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2270

PAY TO THE ORDER OF: Ferry Conservation District \$ \*\*\*\*\*3,026.30

Three Thousand Twenty Six and 30/100 08/31/2022 DOLLARS

Ferry Conservation District  
EPD BOX 1045  
Republic, WA 99166

Admin/ VSP-IMP-D.O.

MEMO

Authorized Signature: *Michael Mumford*

⑆002270⑆ ⑆325070980⑆ ⑆2763959434⑆

Check 2270 Date 09/20/2022 Amount \$3,026.30

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2271

Pend Oreille County Weed Board \*\*\*\*\*5,375.37

PAY TO THE ORDER OF \$

Five Thousand Three Hundred Seventy Five and 37/100 08/31/2022 DOLLARS

Pend Oreille County Weed Board  
PO BOX 5085  
Newport, WA 99156

MEMO IMP/VSP/NACD.SOS Aug 2022

*Michael P. Woodard*  
*John W. Woodard*  
AUTHORIZED SIGNATURE

⑆002271⑆ ⑆325070980⑆ 62763959434⑆

Check 2271 Date 09/19/2022 Amount \$5,375.37

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2272

Alexandra Loree Case-Cohen \*\*\*\*\*1,500.00

PAY TO THE ORDER OF \$

One Thousand Five Hundred and 00/100 09/13/2022 DOLLARS

Alexandra Loree Case-Cohen  
3222 Crest Dr.  
Chewelah, WA 99109

MEMO Alex Case-Cohen Mid Month Sept 2022

*Angela King*  
*Randall Leaton*  
AUTHORIZED SIGNATURE

⑆002272⑆ ⑆325070980⑆ 62763959434⑆

Check 2272 Date 09/21/2022 Amount \$1,500.00

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

PEND OREILLE CONSERVATION DISTRICT  
PO BOX 465  
121 N. WASHINGTON AVE  
NEWPORT, WA 99156

WASHINGTON FEDERAL BANK  
224 S. WASHINGTON AVE  
NEWPORT, WA 99156

2274

Corey T Brenner \*\*\*\*\*789.62

PAY TO THE ORDER OF \$

Seven Hundred Eighty Nine and 62/100 09/15/2022 DOLLARS

Corey T Brenner  
1110 S Walnut Pl, Apt 2  
Spokane, WA 99204

MEMO Corey Brenner

*Angela King*  
*Randall Leaton*  
AUTHORIZED SIGNATURE

⑆002274⑆ ⑆325070980⑆ 62763959434⑆

Check 2274 Date 09/22/2022 Amount \$789.62



# BANK RECONCILIATION

Pend Oreille Conservation District

Time: 10:04:41 Date: 10/04/2022

09/01/2022 To: 09/30/2022

Page: 1

4 Wash Fed Sav

Date	Balance Forward	5,039.26
09/06/2022		725.00
09/30/2022		0.93
	Total Credits:	725.93

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 5,765.19

Outstanding Credits:

Outstanding Debits:

**Reconciled Book Balance: 5,765.19**

CERTIFICATION; I the undersigned do hereby certify under penalty of perjury that the materials have been furnished and services rendered or labor performed as described herein, that the claims a just, due and unpaid obligation against Pend Oreille Conservation District, and that I am authorized to authenticate and certify said claim.





**Statement of Account**

PAGE 1 OF 1

Statement End Date September 30, 2022  
 Statement Begin Date September 1, 2022  
 Account Number 62763959483

To report a lost or stolen card,  
 call 800-324-9375.  
 For 24-hour telephone banking,  
 call 877-431-1876.

PEND OREILLE CONSERVATION DISTRICT  
 121 N WASHINGTON AVE  
 NEWPORT, WA 99156-9271

32138 \*



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Download or update your app,  
 go to the Menu, choose Settings  
 and select Change Theme.



**Business Savings Summary - # 62763959483**

Annual Percentage Yield Earned for this Statement Period	0.201%
Interest Rate Effective 09/01/2022	0.200%
Interest Earned/Accrued this Cycle	\$0.93
Number of Days in this Cycle	30
Date Interest Posted	09-30-2022
Year-to-Date Interest Paid	\$4.69

<b>Beginning Balance</b>	<b>\$5,039.26</b>
Interest Earned This Period	+0.93
Deposits and Credits	+725.00
<b>Ending Balance</b>	<b>\$5,765.19</b>

**Interest Earned This Period**

Date	Description	Amount
09-30	Credit Interest	0.93
<b>Total Interest Earned This Period</b>		<b>0.93</b>

**Deposits and Credits**

Date	Description	Amount
09-06	Deposit	725.00
<b>Total Deposits and Credits</b>		<b>725.00</b>

WF-01 (8/19)

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

## Employee Accrual Cost

Pend Oreille Conservation Dis

Time: 10:05:31 Date: 10/04/2022

As Of: 09/30/2022

Page: 1

Brenner, Corey T	Beginning	Earned	Used	Ending	Rate	Cost
Sick Pay	18.00	2.00		20.00	21.80	436.00
				20.00		436.00
<hr/>						
Case-Cohen, Alexandra Loree	Beginning	Earned	Used	Ending	Rate	Cost
Vacation	87.50	8.00		95.50	39.10	3,734.05
Sick Pay	89.50	8.00		97.50	39.10	3,812.25
				193.00		7,546.30
<hr/>						
<b>Report Total:</b>				<b>213.00</b>		<b>7,982.30</b>