



# Pend Oreille Conservation District & Pend Oreille County VSP Equipment Rental Agreement

The District has agreed to allow \_\_\_\_\_ (the User) to use \_\_\_\_\_  
(the Equipment) from \_\_\_\_\_ to \_\_\_\_\_ for the purpose of:

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**Please check the boxes below to verify that you understand the terms of this Agreement.**

**The Renter:**

- Acknowledges** they are familiar with the equipment, have read the necessary information sheet, have watched the required training video(s), and have passed the **Operators Test**.
- Has inspected** the equipment and accept it in its current condition.
- Will transport** the equipment by the use of an appropriately sized vehicle. It is the responsibility of the User to transport the equipment and to return the equipment to the designated location unless other arrangements have been made. Failure to return or deliver the equipment to the designated location shall result in a retrieval penalty in an amount estimated by the District. Failure to return equipment with 15 minutes of the scheduled return date and time will result in an additional late or retrieval fee of \$30.00 per day.
- Shall indemnify and hold harmless** the District, it's officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of the equipment or from any activity, work or thing done, permitted or suffered by the User from the use of the equipment except only such injury or damage as shall have been occasioned by the sole negligence of the District or the County.
- Shall procure and maintain** for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the use of the equipment.
- Shall operate and maintain** the equipment in a safe manner and in accordance with manufacturer and District Council guidelines. User will use the equipment only for its intended use and will wear appropriate ear and eye protection and clothing if recommended.
- Will be responsible** to the District and the County for any and all damages to the equipment for the duration of this Agreement.

User Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please schedule a time to pick up or drop off the equipment: Monday through Friday – 8 AM to 5 PM  
**NOTE: A late fee of \$30/day will be charged if renter is 15 minutes late with no prior warning**



# Pend Oreille Conservation District & Pend Oreille County VSP

## Billing Information and Invoice

### Billing Information

First and Last Name: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date/Time Checked Out: \_\_\_\_\_

Date/Time Returned: \_\_\_\_\_

### Invoice

Fee Type	Description	Assigned Fee	Staff Date/Initials
Rental Fee	Price varies depending on equipment rented. See specific equipment rental information sheet.	\$	
Cleaning Fee	Price based on hours needed to clean equipment after it is returned.	\$	
Assistance Fee	Optional charge for District assistance in transporting equipment per hour to cover vehicle and labor costs	\$	
Delay of Use Fee	Charges accrued if renter is not properly utilizing the equipment and delaying the availability of the equipment to the next user	\$	
Damages Fee	Charges accrued if equipment is damaged due to accident, abuse, lack of maintenance or transportation while under care of the User	\$	
	<b>Sales Tax (7.7%)</b>	\$	
	<b>Total Fee</b>	\$	

### For District use ONLY

Payment Method (Circle One)	Amount Paid	Processed By	Date
Check      Cash			

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